



# IDYLLWILD FIRE

**Idyllwild Fire Protection District  
54160 Maranatha Drive  
Idyllwild, CA 92549**

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## **Board Meeting**

### **AGENDA**

**Tuesday September 26<sup>th</sup>, 2023**

**Regular Session 3:00 (15:00)**

Meeting to be held physically at the Idyllwild Fire Protection District conference/training room at 54160 Maranatha Drive, Idyllwild, CA. and by Video/Electronic means via Zoom meetings.

Public access to this meeting can be made physically at the above address (Please note that there may be limited physical occupancy due to social distancing regulations) or by using Zoom meetings @ [Zoom.us](https://zoom.us). The meeting ID # 307-288-7739 The password for this meeting is: 328844.

**Call to Order:** 15:00 Please silence cell phones and/or pagers.

**Roll call:** Commissioners; President Messina; Vice President Fogle; Secretary Andrewson; Yost; Sawicki. Staff; Fire Chief Mark LaMont, Detailed Battalion Chief Adam Rodriguez, and Executive Assistant Rachel Teegarden.

**Pledge of Allegiance:** Please join us in Honoring our great Country.

**Invocation:** IFPD Chaplin

### **Citizens' Comments:**

Citizens may comment on any district related matter at this time or may wait to comment on an item that is on the agenda at the time it is being discussed. The Board will have the option to limit the time that each individual may speak as well as the total time per subject matter (Board Policy 5030.4.1) Comments and questions will be directed to the Board Chair.

Citizens making public comments: You are not required to state your name and address; however, it is appreciated for the minutes.

### **Reports:**

- Commissioner(s)
  - D. Messina - President
  - D. Fogle - Vice President
  - R. Andrewson - Secretary
  - H. Sawicki
  - S. Yost
  - IFPD Fire Chief M. LaMont
  - Idyllwild Career Firefighters Assoc.
  - Other. (Special Reports)

**Action Items:**

The Board may approve or act on any item(s) contained under "Action Items". Action Items may be taken out of order at the discretion of the Board.

**ITEM:**

**Staff Recommendation(s):**

1. **Approve Meeting Minutes from 07/25/23 Regular Board Meeting:** *Approve as presented.*
2. **Accept July & Aug Incident Statistic / Ambulance Reports:** *Accept as presented.*
3. **Review / Discuss / Approve: July / August 2023 Financials:** *Approve as submitted.*
4. **Review / Discuss / Approve: July / August 2023: Bill Payments:** *Approve as submitted.*
5. **Review / Discuss / Approve: Resolution 535 Volunteer Fire Capacity Grant:**  
*Approve as submitted.*
6. **Review / Discuss / Approve: Upcoming Board Member Educational Events**
7. **Review / Discuss: Agenda Items for Nov. 2023 Board Meeting.**
8. **Review / Discuss: Correspondence: See attached.**

**Adjournment:**

Next regularly scheduled meeting: November 28, 2023, at 3:00 pm.

**IFPD Regular Board Meeting Schedule for 2023:**  
*January 24<sup>th</sup> / March 28<sup>th</sup> / May 23<sup>rd</sup> / July 25<sup>th</sup> / September 26<sup>th</sup> / November 28<sup>th</sup>*  
*@ 3:00 pm.*

*Upon request, this agenda will be made available in appropriate formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to IFPD Administrations Office at (951) 659-2153 at least 72 hours in advance of the meeting.*





## Chiefs Report

*M. LaMont*

(Mtg date, September 26<sup>th</sup> 2023)

The IFPD continues to hold quarterly shift meetings, and biannual staff meetings to ensure that communications are always taking place, and that your emergency service team is working together effectively, efficiently, and professionally to provide you with timely, effective, and compassionate service.

	Position/Rank – Special Assignment(s)	
Mark LaMont:	Fire Chief	
Executive Assistant:	Rachel Teeguarden	(Admin/EMT/Medical Billing)
Public Information Officer:	Amanda Munsey	
William Sandborg:	Battalion Chief	Wildland Training
Daniel Felix:	Battalion Chief	Fire Behavior
Daniel Seawright	Battalion Chief	Vehicle Maintenance
Thomas Sherman	Battalion Chief	Safety Officer
 Duty Shift assignments:		
“A” Shift Assignments:	Fire Captain – Robert Clark	Grants
	Engineer – Brett Leseberg	Medical Supplies
	Firefighter – Jackson Steward	Reserve Program
“B” Shift Assignments:	Fire Captain – Jim LaMont	(Deputy Fire Marshal/Prev.)
	Engineer – Greg Minor	(Light Vehicles)
	Firefighter – Nelson Escovar	(Suppression Vehicles)
“C” Shift Assignments:	Fire Captain – Adam Rodriguez	(Training Officer)
	Engineer – Torrey Gerstner	(Station Supplies)
	Firefighter – Josh Leih	(Crew 621)

**Battalion Chief** “detail” assignment is currently being filled by Adam Rodriguez. The IFPD is offering a detailed work assignment in the Battalion Chief Position to each of our Fire Captains in an effort to assist in hands on training for the position before filling the position through a testing process (TBD).

Some of the BC workload in service assignments include:

- Annual Budget Development
- PPE and Gear replacement costs and procurement.
- Minimum Training Standards NFPA 20 hr. min. IFPD 30 Hr. Min.
- Medical Aid Response Model (Ambulance out first on medical aid calls/resp. reflex times/ call back/discussion)
- Fire Response (structure and wildland) response/reflex times and availability / call back.
- EMS / Ambulance Transport times/ APOD/Other Items:
- Mutual / Auto Aid Response.
- Mutual Aid Invoicing.
- Ambulance / Suppression Vehicle Line Up. Maintenance, Equipment, Needs, Other.
- Medical Director/Contractor. (Dr. David Romness)
- EMS Coordinator /Contractor. (Shadrach Smith)
- Medical Ordering and Supply:
- Ambulance Billing
- Succession Planning
- IFPD Organizational Chart
- Job Descriptions / Responsibilities
- Rules and Regulations
- MOU (career staff)
- Overall Expectations
- Capital Improvement Plan
- Intern Limited Term / Intern Reserve
- Reflex Times (response time standards) (1-minute EMS / 1.5 minutes Fire)
- Public Relations PIO / Amanda Munsey
- Grants
- Inspections / LE 100
- Annual Evaluations Which are due no later than December 15th each year.



IFPD Has proudly presented the US Flag at each of the “concepts in the park” throughout the summer of 2023. We appreciate the opportunity to serve this beautiful community.

**Property Abatement 2023:**

The Idyllwild Fire Protection District inspects 3751 properties each year.

- As Per IFPD Ord. 19-01 we began our annual abatement inspections on ALL properties within IFPD jurisdiction on May 15th. IFPD crews completed the first round of inspections on May 30th and failed inspection notices were mailed out to 704 property owners.
- Second inspections took place beginning June 15th, with 311 failed properties. After the second inspection notices were mailed out, a three week interval is given to complete the work prior to the final inspections.
- Final inspections took place in July with 81 final citations being mailed out on those properties which have remained out of compliance.



- Overall 2023 abatement results: **97% compliance** and **3% noncompliance**. We continue to work with those who have not come into compliance to ensure all have met / will meet the minimum abatement requirements.

**Thank you to ALL who have completed their annual property abatement, we so appreciate your efforts in helping to keep Idyllwild Fire Safe!**

IFPD Ord. 19-01 can be found on our website and details the complete process for Inspections and for property owners to appeal their citations to the IFPD Board. We will continue working closely with property owners to assist them as they work to meet full compliance.

Please also visit our website ([idyllwildfire.com](http://idyllwildfire.com)) for important information regarding: Hardening your Home / Fireplace Safety/Seasonal Fire Safety Information. Property Abatement.

**Ongoing Fuels Projects:** The Idyllwild Fire Protection District continues to work with our Cooperative Partners on fuels reduction and community resiliency projects: Thomas Mountain, Westridge, South Ridge, Strawberry, and other local fuels projects. The IFPD has also had the opportunity to assist with fuels projects in the Cleveland National Forest in 2023.



**Bear Trap Fuel Reductions:**

IFPD continues working on this fuel reduction project with the private property owners to reduce fuels on a ridgeline west of Idyllwild and east of Bear Trap Canyon. These fuels reductions will greatly strengthen our fire prevention efforts along with the other ongoing fuels reductions projects on west ridge, south ridge, and

strawberry fuel reductions. We anticipate an RX treatment in early 2024 on this project.



### **Community CPR Classes:**



IFPD delivers several CPR classes each year. This year we have provided five (5) CPR classes for the USFS, two (2) local tree company classes, two (2) local camp employees courses and two (2) community CPR classes. We are currently planning CPR class for the local water districts and are planning to deliver 1 additional citizen CPR class before the year's end in Nov. 2023.

### **CERT (Community Emergency Response Team)**

IFPD has not held a full CERT Course in 2023 but has scheduled 1 for the fall. We did conduct 1 refresher course in 2023 to date. We anticipate partnering with MDP (Mountain Disaster Preparedness) for one (1) additional refresher training and one (1) full course in the fall of 2023. (Stay Tuned)



### **Communications Site:**

The IFPD completed improvements to our communications site. The IFPD plans to relocate WNKI (1610 am emergency radio) to the site which will greatly enhance our overall emergency communications network and provide a larger coverage area for the community.

