



# IDYLLWILD FIRE

## Idyllwild Fire Protection District

54160 Maranatha Drive  
Idyllwild, CA 92549

### Regular Board Meeting

#### AGENDA

Tuesday May 25, 2021

3:00 PM

Meeting to be held physically at the Idyllwild Fire Protection District conference/training room at 54160 Maranatha Drive, Idyllwild, CA. and by Video/Electronic means via Zoom meetings.

Public access to this meeting can be made physically at the above address (Please note that there will be limited physical occupancy due to social distancing regulations) or by using Zoom meetings @ [Zoom.us](https://zoom.us). The meeting ID # 307-288-7739 The password for this meeting is: 328844.

**Call to Order:** Please silence cell phones and/or pagers.

**Roll call:** Commissioners; President (vacant); Vice President Sawicki; Secretary Andrewson; Fogle; Reitz.  
Fire Chief Mark LaMont and Administrative Assistant Rachel Teegarden.

**Pledge of Allegiance:** Please join us in Honoring our great Country.

**Invocation:** TBD

#### Citizens' Comments:

Citizens may comment on any matter at this time or may wait to comment on an item that is on the Agenda at the time it is being discussed. The Board may limit the time that each individual may speak as well as the total time per subject matter (Board Policy 5030.4.1) Comments and questions will be directed to the Board Chair.

Citizens making public comments: You are not required to state your name and address; however, it is appreciated for the minutes.

#### Reports

- Commissioner(s)
  - Vacant
  - H. Sawicki
  - R. Andrewson
  - C. Reitz
  - D. Fogle
- IFPD Fire Chief M. LaMont
- Idyllwild Career Firefighters Assoc.
- Idyllwild Volunteer Co.
- Other. (Special Reports)
- ADHOC. (committies)

## Action Items:

The Board may approve or act on any item(s) contained under "Action Items". In the event of time conflict, Action Items with guest speakers may be taken out of order.

### ITEM:

### Staff Recommendation(s):

1. **Approve meeting minutes from 4/27/21 Regular Board Meeting:** *Approve as presented.*
2. **Review / Discuss / Appoint Vacant Commissioner Position:** *Appoint new Comm.*
3. **Review / Discuss / Appoint: Board Officers:** *Appoint new Officers.*
4. **Accept April 2021: Incident Statistic / Ambulance Reports:** *Accept as presented.*
5. **Review / Discuss / Approve April 2021 Financials:** *Approve as submitted.*
6. **Review / Discuss / Approve April 2021: Bill Payments:** *Approve as submitted.*
7. **Review / Discuss Alerting System/Siren Test** *Discuss/Update*
8. **Review / Discuss / Approve: Board Policies** *Approve as submitted*  
*Policy 2040 – Electronic Device Usage*
9. **Review / Discuss / Approve: Prop 218 Letter:** *Approve as Submitted.*
10. **Review / Discuss / Approve: Resolution 521: Annual Unit Fee Assessment.** *Approve as submitted.*
11. **Review / Discuss / Approve: Upcoming Educational Events**
12. **Review / Discuss: Future Agenda Items**

**Correspondence: See attached.**

### Announcement of Closed Session Agenda

- o Pursuant to Government code 54957:  
Evaluation – Fire Chief

### **Adjournment:**

**Next regularly scheduled meeting: June 22, 2021 at 3:00 pm.**

*Upon request, this agenda will be made available in appropriate formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.*

*Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to IFPD Administrations Office at (951) 659-2153 at least 72 hours in advance of the meeting.*





# IDYLLWILD FIRE

## Chiefs Report

Author: M. LaMont

Updated May 19<sup>th</sup>, 2021

Mtg. May 25, 2021

### 1. Community Alert/Siren System.

- The community alert siren was lifted in place on April 15<sup>th</sup>. Thanks to the generosity of Sturgeon Electric CA the pole was donated and set by a local Sturgeon crew in Honor of Ross Bowlin and his incredible recovery and courageous fighting spirit.
- We completed the postcard and banners for the community educational outreach regarding the siren. **Mtn. Disaster Preparedness** donated \$ 2,500.00 to help with the expense of these educational materials. (All mailed out)
- The first official test of the system took place on **May 15<sup>th</sup> at 1:00p.m (1300hrs)** the siren will be tested monthly on the **third Saturday of each month at 1: 00p.m (1300hrs)**



### 2. Mutual Aid Fire(s)

- We have assisted (California Fire Assistance Agreement) with several mutual aid fires so far in the 20/21 FY:



- ONC1 Staging (Team 11 Redding CA) Overhead
- Mile Post Fire Hoopa CA (Team 11) Overhead
- ONC2 Staging (Team 11 Redding CA) Overhead
- Indian Fire (Anza CA) BR621 / WT622
- Apple Fire (Beaumont CA) BR621
- Whitewater Fire (Cabazon CA) WT622
- Red Salmon Fire (Willow Creek CA) Overhead Team 11
- Ranch Fire (Azusa CA) Overhead. Team 11
- Hobo Fire (Willites CA)
- Elk Horn Fire
- Eldorado Fire (Yucaipa CA) Team 11
- August Complex (Mendocino Co. CA) Team 11
- Castle Fire (Sonoma CA)
- North Complex (Butte CA)
- Glass Fire (Sonoma CA)
- Bobcat Fire (Sierra Madre' CA) Team 11
- North Complex 11 (Overhead) (Plumas NF)
- Silverado Fire (Orange County CA)
- Mountain View Fire (Sierra Front) 11
- Airport Fire (Corona)
- Bonita Fire (Mtn Ctr.)



**(Current MA Billing is at \$ 1,200,216.67) To Date we have received \$ 723,927.84.**

**Remaining A/R \$ 476,288.83**

### 3. Abatement Inspections/Citations:



- Per IFPD Ord. 19-01 we began annual abatement inspections on ALL properties within IFPD jurisdiction. We intend to follow ORD 19-01 including the citation process for 2021/22.
- The final result of this first inspection (May 15<sup>th</sup>) ended with a total of **551** failed properties which have been sent failed notices.
- IFPD Ord. 19-01 details the process for Inspections and also for property owners to appeal their citations to the IFPD Board. We have been working closely with property owners to help them come into compliance.

**We will continue with the forced abatement work on failed properties and anticipate having 6-10 of these completed prior to year-end 2021.**

Abatement regulations, and enforcement measures are critical to our overall success. I would like to again thank those property owners that completed their 2020 abatements and have again completed this process in 2021!



### 4. Equipment:

#### Suppression Equipment:

| Vehicle      | Milage  | Condition | CIP Info            |
|--------------|---------|-----------|---------------------|
| ✓ Truck 621  | 28,126  | Good      | 2026 - 1,200,000.00 |
| ✓ Engine 621 | 33,798  | Excellent | 2028 - 850,000.00   |
| ✓ Engine 622 | 59,165  | Good      | 2026 - 850,000.00   |
| ✓ Brush 621  | 49,050  | Good      | 2025 - 425,000.00   |
| ✓ Brush 622  | 121,232 | Good      | 2026 - 425,000.00   |

#### Admin Vehicles:

| Vehicle              | Milage  | Condition | CIP Info         |
|----------------------|---|-----------|------------------|
| ✓ Battalion 6201     | 41,724  | Excellent | 2030 - 72,500.00 |
| ✓ Chief 6200         | 17,987  | Excellent | 2032 - 72,000.00 |
| ✓ 2010 Chev 4X4 U621 | 85,852 (NEW FEEP Utility Vehicle was received and put into service) |           |                  |

#### Ambulances:

| Vehicle            | Milage         | Condition               | CIP Info                         |
|--------------------|----------------|-------------------------|----------------------------------|
| ✓ Medic Unit 1     | 14,198         | Excellent               | 2032- \$ 220,000                 |
| ✓ Medic 622        | 96,368         | Fair                    | 2024 - \$ 165,000                |
| ✓ <b>Medic 623</b> | <b>104,980</b> | <b>Poor</b>             | <b>2022 - \$ 179,000 Ordered</b> |
| ✓ <b>Medic 624</b> | <b>178,312</b> | <b>(Out of Service)</b> | <b>(Replaced Medic 1)</b>        |
| ✓ Medic 625        | 174,715        | Fair                    | 2025 - \$ 165,000                |
| ✓ Medic 626        | 53,481         | Good                    | 2026+ \$ 210,000                 |

**Will added OES IDL Type 6 Engine on May 4<sup>th</sup>**

612 miles Excellent Condition.



**5. Grants:**

**Pending Grants:**

| <b><i>Name</i></b>     | <b><i>Amount</i></b> | <b><i>Status</i></b> |
|------------------------|----------------------|----------------------|
| FEMA Cares act grant:  | \$ 150,536.00        | Processing @ FEMA    |
| AFG (assistance to FF) | \$ 198,550.00        | Processing @ FEMA    |
| VFA (volunteer FF)     | \$ 330,000.00        | Processing @ FEMA    |

| <b><i>Awarded Grants:</i></b> | <b><i>Cost IFPD</i></b> | <b><i>Received / Value</i></b>       |
|-------------------------------|-------------------------|--------------------------------------|
| FEPP Brush 622                | \$ (\$ 0.00)            | FEPP Received (\$ 322,000.00 value)  |
| 2020 AFG (monitors)           | \$ (\$ 7,428.57)        | AFG: Received (\$ 148,571.43 rcvd)   |
| 2020 VFA (radios)             | \$ (\$ 5,500.00)        | VFA: Received (\$ 5,500.00 )         |
| 2020 Firehouse (3/SCBAs)      | \$ (\$ 0.00)            | Firehouse Rcvd. (\$ 51,600.00)       |
| 2021 IDY Bible Church         | \$ (\$0.00)             | SCBA Purchase. Rcvd (\$ 6,500.00)    |
| 2020 Community Church         | \$ (\$0.00)             | EMS / EMT Paramedic Training 2k      |
| 2021 Firehouse Subs           | \$ (\$0.00)             | SCBA Purchase 4 additional. 28k      |
| 2021 AFG Grant                | \$ (\$10,000.00)        | Wildland gear/Radios/Equipment. 10k. |

**6. Training:**

- All IFPD members have continued to complete and exceed all minimum fire training requirements. 30 hours of minimum training per month for Career Staff and, 20 hours for reserve members.
- We have begun the IFPD Annual RT 130 wildfire refresher training. All IFPD suppression personnel will be required to complete this arduous training before June 15th 2021.

**7. Personnel:**

- We have one (1) Firefighter Paramedic Position which is currently open and have put together a test process to hire a new probationary Firefighter. We intend to begin this process in June/July for an estimated hire date in July/Aug 2021.
- Numerous IFPD Employees have received both COVID vaccination shots.

**8. Statistics:**



***Incident Volume:***

***April.***

|                                   |           |
|-----------------------------------|-----------|
| <b>Total number of Incidents:</b> | <b>75</b> |
| Medical:                          | 52        |
| Fires:                            | 8         |
| Hazardous Cond:                   | 2         |
| Public Service:                   | 6         |
| False Alarm:                      | 4         |
| Other:                            | 3         |

**9. Ambulance Transactions:**

**April.**



|              |            |
|--------------|------------|
| Transports:  | 32         |
| Charges:     | 109,451.00 |
| Payments:    | 43,954.59  |
| Current A/R: | 412,546.03 |

**10. Committees:**

Sustainability Committee. (will reconvene at a later date)  
Rules and Regs ADHOC Committee (Andrewson/Reitz)

**11. Other/ Misc:**

- We have completed the 20FY Audit.
- We presented and approved the FY22 final budget.
- We have moved forward with the purchase of an additional ambulance Arrow Ambulance.
- We continue our efforts in moving bank accounts from BBVA/PNC to Bank of Hemet.
- Please see the new 2021-2025 Capital Improvement Plan (CIP)

*IFPD Response Time Averages:*  
*Medical Aid Incidents. 3.16 minutes*  
*Fire Related Incidents. 4.25 Minutes*  
*Overlapping Incident % 21.67*



*Commitment to Public Service continues to be at the forefront of  
all that we do.*

*“You are our Mission.”*





# IDYLLWILD FIRE

54160 Maranatha Drive  
Idyllwild, CA 92549  
Regular Board Meeting  
Minutes – April 27, 2021

Meeting held both physically at 54160 Maranatha Dr. Idyllwild CA. and by video/electronic means.

**Call to Order: 15:00**

**Roll call:** Commissioners: President Hoetger; Vice President Sawicki; Secretary Andrewson; Commissioner Fogle; Commissioner Reitz; Chief Mark LaMont and Administrative Assistant Rachel Teegarden

**Excused: Reitz**

**Pledge of Allegiance: President Ralph Hoetger**

**Invocation: Fire Chief Mark LaMont**

**Citizens' Comments: - No comments at the time**

## **Reports**

- President Hoetger – ***Nothing to report at this time.***
- Vice President Sawicki – ***Nothing to report at this time.***
- Secretary Andrewson – ***Thank you to the FVWD and Chief LaMont for their help and assistance in getting the siren up.***
- Commissioner Fogle – ***Nothing to report at this time.***
- Commissioner Reitz – ***Absent.***
- Chief Mark LaMont. – ***Please see written Chiefs report.***
- Idyllwild Volunteer Fire Company (Riggi) – ***Nothing to report at this time.***
- Idyllwild Career Firefighters' Association – ***Nothing to report at this time.***
- Ad HOC Committee – ***Nothing to report at this time.***

## **Action Items**

1. Approve meeting minutes from 03/23/21 Regular Board Meeting:  
**Secretary Andrewson made a motion to approve the 03/23/21 Regular Board Meeting minutes as amended; Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**
2. Accept March 2021: Incident Statistic / Ambulance Reports:  
**Secretary Andrewson made a motion to accept the March 2021 Incident Statistic and Ambulance Report; Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**
3. Review / Discuss / Approve February 2021 Financials:  
**Secretary Andrewson made a motion to approve the February 2021 Financials; Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**

4. Review / Discuss / Approve March 2021 Financials:  
**Secretary Andrewson made a motion to approve the March 2021 Financials; Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**
  
5. Review / Discuss / Approve March 2021 Bill Payments:  
**Commissioner Fogle made a motion to approve the March 2021 Bill Payments; Secretary Andrewson 2<sup>nd</sup> Motion passed 4-0**
  
6. Review / Discuss – Alerting System  
**The Postcards are printed and ready to be sent out. Staff made sandwich boards and are out there on Saturday's to inform the public and answer any questions that they have. The banner will be hung on the Truck in town.**
  
7. Review / Discuss / Approve – Board Policy(s)
  - Board Policy 2040 – Electronic Device Usage  
**Tabled until next month**
  - Board Policy 3117 – Asset Protection  
**Secretary Andrewson made a motion to approve Board Policy 3117 Asset Protection Policy as reviewed, Vice President Sawicki 2<sup>nd</sup>. Motion passed 4-0**
  - Board Policy 3135 – Purchasing Policy  
**Secretary Andrewson made a motion to approve Board Policy 3135 – Purchasing Policy as amended, Vice President Sawicki 2<sup>nd</sup>. Motion passed 4-0**
  - Board Policy 4025 – Expenditure Reimbursement Policy  
**Vice President Sawicki made a motion to approve Board Policy 4025 Expenditure Reimbursement Policy as amended, Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**
  - Board Policy 5060 – Minutes of Board Meetings  
**Vice President Sawicki made a motion to approve Board Policy 5060 Minutes of Board Meetings as reviewed, Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**
  - Board Policy 3121 – Reserve Fund Policy  
**Vice President Sawicki made a motion to approve Board Policy 3121 Reserve Fund Policy as amended, Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**
  
8. Review / Discuss / Approve – IFPD Annual Audit Report 6/30/2020  
**Commissioner Fogle made a motion to approve the IFPD Annual Audit Report; Secretary Andrewson 2<sup>nd</sup>. Motion passed 4-0**
  
9. Review / Discuss – IFPD FY 21/22 Final Budget  
**Secretary Andrewson made a motion to approve the IFPD FY 21/22 Final Budget; Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**
  
10. Review / Discuss / Approve – IFPD FY 21/22 Ambulance Rates Res. 520 and New Ambulance Purchase  
**Secretary Andrewson made a motion to approve IFPD FY 21/22 Ambulance Rates Res 520; Vice President Sawicki 2<sup>nd</sup>. Motion passed 4-0**  
**Secretary Andrewson made a motion to approve a new ambulance purchase not to exceed \$219,000; Commissioner Fogle 2<sup>nd</sup>. Motion passed 4-0**
  
11. Review / Discuss / Approve – IFPD FY 21/22 Constitutional Advance Res. 519  
**Commissioner Fogle made a motion to approve the IFPD FY 21/22 Constitutional Advance Re. 519; Vice President Sawicki 2<sup>nd</sup>. Motion passed 4-0**
  
12. Review / Discuss / Approve – Upcoming Educational Events
  - ✓ 1. EMT Cert Training for Board Members
  
13. Review / Discuss / Approve – Future Agenda Items  
**Secretary Andrewson asked for the Self Eval of the Fire Chief be on the next agenda under closed session. And Board policy 2040 for review.**

**Correspondence – Included in Board Packet**



President Hoetger made an announcement that his house has sold, and he will be moving out of state. This will be his last meeting and he is officially resigning as of the end of meeting today. Chief LaMont thanked President Hoetger for his support, efforts and hard work, and his dedication to the district and those we serve.