Available Resources:

### **Accomplishments: 2019-2023 (Five Years)**

#### **Agreements:**

- USDA/USFS Automatic and mutual Aid Agreement. (Exp. 2026)
- IFPD / Riv. Co. Fire Dispatch Agreement. (Savings of \$ 8,000.00 annually)
- Legal Representation, Cole Huber. (Savings of \$ 250.00 hourly) (Exp. 2024)
- Audit services, Fedak Brown. (Exp. 2024)
- New copier lease.
- Automatic/Mutual Aid Calimesa Fire Department.
- Automatic/Mutual Aid Canyon Lake Fire Department.
- Automatic/Mutual Aid Hemet Fire Department.
- FEMA Renewal. (FMAG/AFG/VFA/Other Government awards FEMA.Go)
- SAMS (Systems award management system)

#### **Grants:**

- FMAG (Fire Management Agreement Grant) Cranston Fire \$ 128,000.00
- AFG: (Assistance to Firefighters grant) \$ 142,000.00 (Lifepac Cardiac Monitors)
- VFA: (Volunteer Fire Assistance Grant) \$ 10,000.00 (PPE)
- Firehouse Subs (MSA) Breathing Apparatus \$ 45,000.00
- Idyllwild Community Church: \$ 2,000.00 (EMS Training Grant)
- Idyllwild Bible Church : \$ 6,500.00
- Firehouse Subs (MSA) Breathing Apparatus \$ 40,000.00
- AFG (Wildland/Radios) \$ 20,000.00
- VFA (Tools/Equipment) \$ 10,000.00
- FEMA EMS Grant \$ 50,000.00 Gurneys/Laryngoscope/Misc EMS)
- AFG (Radios Communications) \$ 10,000.00
- VFA (PPE, Tools, Gear) \$ 20,000.00
- Total grants benefit 2019-2022: \$ 483,500.00

**IFPD Policies – Ordinances and Fee Schedules:**

- Review and update 100% of all IFPD Board policies.
- New abatement ordinance 19-01 (100% inspections on 3571 parcels / 81 Final Citations FY24)
- New Fee schedule (plan check/ special use/ public gathering/ other)
- New Fire Code Ordinance Completed ORD 513
- Updated Ambulance Fee schedule 2019,20,21,22,23,24

**IFPD Other Misc. Items:**

- Budget development (5years), presentation, and timely board approval: (2) (2019/20, 2020/21 2021/22 and 2022/23). (Have consistently brought each FY expenses under revenues)
- Audits Completed four (4) financial audits with RT Dennis and Fedak Brown (2019 – 2020 -2021-2922 w/o material defect.) Currently working on the 23FY Audit.
- Consistent written Chiefs reports.
- Hire of three (3) new Firefighter positions. (Currently all positions are 100% Filled)
- Promotion of one (1) engineer position.
- Conversion of Part time administrative assistant to Full time (40hr. workweek)
- Managed through the COVID Pandemic. (Instituted policy/guidance and sanitation regulations)
- Purchased COVID Testing machine – offered to USFS on Fire Incidents.
- Completed a five (5) year MOU between IFPD and ICFA. (2021-2026)

**Purchases Vehicles/Equipment: CIP Buydown:**

- New (used) Type one Fire Engine (purchased from Beverly Hills Fire Department, \$ 6,000.00) E622 (IFPD CIP SAVINGS of \$ 750,000.00)
  - New (used) Type three Fire Engine (USFS/USDA FEED program) BR622 (\$0.00) (\$ 7,400.00 paint) (IFPD CIP SAVINGS of \$ 350,000.00)
  - New Type one Ambulance. (Arrow ambulance Co. \$ 143,000.00 Dodge 4wd 4500)
  - New Admin Vehicle. C6200 (Suburban Diamond hills Chevrolet \$ 51,000.00)
  - New Type 6 engine/patrol. (OES Type six patrol) (Awarded, and delivered \$ 260,000.00)
  - New MSA/SCBA Breathing apparatus (12) new SCBA's (Firehouse subs) (IFPD CIP SAVINGS of \$ 85,000.00)
  - New Cardiac Monitors (4) (four new life pac 15 monitors / AFG grant) (IFPD cost: \$ 7,000.00) (IFPD CIP SAVINGS of \$ 142,000.00)
  - New FEED 4WD Chevrolet Utility vehicle. 50k savings to IFPD CIP
  - New Type one (Additional) Arrow Ambulance recently approved and purchased: \$ 179,000.00)
  - New Type 3 Brush Engine from Marion Fire Apparatus \$ 350,000.00 (100k down payment, 250k loan with KSB)
- TOTAL CIP SAVINGS THROUGH GRANT FUNDING and ENGINE REPLACEMENTS: \$ 1,650,000.00**  
**Total (Non Grant) Ambulance Purchases: \$ 315,000.00.**

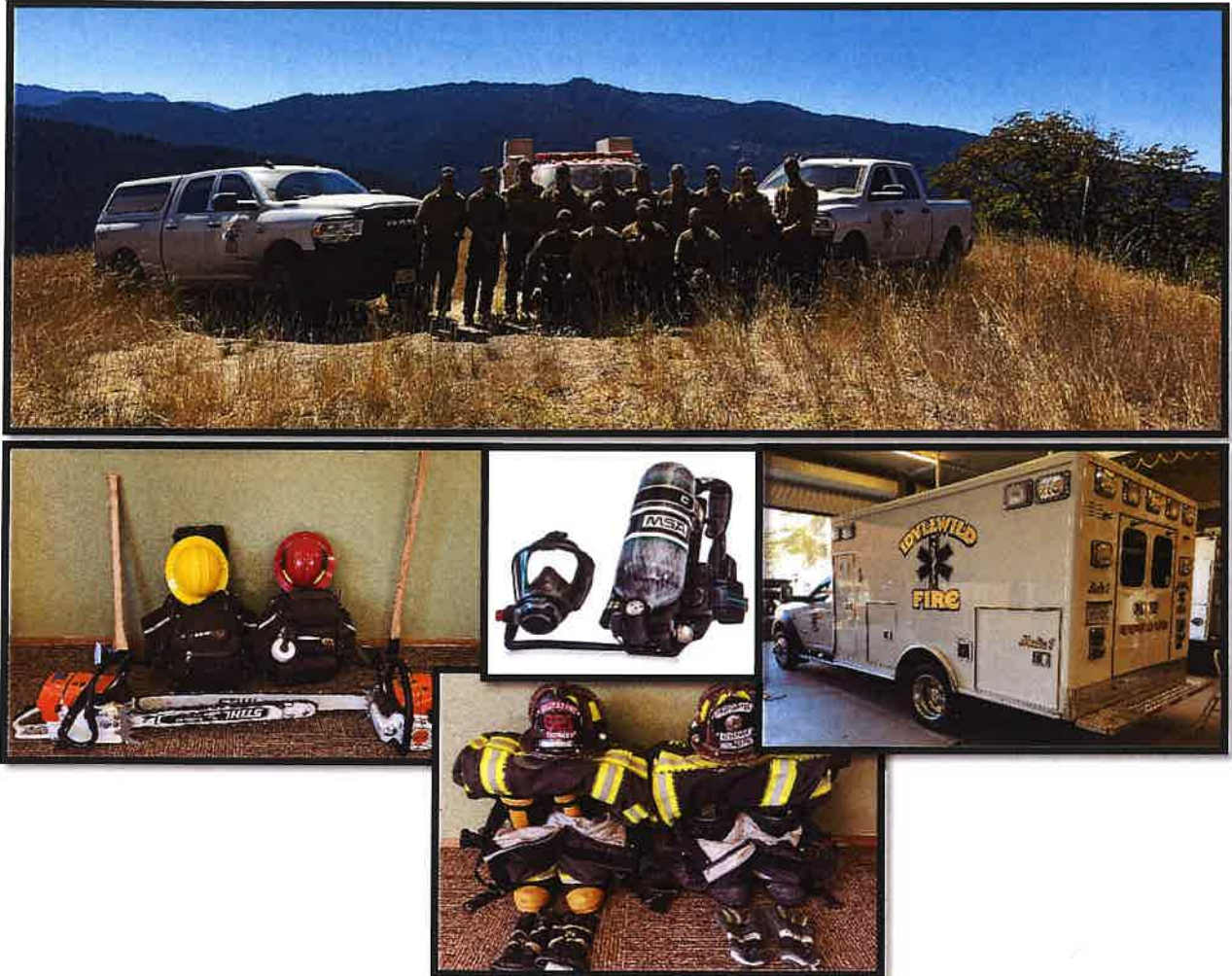
Total (Non Grant) Engine and Admin. Vehicle Replacements: **\$ 485,000.00**

Total IFPD Loans Outstanding as of 1/2023: Kansas State Bank: **\$ 360,000.00**

(Loans were secured for 1- 2020 Admin Vehicle, 1- 2020 Ambulance and 1 – 2020 Type 3 Engine)

Purchase of new Dodge Ram 3500 Battalion Vehicle (Cash) \$ 62,500.00

Purchase of new Dodge Ram Crew Vehicle 3500 (Cash) \$ 61,500.00



**Misc. Items:**

- Siren / Alerting system: Negotiated an MOU with Fern Valley Water District to share in the cost of the Community alerting siren. Negotiated with Supervisor Washington's office for CDBG (Community development block grant) Total cost of system: \$ 35,000.00 (share of costs: IFPD \$ 12,500.00 / FVWD \$ 12,500.00 / CDBG \$ 10,000.00) (MDP 2,500.00)
- In 2019 Invoiced \$ 500,000.00 in mutual aid reimbursements.
- In 2020 Invoiced \$ 1,205,000.00 in mutual aid reimbursements.
- In 2021 Invoiced \$ 2,010,000.00 in mutual aid reimbursements.
- In 2022 Invoiced \$ 1,353,000.00 in mutual aid reimbursements.
- Ensured full compliance with training requirements for all IFPD Personnel.



### Misc. Items (con't)

- Ensured average response times. (EMS call to arrival of 3.15 minutes)  
(Fire response avrg. call to arrival 4.22 minutes)
- Opened new bank accounts at Bank of Hemet. (Now HCN)
- Initiated new credit card payment processing internally to provide for better customer service.
- Provided 18 community CPR Classes/12 USFS CPR classes. (Over 5 years)
- Conducted several Joint fire training exercises with the USFS and Cal Fire.
- Office improvements including, Flooring/File Cabinets/Training room upgrades/Chairs/Shutters /Blinds, Front parking apron reseal.
- Represented IFPD at several community meetings (flood/fire/fire in paradise/STR discussions)
- Met with several community groups including Idy. Board of Realtors/MAST/Mountain Fire Safe Council/Rotary/BOS/Supervisors Perez and Washington).
- Brought on an IFPD PIO to assist with public information and notifications.

### Additional Accomplishments:

- Worked to improve agency moral, capability, and certification of our personnel.
- Have held quarterly shift meetings and biannual staff meetings.
- Have consistently recertified my State and National registry Paramedic Certification.
- Exceeded fire training requirements and certifications.
- Completed my NWCG Type 1 Operations Section Chief certification and Task Book.
- Completed my Complex Incident Management Certification.
- Maintained position of OSC on Interagency Incident Management Team 11.
- Ensured timely and full completion of all employee evaluations at the end of each calendar year.

I am extremely honored and proud to be a part of the team here at the IFPD. None of the accomplishments listed herein above would be possible without the incredible and selfless efforts each of our dedicated and capable personnel who provide these critical services on a daily basis. Our success in this 365 day a year 24/7 service-based shop requires every one of our members to be at their very best every day. Thanks to each of you for your outstanding commitment to serve.

*I would like to Thank each of our hard-working Personnel for their Service and Continued Dedication.*

**Mutual Aid Fires:**

*IFPD is a proud contributor to the greater Mutual Aid efforts serving on numerous fires to date 2023 including but not limited to:*

**2023 Mutual Aid Fire assignments:**

1. Thomas RX. (Garner Valley CA)
2. Mecca (wildland Thermal CA)
3. Johnson (wildland Thermal CA)
4. Rabbit (Moreno Valley CA)
5. Heat Wave Support (Idyllwild CA)
6. Wild Incident (Idyllwild CA)
7. Bonny Incident (Anza CA)
8. York Incident (Hole in the Wall)
9. No Name Fire (395 wilderness)
10. EMAC (Eugene OR)
11. Smith River Complex (Six Rivers CA)
12. South Fork Complex (Shasta/Six Rivers CA)
13. Little Bear Fire (Idaho wildfire)
14. Happy Camp Complex (Klamath CA)



**2023 Fires Invoiced to Date: \$ 1,800,000.00**



**Past FY Fire Invoices:**

In **2022** IFPD invoiced: \$ 1,353,000.00 in mutual aid reimbursement.