Secretary Andrewson made a motion to adjourn, Vice President Sawicki 2<sup>nd</sup>. Motion passed. 4-0

Adjournment: 15:50

Respectfully submitted,

Administrative Assistant  
Rachel Teegarden

Approved:

\_\_\_\_\_  
Henry Sawicki, Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

# Daniel Messina:

Messina Construction Co.  
Lic # 920284

RECEIVED MAY 10 2021  
*13*

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*Position: Fire Commissioner*

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## History:

I have been an Idyllwild resident for 20 years. During my residency here in Idyllwild I have worked in the development and construction industry and was an IFPD Fire Commissioner from June 2020 – December 2020. I was 1 of three candidates which ran for election to the IFPD Board in November of 2020 receiving 671 votes from the citizens of Idyllwild nearly 30% of the 2351 votes cast in the 2020 election with 3 candidates running for 2 positions. I have also worked as a Volunteer Firefighter and Engineer with the Riverside County Fire Department (Garner Valley Fire Co. 53). I was an active member of the GVFC 53 from 2003-2011 and performed as Garner Valley Fire Co. President from 2007-2011. When the County abolished their Volunteer program in 2011, I worked with then Idyllwild Fire Chief Norm Walker and Fire Captain Mark LaMont to introduce an opportunity to form what is now known as the Idyllwild Volunteer Fire Co. 621. I served as the Idyllwild Volunteer Fire Co. President from 2011 – 2016 and due to scheduling and business priorities I took a leave of absence in 2017. In addition to the aforementioned and prior to my relocation to the community of Idyllwild I spent nearly 40 years in the Private Fire sector providing such services as: Water Tenders, Heavy Equipment, Communications, Logistical Support, and other specialty items required of the greater fire service community.

## Goals:

My priority in becoming an IFPD Fire Commissioner is to ensure that residents like myself continue to receive professional, effective, efficient, and locally controlled Fire and EMS Services.

I am an advocate of local Jurisdictions electing their own governing bodies and setting levels of service that they (we) feel are needed and require. It has been my observation that other "one size fits all" Fire and EMS agencies cannot, will not and do not have the desire nor capacity to mold their service models into the best fit for the residents of a given community. If selected I will endeavor to provide the best possible outcomes for our community by utilizing my knowledge and abilities which have been built through years of hands on experience, training and customer service, while providing constructive insight and common sense. I will strive to ensure that the mission of the IFPD is carried out and that providing the very best in Fire and Emergency Medical and All Risk Service is our number one priority.

## Work Related Experience:

|                                    |                  |
|------------------------------------|------------------|
| IFPD Commissioner                  | 6/2020- 12/2020  |
| Messina Const. Co. CA Lic # 920284 | 8/2008 – Present |
| Various Contracting work:          | 5/2000 – 8/2008  |
| Messina Fire Equipment:            | 2/1995 – 5/2000  |
| FA Thomas Grading Co.:             | 3/1990 – 2/1995  |

### Position Related Skills and Experience:

- ❖ Ability to manage and develop complex reports, budgets, and audits. Supervision in all levels of personnel including multiple disciplines. Direct, Develop and supervise administrative and operational personnel.
- ❖ Familiar with all levels of emergency and non-emergency scene management, scene size up, Initial Attack management of both Structural and Wildland Fire Incidents.
- ❖ Management of multiple resources including: Overhead, Strike Teams and Task Force Units, as well as Private resources, Type one and two crews, Single increment, and single engine company supervision. I have had the opportunity to work as a Heavy equipment boss, heavy equipment supervisor, fire communications supervisor on numerous contracted and mutual aid incidents.
- ❖ I have also had the opportunity to work in the capacity of President for the IFPD Vol. Fire Co. 621, allowing me to build on my overall skill set and knowledge base while training and instructing other members of the IFPD.

### Past relevant experience in the Building Industry:

Management of multiple projects including responsibility for: Zoning, Budget Development and Cost analysis, Loan procurement, Purchasing, Design and Engineering process, Permit Processing, Contract Development, Scheduling, Employee oversight and Management, Product Delivery, Materials Specifications, Supply Ordering, Quality Assurance and Customer Service.

### Fire Related Education / Qualifications:

- FEMA Dept. of Homeland Sec. I200, I300, I400, I500, I700, I800
- California State Fire Marshall: Fire Apparatus Engineer/ 1A / 1B 2004. 2A / 2B 2006
- California State Fire Marshall: State Firefighter 2 Certification
- Pasadena Firefighter 1 Academy: State Firefighter 1 Certification Investigation 1A
- NWCG Certifications: Firefighter 1 and 2. Crew Leader, S130, S 170, S 190, S 210, S290, S 212, S 217, S230

I have found that I am happiest when I am serving, my passion for serving in the fire service industry traces back to some of my earliest memories when working with my Father (Vince) on a fire in Big Sur, the year was 1974 (I was 18 years old and have never forgotten how it felt to work on behalf of the greater good).

An opportunity to serve on the IFPD Board of Commissioners and continue with the history and tradition on behalf of those we serve would provide me with yet another chance to serve the greater good, my Idyllwild neighbors. I would like to Thank the current and past Board members and Staff for their years of continued service and efforts on behalf of those you serve.

*I Look forward to serving with you in the years ahead.*

May 13, 2021

RECEIVED MAY 14 2021

To All Concerned:

Please accept this letter as my application to become a Commissioner of Idyllwild Fire Protection District. The reasons for my interest in this position are simple. I love our mountain communities and am a big believer in community participation for the betterment and safety of us all.

I discovered Idyllwild in 1987, when my first husband and I lived in the desert. Just one visit was all it took! We quickly moved our recording studio to Idyllwild and bought a home in Pine Cove. Our studio was in the building that is now the Funky Bazaar. And, back then, Pat Boss's Forest Realty was in what is now Bubba's, the Chart House stood where Idyology is located, and the Fort didn't exist! In 1989 my daughter Samantha was born, making her an Idyllwild native.

Sadly, that marriage broke-up so we left the Hill in 1990, but the draw of the Hill never left me. I became a lawyer, and Samantha attended summer camp at ISOMATA (I know, Idyllwild Arts!). In 2008 my husband Steve Olson and I purchased a vintage cabin on Country Club. Quickly, Steve, my three children (Samantha, Alex, and Drew) and I were up here every weekend. In 2015 we purchased our forever home—the old Laura Woodhead Steere home—on River Drive. We spent the next thirty months restoring the property, which has been on the Idyllwild Home Tour and on a tour for the California Preservation Society.

Since returning to the Hill fulltime in 2017, I am now a docent for the Idyllwild Area Historical Society (where we are members), a member of Soroptimists, and we are financial supporters of Idyllwild Arts, Idyllwild Community Fund, the Help Center, and other Hill non-profits. In July 2019 I became president of the Idyllwild Community Center. Since then, in addition to maintaining our programs like youth and adult sports and annual events like the Tree Lighting and Halloween Carnival, I have added new projects. ICC now hosts the Farmers Market and the Feeding America food distribution, and we've added programs for seniors and expanded our childcare.

Because of my hands-on involvement in the community, Riverside County District 3 Supervisor Chuck Washington asked me to serve on his COVID-19 response task force; in this capacity I have personally handed out thousands of masks to residents and visitors, grant program flyers to our local businesses, as well as worked with the County to bring COVID-19 testing and vaccination clinics to the Hill. I also now represent District 3 as a Commissioner on the Riverside County Commission for Children and Families.

Although I am employed at Age of Learning, Inc. (please see attached resume), since 2017 I have maintained a flexible work schedule, which is how I manage my volunteerism along with my professional responsibilities. I am aware of IFPD's meeting schedule, and do not anticipate any issue with meeting all IFPD commitments. Indeed, I look forward to them! As a property owner and manager of several ICC venues (Town Hall, Butterfield Amphitheater, the Community Playground, the dog park, skate park, and pickleball court), I have a keen interest in fire protection and safety. If selected as an IFPD Commissioner, this will be a top priority for me.

I thank you for your consideration. Please let me know if I can provide any additional information.

Respectfully,

Stephanie Yost



## **Biography: Stephanie Yost**

Stephanie Yost received a B.A. in Communications Studies from UCLA in 1984, and until 1987, produced recorded music, live shows, and television commercials with her then-husband while living in Rancho Mirage. Following a visit to the San Jacinto mountains, they moved their studio and residence "up the Hill" to Idyllwild and Pine Cove. Leaving the area in 1990, Stephanie switched directions to attend Southwestern University School of Law, receiving her J.D. in 1994, and then clerking on the 9th Circuit U.S. Court of Appeals. She began her law career as a media litigator at Gibson, Dunn & Crutcher, and then became an IP/new media transactional attorney at Troy & Gould. In 2000, Stephanie joined Neopets, Inc., owner and operator of the popular kids' website Neopets.com, as General Counsel. After Neopets was sold in 2005 to Viacom, Inc., she remained with the same management team as they founded the education technology company Age of Learning, Inc. From 2007-2015, Stephanie served as EVP of Content and General Counsel, during which time they launched their flagship product, ABCmouse.com and, in 2019, Adventure Academy. In 2015, Stephanie returned to her production roots, serving as Sr. EVP of Content Production and Design until 2018, and currently as Executive Producer, where she produces the company's music and provides creative leadership for content development. She is a member of SAG-AFTRA and NARAS, as well as a Grammy nominee. Having never forgotten her love of the mountains, in 2008 Stephanie and her husband Steve Olson purchased a cabin in Idyllwild. In 2015, they purchased a full-time home, which they renovated and moved into in 2017.