In **2021** IFPD invoiced: \$ 2,010,000.00 in mutual aid reimbursement.

In **2020** IFPD invoiced: \$ 1,205,000.00 in mutual aid reimbursement.

In **2019** IFPD invoiced: \$ 500,000.00 in mutual aid reimbursement.

Just What is: **"MUTUAL AID"** It is NOT "the good ole boys club" It is thousands of dedicated men and women working together for the greater good.

The Idyllwild Fire Protection District responds to a wide range of emergency incidents including structure fires, wildland fires, medical aid incidents and much more. Whatever the emergency incident is, the Idyllwild Fire Protection District is responsible for sending an appropriate level of response to the type of incident that is reported. In the case of a reported structure fire, a standard response consists of a minimum of 2 engine companies, an ambulance, and a chief officer. This response level requires personnel who are fully trained, experienced and capable of managing incidents ranging from a small residential structure fire to a fire that is much larger and more complex. On occasion additional resources may be requested from other fire agencies—this is referred to as **"mutual aid."**

The Idyllwild Fire Protection District participates with numerous other fire agencies in the California Master Mutual Aid System. These types of agreements are very common throughout the United States. Every fire service provider understands that no Fire Agency, no matter its size can manage its largest incident or incidents on its busiest day. For this reason, fire agencies cooperate and provide **"mutual aid"** to help each other when situations dictate the need.



Your Idyllwild Fire Protection District personnel and equipment are proud providers of "mutual aid" and honorably serve throughout the State of California as part of the "Master Mutual Aid System". The California Master Mutual Aid agreement provides for complete cost reimbursement for agencies which cooperate in the system. Likewise, a fire department needing **"mutual aid"** assistance can ask for assistance without jeopardizing the safety of the community they serve.

The Idyllwild Fire Protection District also participates in "Automatic Aid" response agreements with our neighboring fire departments, all of which are ready to reciprocate by sending a fire engine and other emergency response equipment and personnel to an incident within Idyllwild without regard to jurisdictional boundaries. This type of "Automatic Aid" policy is not unique to Idyllwild, in fact it is found in nearly all fire agency response procedures, providing an incredible and lifesaving asset to all those utilizing such an assistance program. The overall cost savings to annual budgets and funds available for additional personnel and equipment, benefit all cooperating agencies as they each gain the benefit of personnel depth and additional coverage around the clock.

As our beautiful community continues to grow, the Idyllwild Fire Protection District remains committed to ensuring that your emergency response needs are met. Over our 78-year history, the Idyllwild Fire Protection District has grown from an all-volunteer based department to a fully professional and full-time staffed



organization with 365/24/7 fire and EMS service coverage including ALS Ambulance service and transportation. The Idyllwild Fire Protection District is a proud provider in the mutual aid system and has relied on this system several times throughout our history (1996 "B" Canyon Fire / 2013 Mountain Fire / 2018 Cranston Fire). In addition to providing mutual aid, the IFPD responds to an average of 1200 calls annually.

**Grants:**

- **Awarded: AFG Grant 2023 – 25,000.00 PPE Gear.**
- **Awarded: VFA Grant 2023 – 15,000.00 Radio and Communications Equip.**

- **AWARDED !!!**  
FEMA: **\$ 50,000.00** Medical Equipment, gurneys, stair-chairs, laryngoscopes, and more.



- **AWARDED !!! (Sept. 2022)**  
AFG: **\$ 20,000.00** Submittal / **\$ 10,000.00** Award PPE : turnout gear, small tools (50% match requirement)

- **AWARDED !!! (Sept. 2022)**
- **VFA: \$ 20,000.00** Submittal / 20,000.00 award. Radio and communications equipment (50% match requirement)
- Previously Awarded items: Firehouse Subs SCBA Grant(s)
- Previously Awarded items: Striker Life Pac Cardiac Monitors and Gurneys.

- Pending AFG: **\$ 360,000.00** Water tender, fire suppression equipment for implementation. (Has been submitted)



- Pending Firehouse Subs: **\$ 25,000.00** Rope rescue gear, misc. rescue equipment. (Has been submitted)





**Statistics:**



***Incident Volume: Jul. 23 Aug. 23***

<b>Total number of Incidents:</b>	<b>83</b>	<b>77</b>
Medical:	43	43
Fires:	11	9
Hazardous Cond:	4	4
Public Service:	16	12
False Alarm:	7	3
Other:	2	6

**2023/24 FY #'s**

Medical:	83
Fires:	20
Hazardous Cond:	8
Public Service:	28
False Alarm:	10
Other:	8
<b>Running total: (2months/July-August 2023)</b>	<b>160</b>

**Ambulance Transactions:**



***July. 23 Aug. 23***

<b>Transports:</b>	<b>27</b>	<b>23</b>
Charges:	\$ 181,008.00	\$ 91,620.00
Payments:	\$ 25,509.16	\$ 23,735.02
Current A/R:	\$ 456,412.72	\$ 407,168.54

**2023/24 FY #'s**

Charges:	\$ 272,620.00
Payments:	\$ 49,244.18



**Equipment:**

**Suppression Equipment:**

Unit	Mileage	Condition	Notes
T-621	29531	Good	2023 Ladder test scheduled.
E-621	36018	Good	Repairs completed
RE-622	61729	Good	Front line
BR-621	58916	Fair	PM Completed
BR-622	131770	Good	PM Complete 12/21
BR-625	28421	Excellent	New
OES-6608	21116	Excellent	NA
WT-621	30040	Fair	Winterized.

**Ambulances:**

Medic Unit One 1	51334	Excellent	NA
Medic Unit Two 2	33938	Excellent	NA
Medic Unit 625	176215	Fair	NA
Medic Unit 626	60735	Good	NA

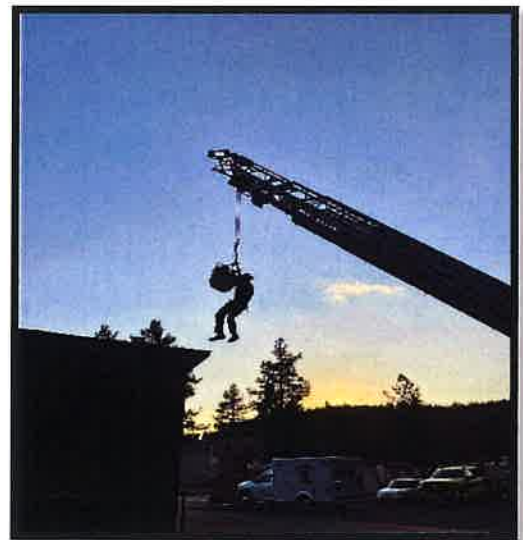
**Administrative/Other Units**

		Condition	Notes
C-6200	62030	Excellent	NA
B-6201	13450	Excellent	NA
B-6202	1615	Excellent	NA
S-621	41,885	Good	NA
U-621	106760	Good	NA

**Training:** All IFPD members have continued to complete and exceed all minimum fire training requirements. 30 hours of minimum training per month for career staff and, 20 hours for reserve members. Annual EMS education (continuing education was completed in January and February of 2023 for all IFPD employees/admin staff and intern reserves)

**New training qualifications/certifications recently achieved:**

- A. Rodriguez: STEN (Strike Team Leader Engine)
- J. LaMont: SUPL/ORDM/RCDM (Supply Unit Leader/Ordering Manager/Receiving Distribution)
- R. Clark: Completed his TFLD Taskbook and STEN Taskbook at CICCIS for final signatures.
- M. LaMont OSC1/CIMOSC (Operations Section Chief Type 1 / Complex Incident Management OSC)



**Other Misc:**

- ✓ Please continue to review the 2021-2025 Capital Improvement Plan (CIP)
- ✓ We have entered an MOU with the ICFA 2021-2026 (Five-year agreement)
- ✓ We have completed a new dispatch agreement with Riv. Co. Fire. Expires in 2025.
- ✓ We continue working with Riverside County Fire and Riv. Co. TLMA to finalize IFPD ORD513.
- ✓ The Community Alerting Siren will continue to be tested on the 3<sup>rd</sup> Saturday Monthly at 1:00pm.
- ✓ We are working on quotes for additional sirens to complement the existing Siren.

Please remind your family, friends, and neighbors that Fire Prevention and Abatement efforts are a year-round commitment.

**Emergency Siren Testing**  
*3<sup>rd</sup> Saturday of each month*  
*@ 1:00pm.*

Thank you for your efforts in helping to keep Idyllwild Fire Safe!

*IFPD Response Time Averages: (time of dispatch to time of arrival)*

*Medical Aid Incidents. 3.25 minutes*

*Fire Related Incidents. 4.10 Minutes*

*Overlapping Incidents 28.61%*

*From our Family to Yours,*

*“You are our Mission”*





**Update for MAST Partners**

**Sept. 14th, 2023**

IFPD HQ Office is open 8:30 – 5:00 Monday – Thursday and Friday 8:30 – 12:30.  
 The IFPD operates with the following daily staffing level:

- 2 – Chief Officer(s)
- 2 – Company Officer(s)
- 2 - Firefighter Paramedics
- 2 – Firefighter EMTs

Crew 621 – (4 Overhead / 12-16 Crew Members – June 1, - Oct. 15 annually) (10 Person fuels crew)

Additional staffing within 30 minutes: 1- Company Officer – 1- Firefighter Paramedic – 1- Firefighter EMT

**Bear Trap Fuel Reductions:**

IFPD continues working on this fuel reduction project with the private property owners to reduce fuels on a ridgeline west of Idyllwild and east of Bear Trap Canyon. These fuels reductions will greatly strengthen our fire prevention efforts along with the other ongoing fuels reductions projects on west ridge, south ridge, and strawberry fuel reductions. We anticipate an RX treatment in early 2024 on this project.



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**Communications Site:**

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Available Resources:

**Suppression Equipment:**

T-621	75' aerial ladder (quint)
E-621	Type 1 Fire Engine (4WD)
RE-622	Type 1 Fire Engine
BR-621	Type 3 Fire Engine (4wd)
BR-622	Type 3 Fire Engine (4wd)
BR-625	Type 3 Fire Engine (4wd)
OES-6608	Type 6 Fire Engine (4wd)
Patrol -621	Type 6 Fire Engine (4wd)
WT – 621	Type 2 WT (2000g) (4WD)
S- 621	Squad 621 (4wd)

**Ambulances:**

Medic 1	Type 1 Amb. (4wd)
Medic 2	Type 1 Amb. (4wd)
Medic 625	Type 1 Amb.
Medic 626	Type 1 Amb. (4wd)

**Admin Units/Ovehead:**

C6200	(4WD)
B6201	(4WD)
B6202	(4WD)
U621	(4WD)



### **Property Abatement 2023:**

The Idyllwild Fire Protection District inspects 3751 properties each year.