Mostly recently, in March 2021 Stephanie was appointed a Commissioner of the Riverside County Children and Families Commission (First 5 Riverside) by the Riverside County Board of Supervisors.

May 13, 2021

RECEIVED MAY 13 2021

Board of Commissioners  
Idyllwild Fire Protection District  
Hand delivered at the fire station

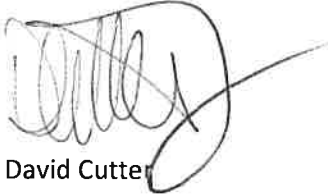
I respectfully submit my name for consideration to fill the vacancy on the IFPD Board of Commissioners.

I am motivated by my passion for our community and for my Hill friends and neighbors. I believe my deep experience in business and finance would add value to furthering the goals and objectives of the IFPD.

My wife, Babz, and I bought a home on the Hill in 2010 and enjoyed our time here for six months a year. I (mostly) retired in 2017 and we sold our Palm Desert and Pine Cove homes and settled full time in Idyllwild. Contributing to the IFPD is yet another way I may give back to our fondly adopted home of Idyllwild.

We are active in our community and, among other organizations, we ardently support Living Free / War Horse Creek, the Idyllwild Area Historical Society, Mountain Disaster Preparedness and the Town Crier.

A brief description of my education and experience is enclosed. Thank you for your consideration.

A handwritten signature in black ink, appearing to read "David Cutter", with a large, sweeping flourish extending to the right.

David Cutter

DAVID CUTTER  
54711 Falling Leaf Dr.  
PO Box 1787  
Idyllwild, CA 92549  
cutterfp@gmail.com

RECEIVED MAY 13 2021

Education

1974 - B.A. Economics, Stanford University  
1999 - Certificate, College for Financial Planning

Experience

1974 – 2001 Commercial banker with experience in operations, marketing and, primarily, commercial lending to small businesses.

2001 – present Certified Financial Planner™ providing advice to individuals for retirement planning, asset management, estate planning, life and health insurance and employee benefits.

MARK LONSBURY

MARKLONSBURY@GMAIL.COM

25955 HWY 243  
PO BOX 1727  
IDYLLWILD CA 92549

760 406 9699  
951 292 8584

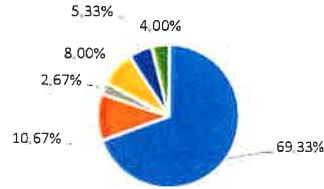




**April-21**

| Call Type (description)        | # of Incidents | % of total     | Non Transport | Transported |
|--------------------------------|----------------|----------------|---------------|-------------|
| Emergency Medical Service      | 52             | 69.33%         | 20            | 32          |
| Fires                          | 8              | 10.67%         | 38.46%        | 61.54%      |
| Hazardous Condition (non fire) | 2              | 2.67%          |               |             |
| Public Service                 | 6              | 8.00%          |               |             |
| False Alarm                    | 4              | 5.33%          |               |             |
| Special Incident type          | 3              | 4.00%          |               |             |
| <b>TOTALS</b>                  | <b>75</b>      | <b>100.00%</b> |               |             |

- 1 EMS
- 2 Fire
- 3 Hazardous Cond
- 4 Public Service
- 5 False Alarm
- 6 Special Inc.

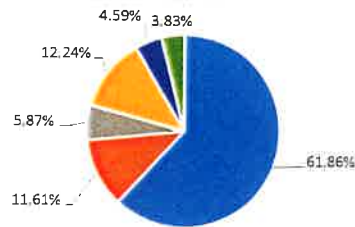


April Incidents 2021

**Running Totals (July 1, 2020 - April 30, 2021)**

| Call Type (description)        | # of Incidents | % of total     | Non Transport | Transported |
|--------------------------------|----------------|----------------|---------------|-------------|
| Emergency Medical Service      | 485            | 61.86%         | 200           | 285         |
| Fires                          | 91             | 11.61%         | 41.24%        | 58.76%      |
| Hazardous Condition (non fire) | 46             | 5.87%          |               |             |
| Public Service                 | 96             | 12.24%         |               |             |
| False Alarm                    | 36             | 4.59%          |               |             |
| Special Incident type          | 30             | 3.83%          |               |             |
| <b>TOTALS</b>                  | <b>784</b>     | <b>100.00%</b> |               |             |

- 1 EMS
- 2 Fire
- 3 Hazardous Cond
- 4 Public Service
- 5 False Alarm
- 6 Special Inc.



**Idyllwild Fire Protection District (Incident Average Statistics)**

|                                  |        |
|----------------------------------|--------|
| Daily Incident Avg. :            | 2.61   |
| Daily Transport Average :        | 0.95   |
| Percentage of Overlapping Calls: | 21.67% |
| Mutual Aid Given (this month)    | 15     |
| Mutual Aid Received              | 0      |

**Transport Destinations**

| EMC    | HVMC   | San G | DRMC  | Other  |
|--------|--------|-------|-------|--------|
| 19     | 4      | 2     | 3     | 4      |
| 59.38% | 12.50% | 6.25% | 9.38% | 12.50% |
| 157    | 52     | 12    | 17    | 47     |
| 55.09% | 18.25% | 4.21% | 5.96% | 16.49% |

**Average Response times:**

|                       |     |      |              |      |
|-----------------------|-----|------|--------------|------|
| Dispatch to Arrival : | EMS | 3.16 | Fire / Other | 4.25 |
|-----------------------|-----|------|--------------|------|

*MyBridle Fire Protection District*  
*Annual Report*  
 Summary 1/18/19/20/21

2020/21 FY



| 2020/21                       | July 2020    | August 2020   | September 2020 | October 2020  | November 2020 | December 2020 | January 2021  | February 2021  | March 2021     | April 2021    | May 2021 | June 2021   | Total          | Percentage    |
|-------------------------------|--------------|---------------|----------------|---------------|---------------|---------------|---------------|----------------|----------------|---------------|----------|-------------|----------------|---------------|
| Charges                       | \$108,064.00 | \$129,047.39  | \$81,775.60    | \$123,583.00  | \$103,628.00  | \$121,465.00  | \$90,185.00   | \$103,219.00   | \$85,749.00    | \$109,451.00  | 0.00     | \$36,444.91 | \$1,056,165.99 | 100%          |
| Payments                      | \$46,494.05  | \$21,964.41   | \$47,042.37    | \$39,775.90   | \$33,896.24   | \$39,801.67   | \$36,070.73   | \$25,613.31    | \$29,835.78    | \$43,954.59   | 0.00     | \$36,444.91 | 364,449.05     | 35%           |
| Difference                    | (61,569.95)  | (107,082.98)  | (34,733.23)    | (83,807.10)   | (69,731.76)   | (81,663.33)   | (54,114.27)   | (77,605.69)    | (55,913.22)    | (65,496.41)   | 0.00     | \$36,444.91 | (991,717.94)   | -65%          |
| Running Payments (actual rev) | \$46,494.05  | \$68,458.46   | \$115,500.83   | \$155,276.73  | \$189,172.97  | \$228,974.64  | \$265,045.37  | \$290,658.68   | \$320,494.46   | \$364,449.05  | 0.00     | \$36,444.91 | \$364,449.05   | -65%          |
| (Running Diff. from 2019/20)  | \$1,161.84   | (\$21,606.58) | (\$18,362.44)  | (\$47,050.93) | (\$49,956.84) | (\$65,456.70) | (\$82,297.52) | (\$107,657.96) | (\$111,055.79) | (\$94,586.22) | 0.00     | \$36,444.91 | \$36,444.91    |               |
| Annual Budget Est:            |              |               |                |               |               |               |               |                |                |               |          |             | \$310,000.00   | \$317,338.86  |
| 2020/21 Adjustments           | (49,610.11)  | (77,045.83)   | (62,544.61)    | (61,713.66)   | (54,068.38)   | (75,611.81)   | (101,616.22)  | (38,285.74)    | (45,573.05)    | (59,398.32)   | 0.00     |             | (\$145,550.95) | (\$72,775.48) |
| ARR 2020/2021                 | 344,695.48   | 379,275.27    | 352,198.98     | 385,098.13    | 398,240.12    | 392,136.90    | 304,212.79    | 414,658.35     | 399,313.43     | 412,546.03    | 0.00     |             | (62,636.75)    |               |

| 2019/20                       | July 2019    | August 2019  | September 2019 | October 2019 | November 2019 | December 2019 | January 2020 | February 2020 | March 2020   | April 2020   | May 2020     | June 2020    | Total          | Percentage   |
|-------------------------------|--------------|--------------|----------------|--------------|---------------|---------------|--------------|---------------|--------------|--------------|--------------|--------------|----------------|--------------|
| Charges                       | \$147,077.30 | \$182,996.00 | \$159,424.00   | \$104,366.00 | \$125,389.00  | \$135,222.00  | \$137,193.20 | \$70,705.00   | \$83,951.00  | \$66,440.00  | \$75,805.00  | \$86,189.00  | 1,374,757.50   | 100%         |
| Payments                      | \$45,332.21  | \$44,732.83  | \$43,798.23    | \$68,464.39  | \$36,802.45   | \$55,301.53   | \$52,911.55  | \$50,973.75   | \$33,233.61  | \$27,485.02  | \$26,602.72  | \$33,446.98  | 520,742.97     | 38%          |
| Difference                    | (101,745.09) | (138,263.17) | (115,625.77)   | (35,901.61)  | (88,586.55)   | (79,920.47)   | (84,281.65)  | (19,731.25)   | (50,717.39)  | (38,955.98)  | (49,202.28)  | (52,742.02)  | (854,014.53)   | -62%         |
| Running Payments (actual rev) | \$45,332.21  | \$90,065.04  | \$133,863.27   | \$170,327.66 | \$208,129.61  | \$284,431.34  | \$347,342.89 | \$398,316.64  | \$431,550.25 | \$459,035.27 | \$487,265.98 | \$520,742.97 | \$520,742.97   | -32%         |
| (Running Diff. from 2019/19)  | \$21,706.74  | \$3,096.90   | \$1,707.48     | \$78,601.08  | \$28,945.46   | \$25,005.70   | \$37,110.05  | \$40,600.46   | \$35,673.10  | \$34,109.53  | \$14,121.82  | \$53,985.19  | \$520,742.97   | \$520,742.97 |
| Annual Budget Est:            |              |              |                |              |               |               |              |               |              |              |              |              | \$471,000.00   | \$471,000.00 |
| 2019/20 Adjustments           | (64,832.35)  | (78,717.31)  | (100,984.21)   | (99,838.23)  | (88,223.19)   | (77,695.89)   | (70,520.53)  | (77,014.16)   | (60,920.16)  | (51,540.80)  | (22,442.93)  | (46,000.00)  | (\$471,000.00) | (\$8,663.05) |
| ARR 2019/20                   | 373,107.33   | 478,745.34   | 413,610.15     | 372,265.37   | 382,798.73    | 395,634.83    | 360,210.85   | 315,153.54    | 320,212.25   | 310,288.87   | 310,276.85   | 312,000.00   | 356,041.08     |              |

| 2018/2019                     | July 2018     | August 2018 | September 2018 | October 2018 | November 2018 | December 2018 | January 2019 | February 2019 | March 2019   | April 2019   | May 2019     | June 2019    | Total        | Percentage   |
|-------------------------------|---------------|-------------|----------------|--------------|---------------|---------------|--------------|---------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Charges                       | 178,535.70    | 100,106.70  | 125,095.30     | 93,401.70    | 109,515.00    | 92,715.90     | 91,675.00    | 125,442.15    | 89,451.55    | 188,539.45   | 111,925.15   | 119,987.15   | 1,414,259.78 | 100%         |
| Payments                      | 23,595.47     | 40,442.77   | 45,177.55      | 41,540.49    | 38,856.07     | 56,494.29     | 41,957.20    | 47,463.34     | 30,220.97    | 28,988.99    | 48,228.45    | 43,583.59    | 516,747.78   | 37%          |
| Difference                    | (155,000.23)  | (66,066.60) | (80,907.75)    | (51,861.21)  | (70,659.93)   | (36,281.61)   | (49,717.80)  | (77,978.81)   | (59,230.58)  | (159,550.46) | (69,706.70)  | (76,403.56)  | (997,512.00) | -70%         |
| Running Payments (actual rev) | \$23,595.47   | \$64,038.24 | \$109,215.99   | \$173,698.28 | \$232,281.35  | \$268,775.64  | \$310,223.64 | \$357,716.18  | \$387,946.71 | \$416,935.74 | \$465,164.44 | \$511,667.99 | \$511,667.99 | -70%         |
| (Running Diff. from 2017/18)  | (\$16,271.71) | \$8,992.04  | \$24,427.58    | \$37,499.40  | \$53,398.78   | \$89,941.30   | \$166,716.75 | \$178,634.61  | \$128,072.81 | \$133,841.41 | \$102,947.73 | \$177,567.28 | \$43,062.12  | 3%           |
| Annual Budget Est:            |               |             |                |              |               |               |              |               |              |              |              |              | \$445,000.00 | \$445,000.00 |
| 2018/19 Adjustments           | 47,029.70     | 72,246.75   | 86,619.26      | 52,752.70    | 46,184.76     | 65,114.12     | 65,200.93    | 56,111.72     | 81,095.05    | 56,582.10    | 27,065.07    | 54,424.83    | \$445,000.00 | \$71,747.78  |
| ARR 2018/19                   | 380,873.78    | 256,314.75  | 286,051.20     | 292,983.11   | 281,357.96    | 266,777.95    | 278,395.47   | 268,498.82    | 291,192.89   | 303,579.29   | 310,276.85   | 352,782.67   | 295,896.18   | 2%           |

| 2017/2018                     | July 2017   | August 2017 | September 2017 | October 2017 | November 2017 | December 2017 | January 2018 | February 2018 | March 2018   | April 2018   | May 2018     | June 2018    | Total         | Percentage    |
|-------------------------------|-------------|-------------|----------------|--------------|---------------|---------------|--------------|---------------|--------------|--------------|--------------|--------------|---------------|---------------|
| Charges                       | 83,842.18   | 69,058.20   | 79,438.80      | 71,737.05    | 88,372.20     | 90,258.00     | 112,381.50   | 71,591.10     | 50,201.93    | 71,974.35    | 117,002.10   | 87,251.40    | 1,010,489.01  | 100%          |
| Payments                      | 39,807.18   | 36,714.02   | 29,742.17      | 28,468.67    | 22,697.69     | 20,038.77     | 24,568.35    | 36,800.88     | 24,682.97    | 24,119.79    | 44,832.45    | 63,888.42    | 398,180.40    | 40%           |
| Difference                    | (44,035.00) | (32,344.18) | (49,696.63)    | (43,268.38)  | (65,674.51)   | (70,219.23)   | (87,813.15)  | (34,790.22)   | (25,518.96)  | (47,854.56)  | (72,169.65)  | (23,562.98)  | (611,298.61)  | -60%          |
| Running Payments (actual rev) | \$39,807.18 | \$76,521.20 | \$106,263.37   | \$156,196.88 | \$188,894.57  | \$208,934.34  | \$233,502.69 | \$270,303.57  | \$294,922.54 | \$321,844.33 | \$365,976.98 | \$389,539.90 | \$389,539.90  | -60%          |
| (Running Diff. from 2016/17)  | \$38,807.18 | \$37,766.20 | \$107,226.81   | \$136,196.88 | \$158,894.57  | \$178,934.34  | \$201,022.66 | \$241,181.57  | \$265,764.54 | \$290,604.33 | \$325,746.98 | \$349,180.40 | \$399,180.40  | 40%           |
| Annual Budget Est:            |             |             |                |              |               |               |              |               |              |              |              |              | \$445,000.00  | \$445,000.00  |
| 2017/18 Adjustments           | 83,146.22   | 88,240.42   | 34,356.31      | 47,216.95    | 64,854.37     | 48,270.28     | 65,817.06    | 80,301.94     | 29,383.91    | 34,042.52    | 81,226.15    | 60,200.51    | (\$45,819.60) | (\$45,819.60) |
| ARR 2017/18                   | 147,572.50  | 114,027.75  | 128,098.25     | 131,747.37   | 141,758.16    | 162,706.11    | 236,221.31   | 186,667.48    | 190,586.74   | 224,177.00   | 297,156.92   | 228,433.75   | 55,925.07     | 176,804.18    |