- As Per IFPD Ord. 19-01 we began our annual abatement inspections on ALL properties within IFPD jurisdiction on **May 15th**. IFPD crews completed the first round of inspections on **May 30th** and failed inspection notices were mailed out to **704** property owners.
- Second inspections took place beginning June 15<sup>th</sup>, with **311** failed properties. After the second inspection notices were mailed out, a three week interval is given to complete the work prior to the final inspections.
- Final inspections took place in July with **81** final citations being mailed out on those properties which have remained out of compliance.
- *Overall 2023 abatement results: **97% compliance** and **3% noncompliance**. We continue to work with those who have not come into compliance to ensure all have met / will meet the minimum abatement requirements.*



**Fuels Projects:** The Idyllwild Fire Protection District continues to work with our Cooperative Partners on fuels reduction and community resiliency projects: Thomas Mountain, Westridge, South Ridge, Strawberry and other local fuels projects. The IFPD has also had the opportunity to assist with fuels projects on the Cleveland National Forest in 2023.

**CRA – Community Refuge Areas.** IFPD along with our USFS (BDF) partners completed the Idyllwild Community Refuge plan. This comprehensive preplanning tool will assist incoming incident managers and agency cooperators with rapid identification of pre-planned community refuge locations.

**MAST:** Working with our MAST partners, the IFPD has completed the rewrite of Idyllwild MAST area zones and overall jurisdictional information updates. These updates will eventually reside on the combined Mountain Plateau MAST plan “electronic” update version which will be made available to cooperative agencies for use during emergency incidents.

In 1996, the "Bee Canyon" fire burned a total of 9,620 acres which caused the evacuation of Idyllwild and Pine Cove. No loss of life or property as a direct result of the Bee Canyon Fire.

In 2013, the "Mountain Fire" burned a total of 27,531 acres which caused the evacuation of Idyllwild and Pine Cove. No major injuries nor loss of life was reported as a direct result of the Mountain Fire, however, unfortunately 23 structures in the community of Mountain Center were damaged or destroyed.

In 2018, the "Cranston Fire" burned a total of 13,139 acres which caused the evacuation of Idyllwild and Pine Cove. No injuries nor loss of life resulted from this incident, however, unfortunately 3 homes were destroyed, and a dozen others were damaged in the community of Idyllwild during this event.

Overall, these fires have demonstrated that forward planning, fuels reductions, property abatement and a robust Mutual Aid system all come together to deliver a successful outcome when fire is introduced to the landscape. Through the cooperative efforts of our MAST partners the San Bernardino National Forest and "San Jacinto Mountain Plateau" have worked to ensure a successful record of mitigating the threat of fire to its property owners, citizens and its visitors.

Thank you,

Mark LaMont Fire Chief – Idyllwild Fire Protection District



# IDYLLWILD FIRE

54160 Maranatha Drive  
Idyllwild, CA 92549  
Regular Board Meeting  
Minutes – July 25, 2023

Meeting held both physically at 54160 Maranatha Dr. Idyllwild CA. and by video/electronic means.

**Call to Order: 15:00**

**Roll call:** Commissioners: President Messina; Vice President Fogle; Secretary Andrewson; Commissioner Yost, Commissioner Sawicki; Chief Mark LaMont, Detailed Battalion Chief Adam Rodriguez, and Executive Assistant Rachel Teegarden, District Council Steven Graham

**Zoom: Secretary Andrewson**

**Pledge of Allegiance: FF F. Orozco**

**Invocation: FF J. Leih**

**Citizens' Comments: - No comments at this time.**

## **Reports**

- President Messina – *Had the honor to go out with Chief, Rhonda and Rachel to see the Thomas burn. What a great opportunity to go out and see boots on the ground and how the project was going.*
- Vice President Fogle – *Nothing to report at this time.*
- Secretary Andrewson – *Attending via zoom. Wanted to have her votes noted in the minutes*
- Commissioner Yost – *Thank you to the crews for bringing the truck and flag out for the concerts.*
- Commissioner Sawicki – *Wanted to thank the Chief, and all staff for the help and support regarding his son-in-law Steve. After his accident he has been volunteering with us to help him in his recovery process. Chief LaMont added that it is such a blessing to be apart of this, it truly is one of the best parts of this job.*
- Chief Mark LaMont. – *(Please also see Chief LaMont's written report). In addition to the written report Chief LaMont added that the crew is doing great and are currently covering the SBNF Heat event along with 3 Crews. Thank you to Camp Maranatha for graciously housing the crew during this event. We have lost our window for the Bear Trap project. We anticipate finishing that in the winter of 2023. We did get the entire east side and about midway on the west side. The annual abatement inspections are completed. We have sent out 121 final fails. This is not the citation process, we still have 1 more round of inspections on those 121 fails. Abatement inspections begin around April 15<sup>th</sup> depending on snow load. There are actually 5 different inspections that take place and the whole process from start to finish takes about 10 weeks. Thank you to the Victor Jimenez from Fern Valley Water for his and his staff help with fixing up E103. USFS BC Jim Snow wanted to express his gratitude to Crew 621 for the incredible work they did out on the Thomas Burn.*
- Idyllwild Career Firefighters' Association (Rodriguez) – *Nothing to report at this time.*

## **Action Items**

1. Approve meeting minutes from 05/23/23 Regular Board Meeting:



**Vice President Fogle made a motion to approve the 05/23/23 Regular Board Meeting Minutes, Commissioner Yost 2<sup>nd</sup>. Motion passed 4-0 – Secretary Andrewson acknowledged in the action item the affirmative via zoom**

2. Approve meeting minutes from 5/16/23 Board Workshop  
**Commissioner Yost made a motion to approve the 5/16/23 Board Workshop Minutes, Vice President Fogle 2<sup>nd</sup>. Motion passed 3-0-1 – Commissioner Sawicki abstained not a commissioner at that meeting. Secretary Andrewson acknowledged in the action item the affirmative via zoom**
3. Accept May & June 2023: Incident Statistic / Ambulance Reports:  
**Vice President Fogle made a motion to accept the May & June 2023 Incident statistic/Ambulance Report: Commissioner Sawicki 2<sup>nd</sup>. Motion passed 4-0 – Secretary Andrewson acknowledged in the action item the affirmative via zoom**
4. Review / Discuss / Approve May & June 2023 Financials:  
**Commissioner Sawicki made a motion to approve the May & June 2023 Financials: Commissioner Yost 2<sup>nd</sup>. Motion passed 4-0 – Secretary Andrewson acknowledged in the action item the affirmative via zoom**
5. Review / Discuss / Approve May & June 2023 Bill Payments:  
**Commissioner Sawicki made a motion to approve the May & June 2023 Bill Payments: Vice President Fogle 2<sup>nd</sup>. Motion passed 4-0 – Secretary Andrewson acknowledged in the action item the affirmative via zoom**
6. Review / Discuss / Approve – Resolution 533 Annual Unit Fee:  
**Commissioner Sawicki made a motion to Resolution 533, Commissioner Yost 2<sup>nd</sup>. Motion passed 4-0 – Secretary Andrewson acknowledged in the action item the affirmative via zoom**
7. Review / Discuss / Approve – Resolution 534 Constitutional Advance:  
**Vice President Fogle made a motion to approve Resolution 534, Commissioner Sawicki 2<sup>nd</sup>. Motion passed 4-0 – Secretary Andrewson acknowledged in the action item the affirmative via zoom**
8. Review / Discuss / Approve – Prop 218 Letter:  
**Vice President Fogle made a motion to approve Prop 218 Letter, Commissioner Sawicki 2<sup>nd</sup>. Motion passed 4-0 – Secretary Andrewson acknowledged in the action item the affirmative via zoom**
9. Review / Discuss / Approve – Annual Assessment Fee Letter:  
**Commissioner Yost made a motion to approve the Annual Assessment Fee Letter, Vice President Fogle 2<sup>nd</sup>. Motion passed 4-0 – Secretary Andrewson acknowledged in the action item the affirmative via zoom**
10. Review / Discuss / Approve – Upcoming Board Member Educational Events
  - FDAC, CSDA and SDRMA classes are available online.
11. Review / Discuss – Agenda Items for September 2023 Board Meeting:
  - Commissioner Fogle asked about the bonus for the staff.

**Correspondence – Included in Board Packet**

**Commissioner Sawicki made a motion to adjourn; Vice President Fogle 2<sup>nd</sup> Motion passed 4-0**

**Adjournment: 16:34**

Respectfully submitted,  
Executive Assistant  
Clerk of the Board  
Rachel Teegarden

Approved:

\_\_\_\_\_  
Dan Messina, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the Board