**Idyllwild Fire Protection District**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For General Fund (01)*  
*For the Fiscal Period 2021-10 Ending April 30, 2021*

| Account Number   | Current<br>Budget | Current<br>Actual     | Annual<br>Budget       | YTD<br>Actual          | Remaining<br>Budget % |
|--|-------------------|-----------------------|------------------------|------------------------|-----------------------|
| <b>Revenues</b>  |                   |                       |                        |                        |                       |
| Total Taxes Revenues                                     | 0.00              | 0.00                  | 1,157,920.00           | 729,769.16             | 36.98%                |
| Total Licenses, Permits, and Franchises Revenue          | 0.00              | 716.00                | 3,750.00               | 7,883.00               | (110.21%)             |
| Total Fines, Forfeitures, and Penalties Revenues         | 0.00              | 0.00                  | 430.00                 | 0.00                   | 100.00%               |
| Total Revenue From Use of Money and Property R           | 0.00              | 21.64                 | 0.00                   | 1,325.74               | 0.00%                 |
| Total Intergovernmental Revenues Revenues                | 0.00              | 0.00                  | 67,980.00              | 23,928.56              | 64.80%                |
| Total Charges For Services Revenues                      | 0.00              | 109,531.00            | 1,156,670.00           | 1,826,237.37           | (57.89%)              |
| Total Miscellaneous Revenues Revenues                    | 0.00              | 2,125.04              | 11,500.00              | 55,086.01              | (379.01%)             |
| <b>Total General Fund Revenues</b>                       | <b>\$ 0.00</b>    | <b>\$ 112,393.68</b>  | <b>\$ 2,398,250.00</b> | <b>\$ 2,644,229.84</b> | <b>(10.26%)</b>       |
| <b>Expenditures</b>                                      |                   |                       |                        |                        |                       |
| Total Salaries Expenditures                              | 0.00              | 93,328.88             | 1,187,720.00           | 1,394,291.59           | (17.39%)              |
| Total Benefits Expenditures                              | 0.00              | 46,119.57             | 659,230.00             | 555,093.04             | 15.80%                |
| Total Supplies Expenditures                              | 0.00              | 127.29                | 94,820.00              | 60,537.50              | 36.16%                |
| Total Services Expenditures                              | 0.00              | 14,349.31             | 370,090.00             | 317,028.07             | 14.34%                |
| Total Capital Outlay Expenditures                        | 0.00              | 0.00                  | 12,000.00              | 167,098.75             | (1292.49%)            |
| Total Debt Service Expenditures                          | 0.00              | 0.00                  | 44,200.00              | 38,646.73              | 12.56%                |
| <b>Total General Fund Expenditures</b>                   | <b>\$ 0.00</b>    | <b>\$ 153,925.05</b>  | <b>\$ 2,368,060.00</b> | <b>\$ 2,532,695.68</b> | <b>(6.95%)</b>        |
| <b>General Fund Excess of Revenues Over Expenditures</b> | <b>\$ 0.00</b>    | <b>\$ (41,531.37)</b> | <b>\$ 30,190.00</b>    | <b>\$ 111,534.16</b>   | <b>(269.44%)</b>      |

**Idyllwild Fire Protection District**  
**Statement of Revenue and Expenditures**  
 Revised Budget

For the Fiscal Period 2021-10 Ending April 30, 2021

| Account Number                             | Current<br>Budget | Current<br>Actual | Annual<br>Budget | YTD<br>Actual   | Remaining<br>Budget % |
|--|-------------------|-------------------|------------------|-----------------|-----------------------|
| Total Revenues                             | \$ 0.00           | \$ 112,393.68     | \$ 2,398,250.00  | \$ 2,644,229.84 | (10.26%)              |
| Total Expenditures                         | \$ 0.00           | \$ 153,925.05     | \$ 2,368,060.00  | \$ 2,532,695.68 | (6.95%)               |
| Total Excess of Revenues Over Expenditures | \$ 0.00           | \$ (41,531.37)    | \$ 30,190.00     | \$ 111,534.16   | (269.44%)             |



**IFPD April 2021 Bill Payments**



| Line Item #                          | Payment to:                 | Description                                 | Amount   |
|--------------------------------------|-----------------------------|---|----------|
| <b>(111) Fire (121) EMS (131) MA</b> |                             |   |          |
| (111)(121) - 4911                    | Southern California Edison  | Electricity                                 | 567.22   |
| (111)(121) - 4921                    | Idyllwild Water             | Water                                       | 298.14   |
| (111)(121) - 4941                    | CR&R                        | Trash Service                               | 301.37   |
| (111)(121) - 4931                    | So Cal Propane              | Propane                                     | 527.46   |
| (111)(121) - 3911                    | Wex Bank                    | Vehicle Fuel                                | 183.42   |
| (111)(121) - 3911                    | County of Riverside - Fuel  | Fuel  | 1592.24  |
| (111)(121)(131)                      | US Bank - Cal Card          | Cal Card - Mutual Aid - PPE - Equip, Grants | 10274.14 |
| (111)(121) - 4611                    | Canon                       | Copier Lease                                | 244.21   |
| (111)(121) - 4111                    | Spectrum                    | Internet - Phone                            | 425.27   |
| (111)(121) - 2301                    | Aflac                       | Med -125 Ins                                | 153.4    |
| (111)(121) - 3511                    | Staples                     | Office Supplies                             | 1234.26  |
| (111)(121) - 4631                    | S. Edwards                  | April Communication Site Rental             | 300      |
| (111)(121) - 4304                    | Forest Lumber               | Station repairs                             | 499.31   |
| (111)(121) - 4304                    | Village Hardware            | Station Supplies                            | 1618.21  |
| (121) - 4121                         | Verizon                     | iPads Service (EPCR)                        | 230.18   |
| (111)(121) - 3491                    | McKesson                    | Medical Supplies                            | 1716.36  |
| (111)(121) - 3491                    | Nationwide Medical          | Medical Supplies                            | 159.4    |
| (111)(121) - 4522                    | Cole Huber                  | Audit Services                              | 4112.91  |
| (111)(121) - 4512                    | Fedak and Brown             | CPR Class - USFS 1                          | 275      |
| (111)(121) -                         | CME                         | CPR Class - USFS 2                          | 262.5    |
| (111)(121) -                         | CME                         | CPR Class - USFS 2                          | 140      |
| (111)(121) - 4761                    | Riverside County - Dispatch | Dispatch - FY19/20 Q4                       | 13487.64 |
| (111)(121) - 4303                    | Estrella Creations Etc      | T621 & E621 Decals                          | 630      |
| (111)(121) - 4303                    | Estrella Creations Etc      | Logos and Decals M1                         | 2350     |
| (111)(121) -                         | Elite Fire Protection, Inc  | Fire Extinguisher Service                   | 327      |
| (111)(121) - 4772                    | Idyllwild House Publishing  | Siren Ad                                    | 966      |

## **IDYLLWILD FIRE PROTECTION DISTRICT**

**POLICY TITLE: Electronic Device Usage**

**POLICY NUMBER: 2040**

**2040.1** Employees may be provided with a business cell phone, laptop, tablet and/or camera for conducting official business. At times, an employee may have to use a personal cell phone, laptop and/or tablet to conduct business on behalf of the department. All uses of cell phones, laptops, tablets and/or cameras while engaged in employment activities and District business shall be done in compliance with this policy and Federal/State law.

**2040.1.1** Personal cell phones, laptops, tablets and/or cameras may have to be used by employees during work hours for essential personal correspondence or for an occasional personal matter. Essential personal communications are defined as calls, texts or emails of minimal duration and frequency that are urgent in nature and cannot be made at another time. Examples of essential personal communications are calls, text or emails to arrange for care of a child or other family emergency, to alert a family member of an unexpected delay due to a change in work schedule, or to arrange for transportation or service in the event of car trouble, etc.

**2040.1.2** To the extent possible, personal cell phone, laptop and/or tablet usage should be confined to rest and lunch breaks, and in locations such that the conversation, text/email communication is not disrupting to other employees or District business.

**2040.2** Personal and District-owned cell phone usage will not be permitted by employees who are engaged in a continuous operation, such as a member on a crew engaged in the normal business of the District.

**2040.2.1** Personal and District-owned cell phones are to be turned off or set to vibration mode during meetings, training sessions or during work hours.

**2040.2.2** Cell phones with cameras shall not be used in situations where any individual may have an expectation of privacy. This includes but is not limited to incident scene's, restrooms, locker rooms, training rooms or offices wherein employees or the public may not want cameras utilized.

**2040.2.3** Text messaging shall follow the same rules as cell phones when being used to communicate during working hours unless specifically authorized for District purposes by a supervisor or unless for an emergency situation or need.

**2040.2.4** Employees are expected to operate District vehicles and/or equipment in a safe and prudent manner. California law prohibits all drivers from using a handheld wireless phone while driving, unless that cell phone is specifically designed and configured to allow hands-free listening and talking (California Vehicle Code §23123). Drivers under the age of 18 may not use a wireless cell phone or hands-free device at all while driving (California Vehicle Code §23124). California law also prohibits a driver from writing, sending or reading text-based communication on an electronic wireless communications device while driving (California Vehicle Code §23123.5).

- Exemptions to these laws are granted to emergency service professionals if they are operating an authorized emergency vehicle in the course and scope of his or her duties (California Vehicle Code §23123 (d) and §23123.5 (e)).