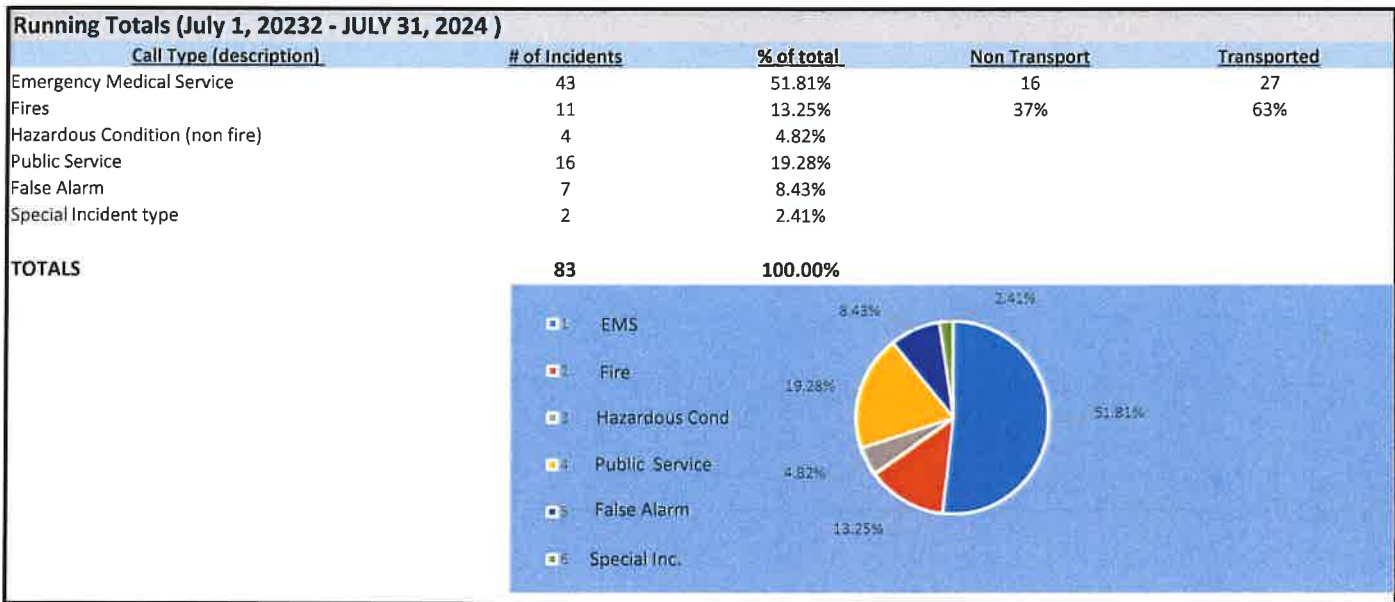
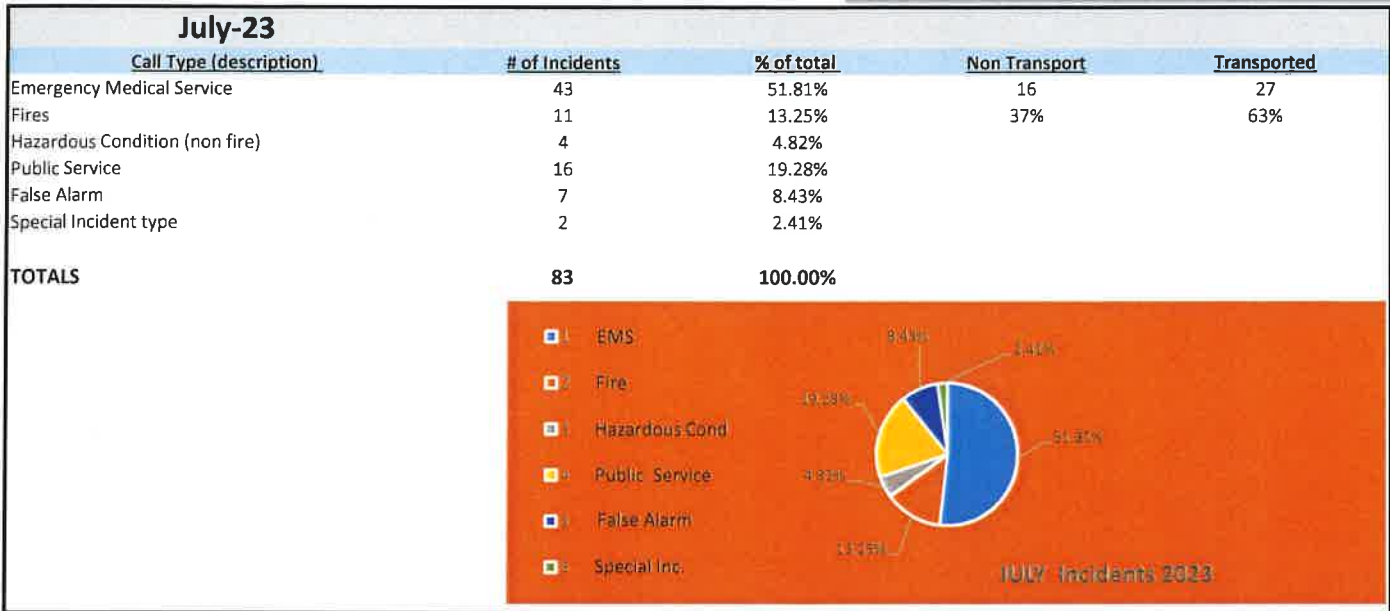
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Date

**Jay's Wild Fire Protection District**  
 Ambulance Report  
 Summary

2023/2024 FY

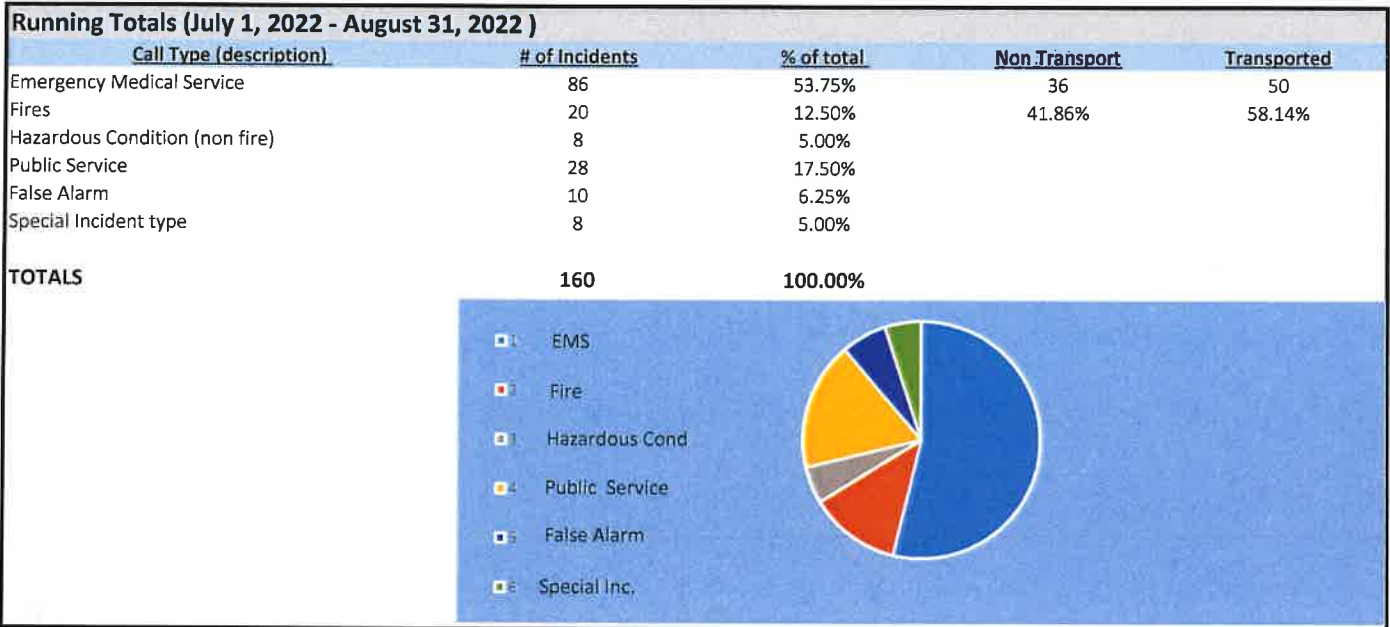
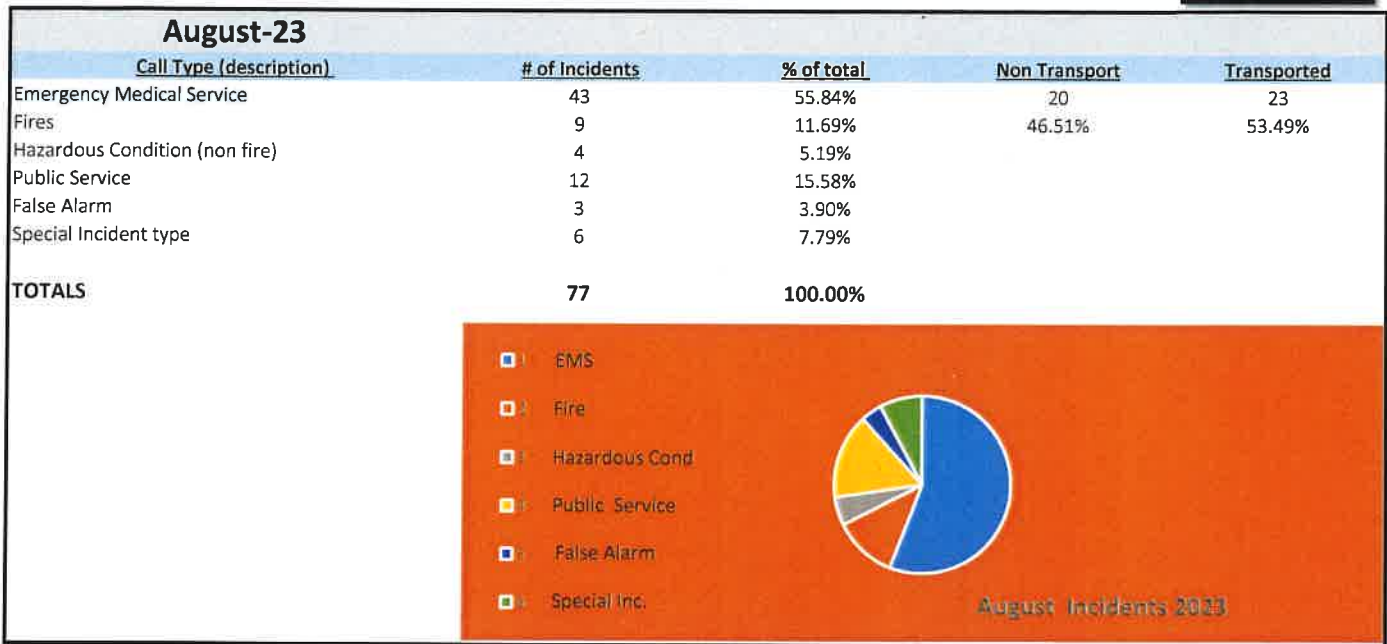