### **2040.3 E-mail System**

The e-mail system is used to facilitate business-related communication throughout the department. Employees who use the e-mail system should keep the following in mind. The e-mail system is to be used primarily for department business as it

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relates to the application of your position. Information on the e-mail system is considered proprietary and belongs to IFPD and that IFPD reserves the right to review that material with or without employees' knowledge.

**2040.3.1** Extensive personal use of the e-mail system is discouraged to reduce the amount of e-mail traffic so that department business can take priority. At no time should the system be used to communicate opinions such as politics, social ~~issues~~issues, or personal biases.

**2040.3.2** E-mail users should understand that information on the system is not greatly protected and highly confidential and sensitive material should not be placed on the e-mail system; it should be communicated directly to the applicable parties by other means.

#### 2040.4 Internet Usage

Access to the Internet has been provided to staff members for the benefit of the department and the District. It allows employees to connect to information resources. Every staff member has a responsibility to maintain and enhance the department's public image, and to use the Internet in a productive manner. To ensure that all employees are responsible, productive Internet users are protecting the department's public image, the following guidelines have been established for using the Internet.

##### 2040.4.1 Acceptable Uses of the Internet

Employees accessing the Internet are representing the department. All communications should be for professional reasons. Employees are responsible for seeing that the Internet is used in an effective, ethical and lawful manner. Internet Relay Chat channels may be used to conduct official department business, or to gain technical or analytical advice. Databases may be accessed for information as needed. E-mail may be used for business contacts.

##### 2040.4.2 Unacceptable Use of the Internet

The Internet should not be used for personal gain or advancement of individual views. Solicitation of non-department business, or any use of the Internet for personal gain is strictly prohibited. Use of the Internet must not disrupt the operation of department's network or the networks of other users. It must not interfere with your productivity.

~~2040.4.3 Employees may dial Dialing~~ into IFPD's network from home ~~to access and use~~ the Internet, ~~except~~ for a direct

~~2040.4.3~~ business purposes.

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#### 2040.5 Communications

Each employee is responsible for the content of all text, email, audio or images that they place or send over the Internet. Fraudulent, harassing or obscene messages are prohibited. All messages communicated on the Internet should have your name attached. No messages will be transmitted under an assumed name. Users may not attempt to obscure the origin of any message. Information published on the Internet should not violate or infringe upon the rights of others. No abusive, profane or offensive language is allowed to be transmitted through the system. Employees who wish to express personal opinions on the Internet are encouraged to utilize obtain their own usernames on other Internet platforms, systems.

Employees shall not use District-issued communication devices or email addresses for personal purposes or purposes unrelated to District employment and business, whether during employment and work hours or after such hours.

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#### 2040.6 Software

To prevent computer viruses from being transmitted through the system there will be no unauthorized downloading of any software. All software downloads will be approved before download and scanned for viruses.

#### **2040.7 Copyright Issues**

Copyrighted materials belonging to entities other than this department may not be transmitted by staff members on the Internet.

**2040.7.1** One (1) copy of copyrighted material may be downloaded for your own personal use in research.

**2040.7.2** Users are not permitted to copy, transfer, rename, add or delete information or programs belonging to other users unless given express permission to do so by the owner. Failure to observe copyright or license agreements may result in disciplinary action from the department or legal action by the copyright owner.

#### **2040.8 Security**

All messages created, sent or retrieved over the Internet via cell phone, laptops and/or tablets are the property of IFPD, and should be considered public information. IFPD reserves the right to access and monitor all text messages, emails and files on the computer system as deemed necessary and appropriate. Internet messages via cell phone, laptop and/or tablets are public communication and are not private. All communications including text, emails and images can be disclosed to law enforcement or other third parties without prior consent of the sender or the receiver.

#### **2040.8 Harassment**

Harassment of any kind is prohibited. No text messages or emails with derogatory or inflammatory remarks about an individual or group's race, religion, national origin, physical attributes, or sexual preference will be transmitted.

#### **2040.9 Violations**

Violations of any guidelines listed above may result in disciplinary action up to and including termination.

Original Approval Date: 10/08/2013

Revised Date: 04/27/2021



| \_\_\_\_\_  
Board Revised Date

\_\_\_\_\_  
Clerk of the Board

## **IDYLLWILD FIRE PROTECTION DISTRICT**

**POLICY TITLE: Electronic Device Usage**

**POLICY NUMBER: 2040**

**2040.1** Employees may be provided with a business cell phone, laptop, tablet and/or camera for conducting official business. At times, an employee may have to use a personal cell phone, laptop and/or tablet to conduct business on behalf of the department. All uses of cell phones, laptops, tablets and/or cameras while engaged in employment activities and District business shall be done in compliance with this policy and Federal/State law.

**2040.1.1** Personal cell phones, laptops, tablets and/or cameras may have to be used by employees during work hours for essential personal correspondence or for an occasional personal matter. Essential personal communications are defined as calls, texts or emails that are urgent in nature and cannot be made at another time. Examples of essential personal communications are calls, text or emails to arrange for care of a child or other family emergency, to alert a family member of an unexpected delay due to a change in work schedule, or to arrange for transportation or service in the event of car trouble, etc.

**2040.1.2** To the extent possible, personal cell phone, laptop and/or tablet usage should be confined to rest and lunch breaks, and in locations such that the conversation, text/email communication is not disrupting to other employees or District business.

**2040.2** Personal and District-owned cell phone usage will not be permitted by employees who are engaged in a continuous operation, such as a member on a crew engaged in the normal business of the District.

**2040.2.1** Personal and District-owned cell phones are to be turned off or set to vibration mode during meetings, training sessions or during work hours.

**2040.2.2** Cell phones with cameras shall not be used in situations where any individual may have an expectation of privacy. This includes but is not limited to incident scene's, restrooms, locker rooms, training rooms or offices wherein employees or the public may not want cameras utilized.

**2040.2.3** Text messaging shall follow the same rules as cell phones when being used to communicate during working hours unless specifically authorized for District purposes by a supervisor.

**2040.2.4** Employees are expected to operate District vehicles and/or equipment in a safe and prudent manner. California law prohibits all drivers from using a handheld wireless phone while driving, unless that cell phone is specifically designed and configured to allow hands-free listening and talking (California Vehicle Code §23123). Drivers under the age of 18 may not use a wireless cell phone or hands-free device at all while driving (California Vehicle Code §23124). California law also prohibits a driver from writing, sending or reading text-based communication on an electronic wireless communications device while driving (California Vehicle Code §23123.5).

- Exemptions to these laws are granted to emergency service professionals if they are operating an authorized emergency vehicle in the course and scope of his or her duties (California Vehicle Code §23123 (d) and §23123.5 (e)).

### **2040.3 E-mail System**

The e-mail system is used to facilitate business-related communication throughout the department. Employees who use the e-mail system should keep the following in mind. The e-mail system is to be used primarily for department business as it relates to the application of your position. Information on the e-mail system is considered proprietary and belongs to IFPD and that IFPD reserves the right to review that material with or without employees' knowledge.

**2040.3.1** Extensive personal use of the e-mail system is discouraged to reduce the amount of e-mail traffic so that department business can take priority. At no time should the system be used to communicate opinions such as politics, social issues, or personal biases.

**2040.3.2** E-mail users should understand that information on the system is not greatly protected and highly confidential and sensitive material should not be placed on the e-mail system; it should be communicated directly to the applicable parties by other means.

## **2040.4 Internet Usage**

Access to the Internet has been provided to staff members for the benefit of the department and the District. It allows employees to connect to information resources. Every staff member has a responsibility to maintain and enhance the department's public image, and to use the Internet in a productive manner. To ensure that all employees are responsible, productive Internet users are protecting the department's public image, the following guidelines have been established for using the Internet.

### **2040.4.1 Acceptable Uses of the Internet**

Employees accessing the Internet are representing the department. All communications should be for professional reasons. Employees are responsible for seeing that the Internet is used in an effective, ethical and lawful manner. Internet Relay Chat channels may be used to conduct official department business, or to gain technical or analytical advice. Databases may be accessed for information as needed. E-mail may be used for business contacts.

### **2040.4.2 Unacceptable Use of the Internet**

The Internet should not be used for personal gain or advancement of individual views. Solicitation of non-department business, or any use of the Internet for personal gain is strictly prohibited. Use of the Internet must not disrupt the operation of department's network or the networks of other users. It must not interfere with your productivity.

**2040.4.3** Employees may dial into IFPD's network from home and use the Internet, for business purposes.

## **2040.5 Communications**

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Original Approval Date: 10/08/2013

Revised Date: 04/27/2021

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Board Revised Date

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Clerk of the Board



# IDYLLWILD FIRE

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TO: Paul Angulo, CPA, MA  
Riverside County Auditor Controller  
4080 Lemon St. 11<sup>th</sup> Floor  
Riverside CA 92502-1326

May 25, 2021

From: Mark LaMont

RE: Compliance with Proposition 218

The Idyllwild Fire Protection District represents that the charges associated with the property tax fund number 68-4331 identified on the Riverside County Tax Roll are in compliance with the articles of Proposition 218 as cited herein below:

The County Auditor Controller/County of Riverside agrees to enter all assessments, fees, charges and or taxes for the Idyllwild Fire Protection District upon receipt of such roll on or about August 15<sup>th</sup> 2021 based upon such certification.