2023/2024	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	Total	Percentage
<b>Current</b>														
Charges	\$181,000.00	\$31,620.00											(12 mos)	100%
Payments	\$25,509.16	\$23,735.02											272,620.00	18%
Difference	(155,490.84)	(67,884.98)											49,244.18	-82%
Running Payments (actual rev.)	\$25,509.16	\$49,244.18											\$49,244.18	\$24,622.09
(Running Dif. from 2022/23)	\$9,788.32	(\$5,189.10)											\$647,750.00	\$499,505.82
<b>Annual Budget Est.</b>														\$49,505.82
2023/24 Adjustments	0.00	0.00											(\$439,505.82)	\$49,505.82
AJR 2023/2024	456,412.72	407,168.54											0.00	0.00
													431,790.63	
<b>2022/2023</b>														
<b>Current</b>														
Charges	\$189,261.00	\$62,500.00											(12 mos)	100%
Payments	\$15,720.84	\$34,712.44											1,239,611.45	27%
Difference	(173,540.16)	(23,787.56)											336,336.97	-73%
Running Payments (actual rev.)	\$15,720.84	\$54,433.28											(903,274.48)	
(Running Dif. from 2020/21)	(\$31,652.78)	(\$25,079.30)											\$336,336.97	\$168,168.49
<b>Annual Budget Est.</b>														
2022/23 Adjustments	(\$4,890.00)	(\$4,260.00)											(\$18,714.00)	\$28,781.30
AJR 2022/2023	485,422.84	901,022.44											(\$355,602.89)	2,710,305.00
													2,710,305.00	
<b>2021/2022</b>														
<b>Current</b>														
Charges	\$134,646.50	\$197,962.50											(12 mos)	100%
Payments	\$47,573.62	\$32,938.96											1,514,421.50	27%
Difference	(87,072.88)	(165,023.54)											415,983.95	-73%
Running Payments (actual rev.)	\$47,573.62	\$80,512.58											(1,088,437.85)	
(Running Dif. from 2020/21)	\$109,143.87	\$187,595.56											\$415,983.95	\$34,665.33
<b>Annual Budget Est.</b>														
2021/22 Adjustments	(\$7,116.00)	(\$4,519.79)											(\$94,016.05)	\$94,016.05
AJR 2021/2022	462,107.14	531,227.50											(57,472.45)	513,727.77
													513,727.77	
<b>2020/21</b>														
<b>Current</b>														
Charges	\$108,064.00	\$129,047.39											(12 mos)	100%
Payments	\$46,494.05	\$21,964.41											1,405,010.99	32%
Difference	(61,569.95)	(107,082.98)											451,913.29	-68%
Running Payments (actual rev.)	\$46,494.05	\$88,456.46											(853,097.70)	
(Running Dif. from 2019/20)	\$1,161.84	(\$21,606.58)											\$451,913.29	\$37,659.44
<b>Annual Budget Est.</b>														
2020/21 Adjustments	(\$9,610.11)	(\$7,945.53)											(\$58,086.71)	(61,828.47)
AJR 2020/2021	344,895.48	370,278.27											448,999.84	394,249.47
													448,999.84	501,618.26



#### Idyllwild Fire Protection District (Incident Average Statistics)

Daily Incident Avg. :	2.77
Daily Transport Average :	0.90
Percentage of Overlapping Calls:	26.88%
Mutual Aid Given	13
Mutual Aid Received	0
<b>Transport Destinations</b>	
<u>EMC</u>	<u>HVMC</u>
18	3
66.67%	11.11%
<u>San G</u>	<u>DRMC</u>
2	2
7.41%	7.41%
<u>Other</u>	<u>Other</u>
2	2
7.41%	7.41%
<b>Average Response times:</b>	
Dispatch to Enroute:	EMS 0.42
Dispatch to Arrival :	EMS 3.28
	Fire / Other 1.08
	Fire / Other 4.32



#### Idyllwild Fire Protection District (Incident Average Statistics)

**FY 2020/21**

Daily Incident Avg. :	2.67
Daily Transport Average :	0.83
Percentage of Overlapping Calls:	33.16%
Mutual Aid Given	16
Mutual Aid Received	0

Transport Destinations	EMC	HVMC	San G	DRMC	Other
	11	5	1	1	5
	47.83%	21.74%	4.35%	4.35%	21.74%
	29	8	3	3	7
	58.00%	16.00%	6.00%	6.00%	14.00%

Average Response times:	EMS	Fire / Other
Dispatch to Enroute:	0.42	1.05
Dispatch to Arrival :	3.25	4.1



**Idyllwild Fire Protection District**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Fire Suppression (111)*  
*For the Fiscal Period 2024-1 Ending July 31, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
Total Taxes Revenues	1,299,300.00	0.00	1,299,300.00	0.00	100.00%
Total Licenses, Permits, and Franchises Revenue	7,200.00	1,276.00	7,200.00	1,276.00	82.28%
Total Fines, Forfeitures, and Penalties Revenues	550.00	0.00	550.00	0.00	100.00%
Total Revenue From Use of Money and Property R	0.00	2,585.69	0.00	2,585.69	0.00%
Total Intergovernmental Revenues Revenues	75,400.00	5,390.88	75,400.00	5,390.88	92.85%
Total Charges For Services Revenues	3,800.00	240.00	3,800.00	240.00	93.68%
Total Miscellaneous Revenues Revenues	5,750.00	100.00	5,750.00	100.00	98.26%
<b>Total Fire Suppression Revenues</b>	<b>\$ 1,392,000.00</b>	<b>\$ 9,592.57</b>	<b>\$ 1,392,000.00</b>	<b>\$ 9,592.57</b>	<b>99.31%</b>
<b>Expenditures</b>					
Total Salaries Expenditures	383,366.35	0.00	383,366.35	0.00	100.00%
Total Benefits Expenditures	242,371.51	79,986.53	242,371.51	79,986.53	67.00%
Total Supplies Expenditures	34,455.03	0.00	34,455.03	0.00	100.00%
Total Services Expenditures	113,655.00	0.00	113,655.00	0.00	100.00%
Total Capital Outlay Expenditures	16,410.00	0.00	16,410.00	0.00	100.00%
Total Debt Service Expenditures	22,884.60	0.00	22,884.60	0.00	100.00%
<b>Total Fire Suppression Expenditures</b>	<b>\$ 813,142.49</b>	<b>\$ 79,986.53</b>	<b>\$ 813,142.49</b>	<b>\$ 79,986.53</b>	<b>90.16%</b>
<b>Fire Suppression Excess of Revenues Over Expenditur</b>	<b>\$ 578,857.51</b>	<b>\$ (70,393.96)</b>	<b>\$ 578,857.51</b>	<b>\$ (70,393.96)</b>	<b>112.16%</b>

## Idyllwild Fire Protection District Statement of Revenue and Expenditures

*Revised Budget  
For EMS-Ambulance (121)  
For the Fiscal Period 2024-1 Ending July 31, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
Total Revenue From Use of Money and Property R	0.00	6,033.27	0.00	6,033.27	0.00%
Total Charges For Services Revenues	779,750.00	0.00	779,750.00	0.00	100.00%
Total Miscellaneous Revenues Revenues	8,750.00	0.00	8,750.00	0.00	100.00%
<b>Total EMS-Ambulance Revenues</b>	<b>\$ 788,500.00</b>	<b>\$ 6,033.27</b>	<b>\$ 788,500.00</b>	<b>\$ 6,033.27</b>	<b>99.23%</b>
<b>Expenditures</b>					
Total Salaries Expenditures	864,946.50	0.00	864,946.50	0.00	100.00%
Total Benefits Expenditures	552,934.37	186,635.23	552,934.37	186,635.23	66.25%
Total Supplies Expenditures	80,395.07	0.00	80,395.07	0.00	100.00%
Total Services Expenditures	290,707.50	0.00	290,707.50	0.00	100.00%
Total Capital Outlay Expenditures	21,880.00	0.00	21,880.00	0.00	100.00%
Total Debt Service Expenditures	30,512.80	0.00	30,512.80	0.00	100.00%
<b>Total EMS-Ambulance Expenditures</b>	<b>\$ 1,841,376.24</b>	<b>\$ 186,635.23</b>	<b>\$ 1,841,376.24</b>	<b>\$ 186,635.23</b>	<b>89.86%</b>
<b>EMS-Ambulance Excess of Revenues Over Expenditure</b>	<b>\$ (1,052,876.24)</b>	<b>\$ (180,601.96)</b>	<b>\$ (1,052,876.24)</b>	<b>\$ (180,601.96)</b>	<b>82.85%</b>

## Idyllwild Fire Protection District Statement of Revenue and Expenditures

*Revised Budget  
For Mutual Aid (131)  
For the Fiscal Period 2024-1 Ending July 31, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
Total Charges For Services Revenues	1,189,500.00	0.00	1,189,500.00	0.00	100.00%
<b>Total Mutual Aid Revenues</b>	<b>\$ 1,189,500.00</b>	<b>\$ 0.00</b>	<b>\$ 1,189,500.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Expenditures</b>					
Total Salaries Expenditures	576,500.00	0.00	576,500.00	0.00	100.00%
Total Benefits Expenditures	12,600.15	0.00	12,600.15	0.00	100.00%
Total Services Expenditures	32,512.50	0.00	32,512.50	0.00	100.00%
Total Capital Outlay Expenditures	16,410.00	0.00	16,410.00	0.00	100.00%
Total Debt Service Expenditures	22,884.60	0.00	22,884.60	0.00	100.00%
<b>Total Mutual Aid Expenditures</b>	<b>\$ 660,907.25</b>	<b>\$ 0.00</b>	<b>\$ 660,907.25</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Mutual Aid Excess of Revenues Over Expenditures</b>	<b>\$ 528,592.75</b>	<b>\$ 0.00</b>	<b>\$ 528,592.75</b>	<b>\$ 0.00</b>	<b>100.00%</b>

**Idyllwild Fire Protection District**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

For the Fiscal Period 2024-1 Ending July 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 3,370,000.00	\$ 15,625.84	\$ 3,370,000.00	\$ 15,625.84	99.54%
Total Expenditures	\$ 3,315,425.98	\$ 266,621.76	\$ 3,315,425.98	\$ 266,621.76	91.96%
Total Excess of Revenues Over Expenditures	\$ 54,574.02	\$ (250,995.92)	\$ 54,574.02	\$ (250,995.92)	559.92%

## Idyllwild Fire Protection District Statement of Revenue and Expenditures

*Revised Budget  
For Fire Suppression (111)  
For the Fiscal Period 2024-2 Ending August 31, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
Total Taxes Revenues	0.00	0.00	1,299,300.00	0.00	100.00%
Total Licenses, Permits, and Franchises Revenue	0.00	365.00	7,200.00	1,641.00	77.21%
Total Fines, Forfeitures, and Penalties Revenues	0.00	0.00	550.00	0.00	100.00%
Total Revenue From Use of Money and Property R	0.00	0.00	0.00	2,585.69	0.00%
Total Intergovernmental Revenues Revenues	0.00	0.00	75,400.00	5,390.88	92.85%
Total Charges For Services Revenues	0.00	120.00	3,800.00	360.00	90.53%
Total Miscellaneous Revenues Revenues	0.00	2,213.59	5,750.00	2,313.59	59.76%
<b>Total Fire Suppression Revenues</b>	<b>\$ 0.00</b>	<b>\$ 2,698.59</b>	<b>\$ 1,392,000.00</b>	<b>\$ 12,291.16</b>	<b>99.12%</b>
<b>Expenditures</b>					
Total Salaries Expenditures	0.00	0.00	383,366.35	0.00	100.00%
Total Benefits Expenditures	0.00	1,079.90	242,371.51	81,066.43	66.55%
Total Supplies Expenditures	0.00	0.00	34,455.03	0.00	100.00%
Total Services Expenditures	0.00	(1.11)	113,655.00	(1.11)	100.00%
Total Capital Outlay Expenditures	0.00	0.00	16,410.00	0.00	100.00%
Total Debt Service Expenditures	0.00	0.00	22,884.60	0.00	100.00%
<b>Total Fire Suppression Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 1,078.79</b>	<b>\$ 813,142.49</b>	<b>\$ 81,065.32</b>	<b>90.03%</b>
<b>Fire Suppression Excess of Revenues Over Expenditur</b>	<b>\$ 0.00</b>	<b>\$ 1,619.80</b>	<b>\$ 578,857.51</b>	<b>\$ (68,774.16)</b>	<b>111.88%</b>



**Idyllwild Fire Protection District**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For EMS-Ambulance (121)*  
*For the Fiscal Period 2024-2 Ending August 31, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
Total Revenue From Use of Money and Property R	0.00	0.00	0.00	6,033.27	0.00%
Total Charges For Services Revenues	0.00	0.00	779,750.00	0.00	100.00%
Total Miscellaneous Revenues Revenues	0.00	0.00	8,750.00	0.00	100.00%
<b>Total EMS-Ambulance Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 788,500.00</b>	<b>\$ 6,033.27</b>	<b>99.23%</b>
<b>Expenditures</b>					
Total Salaries Expenditures	0.00	0.00	864,946.50	0.00	100.00%
Total Benefits Expenditures	0.00	2,519.78	552,934.37	189,155.01	65.79%
Total Supplies Expenditures	0.00	0.00	80,395.07	0.00	100.00%
Total Services Expenditures	0.00	23.14	290,707.50	23.14	99.99%
Total Capital Outlay Expenditures	0.00	0.00	21,880.00	0.00	100.00%
Total Debt Service Expenditures	0.00	0.00	30,512.80	0.00	100.00%
<b>Total EMS-Ambulance Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 2,542.92</b>	<b>\$ 1,841,376.24</b>	<b>\$ 189,178.15</b>	<b>89.73%</b>
<b>EMS-Ambulance Excess of Revenues Over Expenditure \$</b>	<b>0.00</b>	<b>\$ (2,542.92)</b>	<b>\$ (1,052,876.24)</b>	<b>\$ (183,144.88)</b>	<b>82.61%</b>

**Idyllwild Fire Protection District**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Mutual Aid (131)*  
*For the Fiscal Period 2024-2 Ending August 31, 2023*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
Total Charges For Services Revenues	0.00	0.00	1,189,500.00	0.00	100.00%
<b>Total Mutual Aid Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,189,500.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Expenditures</b>					
Total Salaries Expenditures	0.00	0.00	576,500.00	0.00	100.00%
Total Benefits Expenditures	0.00	0.00	12,600.15	0.00	100.00%
Total Services Expenditures	0.00	0.00	32,512.50	0.00	100.00%
Total Capital Outlay Expenditures	0.00	0.00	16,410.00	0.00	100.00%
Total Debt Service Expenditures	0.00	0.00	22,884.60	0.00	100.00%
<b>Total Mutual Aid Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 660,907.25</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Mutual Aid Excess of Revenues Over Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 528,592.75</b>	<b>\$ 0.00</b>	<b>100.00%</b>

**Idyllwild Fire Protection District**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

*For the Fiscal Period 2024-2 Ending August 31, 2023*

<b>Account Number</b>	<b>Current Budget</b>	<b>Current Actual</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>Remaining Budget %</b>
Total Revenues	\$ 0.00	\$ 2,698.59	\$ 3,370,000.00	\$ 18,324.43	99.46%
Total Expenditures	\$ 0.00	\$ 3,621.71	\$ 3,315,425.98	\$ 270,243.47	91.85%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (923.12)	\$ 54,574.02	\$ (251,919.04)	561.61%

**IFPD July 2023 Bill Payments**



Line Item #	Payment to:	Description	
<b>(111) Fire (121) EMS (131) MA</b>			
(111)(121) - 4911	Southern California Edison	Electricity	\$ 700.07
(111)(121) - 4921	Idyllwild Water	Water	\$ 272.72
(111)(121) - 4941	CR&R	Trash Service	\$ 271.78
(111)(121) - 3911	Wex Bank - Chevron	Vehicle Fuel	\$ 526.31
(111)(121) - 4304	Napa Auto Parts	Vehicle Maint and Repair	\$ 2,346.92
(111)(121) - 3911	County Transportation - Fuel	Fuel - May	\$ 2,978.26
(111)(121)(131)-3911/4772/4301	US Bank - Cal Card	Cal Card - Fuel Equipment - Supplies - Grants - MA	\$ 13,653.28
(111)(121) - 3511	Staples	Office Supplies	\$ 108.26
(111)(121) - 4611	Canon	Copier Lease	\$ 229.76
(111)(121) - 4111	Spectrum	Internet - Phone	\$ 446.93
(111)(121) - 2301	Aflac	Med -125 Ins	\$ 153.40
(111)(121) - 4304	Forest Lumber	Station repairs	\$ 942.54
(111)(121) - 4304	Village Hardware	Chainsaws - Crew 621 Start up - (CIP)	\$ 851.78
(121) - 4121	Verizon	iPads Service (EPCR)	\$ 308.08
(111)(121) - 3491	Nationwide Medical	Medical Supplies	\$ 409.96
(111)(121) - 3491	Mckesson	Medical Supplies	\$ 944.13
(111)(121) - 3111	2 Hot Activewear	Uniforms - Pants	\$ 299.43
(111)(121) - 4522	Cole Huber	Legal Services	\$ 2,450.00
(111)(121) -	Westrux	(Annual Preventative Maintenance)	\$ 1,116.85
(111)(121) - 4772	Riverside County - Auditor Controller LAFCO Dues		\$ 888.30
(111)(121) - 4303	Goldwyn Estrella	Vehicle Maint and Repair	\$ 250.00
(111)(121) - 4772	Elite Fire Protection	Fire Extinguisher Inspection and Maint	\$ 490.00
(111)(121) - 4303	Coyne Powersports	Vehicle Part	\$ 185.08
(111)(121) - 3111	Sun Badge Company	Badges - Uniforms	\$ 908.67



**IFPD Aug 2023 Bill Payments**

Line Item #	Payment to:	Description	
<b>(111) Fire (121) EMS (131) MA</b>			
(111)(121) - 4911	Southern California Edison	Electricity	\$ 2,965.06
(111)(121) - 4921	Idyllwild Water	Water	\$ 418.79
(111)(121) - 4941	CR&R	Trash Service	\$ 271.78
(111)(121) - 3911	County Transportation - Fuel	Fuel - June	\$ 3,681.98
(111)(121)(131)-3911/4772/4301	US Bank - Cal Card	Cal Card - Fuel Equipment - Supplies - Grants - MA	\$ 17,457.87
(111)(121) - 4611	Canon	Copier Lease	\$ 229.76
(111)(121) - 2301	Aflac	Med -125 Ins	\$ 153.40
(111)(121) - 3611	Village Hardware	Station Supplies	\$ 1,024.67
(121) - 4121	Verizon	iPads Service (EPCR)	\$ 1,135.62
(111)(121) - 3491	Nationwide Medical	Medical Supplies	\$ 563.86
(111)(121) - 4522	Cole Huber	Legal Services	\$ 775.00
(111)(121) - 4772	D. Felix	Reimbursement for Fire Assignment	\$ 117.31
(111)(121) - 4303	Fern Valley Water	Repairs and Tires for 103	\$ 1,616.90
(111)(121) - 4303	Mike Bataia	Eng 621 Repairs and Maint	\$ 780.00



**BEFORE THE BOARD OF DIRECTORS OF THE**  
**Idyllwild Fire Protection District**  
**COUNTY OF Riverside, STATE OF CALIFORNIA**

**IN THE MATTER OF:**

**Resolution Number: 535**

**Approving the Department of Forestry and Fire Protection Agreement # 7GF23046 for services from the date of last signatory on page 1 of the Agreement to June 30, 2024 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.**

**BE IT RESOLVED** by the Board of Directors of the Idyllwild Fire Protection District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2023-24 up to and no more than the amount of \$ 7,233.00.

**BE IT FURTHER RESOLVED** that Mark LaMont, Fire Chief of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Idyllwild Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Idyllwild Fire Protection District, at a regular meeting thereof, held on the 26<sup>th</sup> day of September, 2023, by the following vote:

AYES:

\_\_\_\_\_  
Signature, Board of Directors Member

NAYS:

Dan Messina, Board President  
Printed Name and Title

ABSENT:

\_\_\_\_\_  
Signature, Board of Directors Member

Dennis Fogle, Board Vice President  
Printed Name and Title

-----**CERTIFICATION OF RESOLUTION**-----  
**ATTEST:**

I Rachel Teegarden, Clerk of the Idyllwild Fire Protection District, County of Riverside California do hereby certify that this is a true and correct copy of the original Resolution Number 535.

WITNESS MY HAND OR THE SEAL OF THE Idyllwild Fire Protection District, on this 26<sup>th</sup> day of September, 2023.

**OFFICIAL SEAL  
OR NOTARY CERTIFICATON**

\_\_\_\_\_  
Signature

Rachel Teegarden, Clerk of the Board, Idyllwild Fire Protection District  
Title and Name of Local Agency

State of California  
 Department of Forestry and Fire Protection (CAL FIRE)  
 Cooperative Fire Protection  
 GRANT AGREEMENT

APPLICANT: Idyllwild Fire Protection District

PROJECT TITLE: Volunteer Fire Capacity

GRANT AGREEMENT: 7GF23046

**PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2024.**

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

**PROJECT DESCRIPTION:** Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

**Total State Grant not to exceed \$ \$7,233.00** (or project costs, whichever is less).

*\*The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

Idyllwild Fire Protection District  
 Applicant

**STATE OF CALIFORNIA  
 DEPARTMENT OF FORESTRY  
 AND FIRE PROTECTION**

By \_\_\_\_\_  
 Signature of Authorized Representative

By \_\_\_\_\_

Title Mark LaMont  
Fire Chief, Idyllwild Fire Protection  
District

Title: **David Scheurich**  
**Staff Chief, Cooperative Fire Programs**

Date 9/26/2023

Date \_\_\_\_\_

**CERTIFICATION OF FUNDING**

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND <b>0001</b>	FUND NAME General Fund	
PROJECT ID 354023DG2012166	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING <b>\$ 7,233.00</b>
GL UNIT 3540	BUD REF                      CHAPTER 001                                      12	ADJ. INCREASING ENCUMBRANCE <b>\$ 0.00</b>
PROGRAM NUMBER 9999000FED	ENY <b>2023</b>	ADJ. DECREASING ENCUMBRANCE <b>\$ 0.00</b>
ACCOUNT 5340580	ALT ACCOUNT <b>5340580002</b>	UNENCUMBERED BALANCE <b>\$ 7,233.00</b>
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92750	

**I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.**

\_\_\_\_\_  
 Signature of CAL FIRE Accounting Officer

\_\_\_\_\_  
 Date

**VOLUNTEER FIRE CAPACITY PROGRAM  
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA  
Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the  
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and Idyllwild Fire Protection District hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2106), as amended.
2. This is a subaward under the 2023 Volunteer Fire Capacity Grant #23-DG-11052012-166 awarded to STATE by the Forest Service on August 3, 2023. The Federal Assistance Listing for the award is 10.698, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2023.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **INCORPORATION:** The Procedural Guide for Volunteer Fire Capacity Program 2023, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.
6. **TIMELINESS:** Time is of the essence in this Agreement.
7. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2023 or LOCAL AGENCY will forfeit the funds.