The Idyllwild Fire Protection District shall be solely liable and responsible, and will defend, indemnify and hold the County of Riverside and the Auditor Controllers Office harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessment, fees, charges or taxes placed on the roll for the Idyllwild Fire Protection District by the County.

Article XIII C. Sec. ( c ) "Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of the imposition, which election shall be held within two years of the effective date of this article and in compliance with subdivision (b)."

Article XIII D. Sec. 5 "this article shall become effective the day after the election unless otherwise provided. Beginning July 1, 1997, all existing, new or increased assessments shall comply with this article."

Article XIII C. Sec. 6 (d) "Beginning July 1, 1997, all fees or charges shall comply with this section."

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Mark LaMont  
Fire Chief  
Idyllwild Fire Protection District  
[marklamont@idyllwildfire.com](mailto:marklamont@idyllwildfire.com)



# IDYLLWILD FIRE

## RESOLUTION

521

FY 2021 / 22 Annual Unit Fee Assessment

WHEREAS, the qualified voters of the Idyllwild Fire Protection District, at a special election on July 21, 1981, by a two thirds (2/3) vote, established a standby charge not to exceed sixty five dollars (\$65.00) per unit of benefit per year as authorized by Assembly Bill No. 630; and

WHEREAS, a unit of measure has been established by a square footage for a structure and a half (1/2) unit of measure has been established for vacant property;

NOW THEREFORE BE IT RESOLVED that we, the Board of Fire Commissioners, do hereby set the standard per unit measure fee at sixty-five dollars (\$65.00) for the Fiscal Year 2021/2022. (and other unit measure fee's as adopted in the approved Annual fee Assessment.)

|                         |                             |           |
|-------------------------|-----------------------------|-----------|
| 0-3000 sq. ft.          | 1.0 units per parcel (100%) | \$ 65.00  |
| 3001-7000 sq. ft.       | 1.5 units per parcel (150%) | \$ 97.50  |
| 7001-12,000 sq. ft.     | 2.0 units per parcel (200%) | \$ 130.00 |
| 12001-20000 sq. ft.     | 2.5 units per parcel (250%) | \$ 162.50 |
| 20001-28000 sq. ft.     | 3.0 units per parcel (300%) | \$ 195.00 |
| 28001-38000 sq. ft.     | 3.5 units per parcel (350%) | \$ 227.50 |
| 38001 and above sq. ft. | 4.0 units per parcel (400%) | \$ 260.00 |

PASSES AND ADOPTED at the regular meeting of the Idyllwild Fire Protection District Board of Commissioners held Tuesday,

\_\_\_\_\_  
Henry Sawicki , Vice President

I hereby certify that the foregoing Resolution was duly adopted and witness hereof, I have hereunto set my hand and affixed the official seal of the Idyllwild Fire Protection District

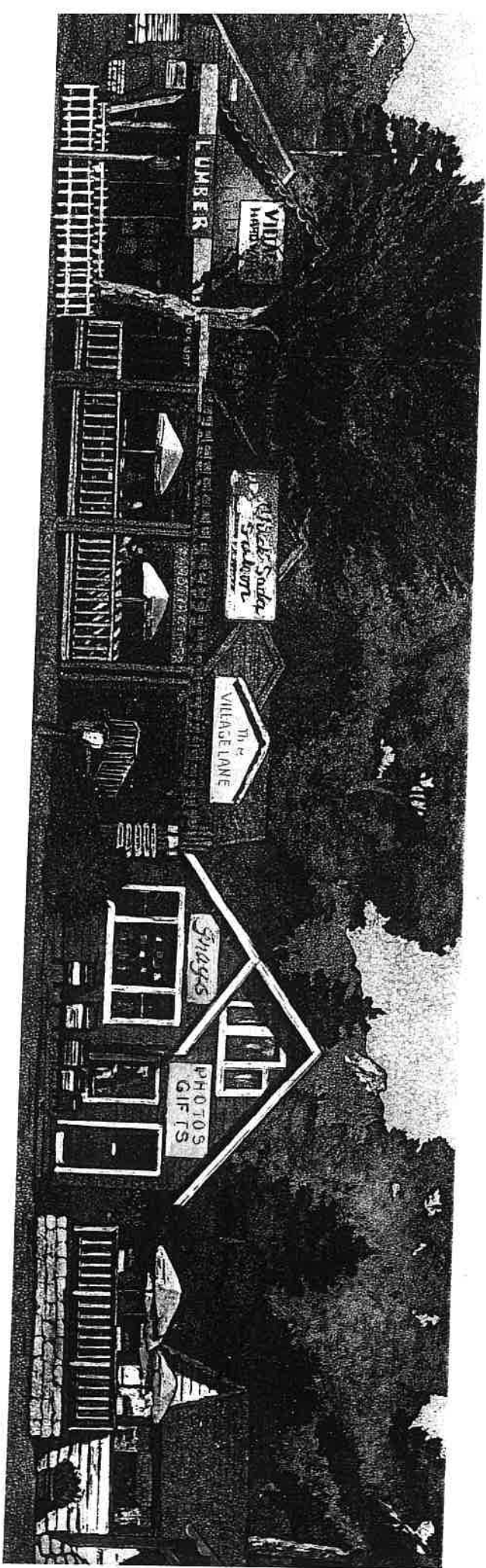
\_\_\_\_\_  
IFPD Clerk of the Board

-seal-



Mark do breast and breast

I just wanted to say thank you for all the years of loving care and concern you folks have shown here in (38 years!) This has been a hard winter and with being so cold last year (you remember we did see each other after in Jan. 2020!) I just decided, as difficult as it was, the best to be the year to say good bye to Shelbyville. So I'm going to plan trips to be near my family - Thanks again  
You are all the best -  
Jean Steir  
(Knoxland)





# Home Fire Sprinkler®

## C O A L I T I O N

Protect What You Value Most™

Home Fire Sprinkler Coalition  
Built for Life Fire Department

**RE: 2021 Home Fire Sprinkler Week Outreach Stipend**

**Congratulations! Your fire department has been chosen to receive a \$300 stipend to host a community outreach activity. This stipend is supported with grant funding from State Farm.**

Home Fire Sprinkler Week is an educational program carried out annually in the U.S. and Canada. The Week unites the fire service in the effort to increase awareness of home fire dangers to civilians and responders and facts about installing fire sprinklers in new homes.

Your \$300 stipend must be used to pay for one of the following education activities: build a Home Fire Sprinkler NFPA 13D display following the HFSC guide and using it publicly; produce a reusable educational banner or canopy tent utilizing HFSC display graphics; purchase a TV Monitor to play HFSC's educational videos; conduct HFSC's virtual Home Fire Sprinkler contest and offer fun prizes or boost Facebook posts.

To conform with restrictions on large gatherings, you may elect to present the NFPA 13D demonstration online, using Facebook Live. Tag HFSC and archive your event through the end of 2021. Post HFSC videos or graphics on your Fire Department Facebook page and use the stipend to boost the messages. Track all engagement analytics for your evaluation.

Regardless of when you hold your event, for auditing purposes your stipend check must be deposited within 30 days of receipt.

We also require photos of your event. You are encouraged to retain event receipts for three years.

Best regards,

Peg Paul, Communications Manager  
Home Fire Sprinkler Coalition  
Email: [info@homefiresprinkler.org](mailto:info@homefiresprinkler.org)  
Phone: (877) 550-HFSC (4372)

For the Mountain Safe Fire Council Newsletter:



If you are new to our incredible community, I would like to be among the first to welcome you and I'd also like to bring your attention to what our current residents already know. Fire prevention and property abatement of your privately owned property is your

ongoing responsibility. Several ordinances which include Idyllwild Fire Protection District Ordinance 01-19 require the ongoing and continuous maintenance and abatement of your property which will help to ensure our combined success when fire incidents threaten our mountain plateau communities. Other ordinances for those living in the unincorporated areas of the San Jacinto mountain plateau such as Riv. Co. ordinance 695 also require this ongoing attention to property abatement. Your Fire service cooperators spend countless hours planning and working hard to ensure the very best of outcomes for life, property, and the environment during fire incidents across the nation, throughout the state and right here at home in your backyard. Please visit [idyllwildfire.com](http://idyllwildfire.com) for information pertaining to property abatement, hardening your home against wildfire, evacuation planning and safety, and other fire safety tips which will help you and your family to be better prepared. I'd like to thank all of our residents for their continued diligence and partnership in fire prevention and safety. Working together we will continue to enjoy this beautiful place we call home.



*Mark LaMont*

Fire Chief  
Idyllwild Fire Protection District