8. GRANT AND BUDGET CONTIGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2023** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$7,233.00** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2024.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2024 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. LIMITATIONS: Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY:

Idyllwild Fire Protection District  
P.O. Box 656, 54160 Maranatha Dr.  
Idyllwild, CA 92549  
 Attention: Bob Clark / Mark LaMont  
 Telephone Number(s): 951-659-2153  
 E-mail BobClark@Idyllwildfire.com

STATE:

**Department of Forestry and Fire Protection**  
**Grants Management Unit, Attn: Megan Esfandiary**  
**P. O. Box 944246**  
**Sacramento, California 94244-2460**  
**PHONE: (916) 894-9845**  
**E-MAIL: [Megan.Esfandiary@fire.ca.gov](mailto:Megan.Esfandiary@fire.ca.gov)**

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFC funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.



18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
  - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the Agreement SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2024.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.

California Department of Forestry and Fire Protection  
2023-2024 Application for Funding Cooperative  
Forestry Assistance Act of 1978  
Volunteer Fire Capacity (VFC) Program  
Agreement # 7GF23046



**A. Department/Organization**

Organization Name: Idyllwild Fire Protection District  
Contact's First Name: Robert Contact's Last Name: Clark  
Street Address: 54160 Maranatha Drive  
Mailing Address: PO Box 656  
City: Idyllwild County: Riverside Zip Code: 92549  
State: California CAL FIRE Unit: RRU - Riverside Unit  
Phone Number: (951) 757-0141 Email Address: bobclark@idyllwildfire.com  
Unique Entity ID: PV1WNNM96P3J4

To check to see what your UEI Number is, or to apply for one, please visit the [SAM.GOV](https://sam.gov) website.

**B. Area to be served by award (include areas covered by contract or written mutual aid agreements).**

Number of Communities: 13 Area: 400.00 square miles  
Congressional District #: CA-36  
Population: 10,000 Annual Budget: \$ 3,340,000.00  
Latitude N 33 ° 75 ' 68 " Longitude W 116 71 53 "

(Latitude must be between 32 and 42 degrees. Longitude must be between 114 and 125 degrees. Latitude and Longitude minutes and seconds must be between 0 and 60. Use a central point in the Applicant's service area for the general area covered by the project).

All projects **MUST** have a project area.

**C. Activity: Annual number of emergency incidents.**

Fire: 88 + EMS: 637 + Other: 292 = Total 1017

**D. Indian Tribal Community (If project includes an Indian Tribal Community, please provide):**

Population: Size (acres): # of structures:

Distance to nearest fire station (miles):

**CAL FIRE USE ONLY (Formula-driven)**

Total Application Request (up to 50%; \$500 minimum, \$20,000 maximum)

Project Total Cost: \$ 20,866.00

Amount Funded for this Agreement: \$7,233.00 *ME*



**E. Proposed Project (List individual items for funding. Include tax and shipping in unit cost):**

	Type	Item	Quantity	Unit Cost	Item Total
1.	Safety - Structural	Turn-Out Coat	3	\$ 2,224.00	\$ 6,672.00
2.	Safety - Structural	Turn-Out Pant	3	\$ 1,563.00	\$ 4,689.00
3.	Safety - Structural	Helmet	3	\$ 300.00	\$ 900.00
4.	Safety - Structural	Boots	3	\$ 300.00	\$ 900.00
5.	Safety - Wildland	Wildland Pack	3	\$ 385.00	\$ 1,155.00
6.	Safety - Wildland	Helmet	3	\$ 50.00	\$ 150.00
7.	Equipment - Wildland	Chainsaw	1	\$ 1,500.00	\$ 1,500.00
8.	Equipment - Structural	Ladder	2	\$ 1,200.00	\$ 2,400.00
9.	Equipment - Structural	Hose	10	\$ 250.00	\$ 2,500.00
10.					\$ 0.00
11.					\$ 0.00
12.					\$ 0.00
13.					\$ 0.00
14.					\$ 0.00
15.					\$ 0.00
16.					\$ 0.00
17.					\$ 0.00
18.					\$ 0.00
19.					\$ 0.00
20.					\$ 0.00
21.					\$ 0.00
22.					\$ 0.00

**F. CAL FIRE USE ONLY (Formula-Driven)**

Project Total Cost: \$ 20,866.00



G. Additional Information. 1. Briefly describe the area to be served: fire protection system, water system, equipment, facilities, staffing, hazards, etc. and purpose of proposed project. 2. How will the request(s) maintain or bring your organization into compliance with NFPA 1977? (Limited to space below)

Established by the voters in 1946, the Idyllwild Fire Protection District (IFPD) has been providing fire protection and emergency medical services with ALS ambulance transport to what is now a community of 3,926 full time residents in 1,704 households, numerous day and weekend visitors, and seasonal visitors in 2,453 vacation units (per US Census). The District is served from 1 fire station, and is a true combination department with 10 career, 25 reserve trainees and 10 volunteers; with no less than 5 members per shift. The District currently has the following: 2 type 1 engines, truck, 2 type 3 brush, squad, patrol, water tender, utility, and reserve engine; with 3 ambulances, 2 reserve ambulances and 2 administrative units. The District is served by 2 water districts, with the majority of the District having fire hydrants. Sited at over 5000' in the San Jacinto Mountains, IFPD sits in the San Bernardino National Forest, with Mutual Aid both given and received with the Riverside County Fire Department, Cal Fire, and the United States Forest Service. Hazards include a forest with trees and brush hit by years of drought stress and tree-killing insects; mountain terrain with narrow, winding roads, limited access and egress; a tourist destination community unfamiliar with roads, fire restriction

In addition to the original request(s), Applicants may list alternative projects for excess or unused funds, which the State will review during the initial application process. The State will determine which of the Applicant's projects are eligible for funding if excess or unused funds become available. Upon advance written approval by the State, the applicant may use additional/excess funding up to the contract maximum amount to purchase State approved items in listed order of priority on their application.

Deviations from the original application are considered an amendment and require prior approval before the amended expenditures can be made.

The funds will be only for those projects accomplished and/or items purchased between Agreement Approval Date and June 30, 2024. The Recipient agrees to provide CAL FIRE with itemized documentation of the Agreement project expenditures and bill CAL FIRE as soon as the project is complete, but no later than September 1, 2024.

The Recipient gives CAL FIRE or any authorized representative access to examine all records, books, papers, or documents relating to the Agreement. The Recipient shall hold harmless CAL FIRE and its employees for any liability or injury suffered through the use of property or equipment acquired under this Agreement. The applicant certifies that to the best of the applicant's knowledge and belief, the data in this application is true.

I certify that the above and attached information is true and correct:

  
Original Signature Required: Grantee's Authorized Representative

03/28/2023

Date Signed

Printed Name: Mark LaMont

Title: Fire Chief

Executed on: 03/28/2023

at

Idyllwild CA

Date

City

Grant Assurances for Cooperative Forestry Assistance Act of 1978  
Volunteer Fire Capacity (VFC)

Organization Name: Idyllwild Fire Protection District

Contact's First Name: Robert

Contact's Last Name: Clark

Street Address: 54160 Maranatha Drive

Mailing Address: PO Box 656

City: Idyllwild

County: Riverside

Zip Code: 92549

State: California

CAL FIRE Unit: RRU - Riverside Unit

Phone Number: (951) 757-0141

Email Address: bobclark@idyllwildfire.com

UEI Number: PV1WNM96P3J4

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for the Volunteer Fire Capacity grant, of the Cooperative Forestry Assistance Act of 1978 and has the institutional, managerial and financial capability to ensure proper planning management, and completion of the grant.
2. Will assure that grant funds are used only for items requested and approved in the application.
3. Assures that all wildland fire response employees (full-time, part-time, or volunteer) are fully equipped with appropriated wildland fire response personal protective equipment that meets NFPA 1977, *Standard on Protective Clothing and Equipment for Wildland Fire Fighting*, and are trained to a proficient level in the use of the personal protective equipment. Wildland fire suppression safety clothing, and equipment includes:
  - Safety helmet
  - Goggles
  - Ear Protection
  - Fire-resistant (i.e. Nomex) hood, shroud, or equivalent face and neck protection
  - Fire-resistant (i.e. Nomex) shirt and pants
  - Gloves
  - Safety work boots
  - Wildland fire shelter
  - Communications Equipment
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

Organization Name: Idyllwild Fire Protection District

5. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have a family, business or other ties.
6. Will comply with all applicable requirements of all other Federal laws, Executive orders, regulations, Program and Administrative requirements, policies, and other requirements governing this program.
7. Will comply with USDA Forest Service Civil Rights requirements.

See the [Forest Service Civil Rights literature](#) on their web page.

8. Understands that failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

In compliance with NFPA 1977 and trained in the use of Wildland PPE.

Not in compliance with NFPA 1977, but applying for grant funding to purchase Wildland PPE and/or provide required training.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Printed Name of Authorized Agent: Mark LaMont

Signature of Authorized Agent:



Title of Authorized Agent: Fire Chief

Date: 03/28/2023

**Submission requires an unsigned and signed application.**

1. Please complete and save an **unsigned** application.
2. In addition, please **sign and date** an application (electronic or wet signature OK).
3. On one email, please attach both the **unsigned** and **signed** applications and submit to [CALFIRE.GRANTS@FIRE.CA.GOV](mailto:CALFIRE.GRANTS@FIRE.CA.GOV).

**Electronic copies must be submitted by May 4, 2023 at 11:59pm.**



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions**

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.*

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.*

***(Read instructions on page two before completing certification.)***

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME Idyllwild Fire Protection District	PR/AWARD NUMBER OR PROJECT NAME 7GF23046
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Mark LaMont, Fire Chief	
SIGNATURE	DATE 9/26/2023

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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THANK  
YOU



To The Idyllwild EMS Team -

I am writing this letter to thank you

for taking such good care of me on July 4,

2023. Please extend my appreciation to

each member of the ambulance crew that

participated in my care. From the minute

you arrived until we reached the hospital,

everyone I came in contact with showed

remarkable compassion and competence.

I really appreciate the paramedic who rode

with me, talking about dogs (his malinois,

my shepherd) - it did a lot to take my mind

off of what was going on. This will definitely

be the most memorable July trip I have

ever taken to Idyllwild, and I will not

forget you for being there when I was

alone and needed help.

sincerely  
Warner  
Oceanside, CA

THANK YOU FOR TAKING SUCH GOOD CARE OF ME!

We recently had the pleasure of serving you and  
Would appreciate your input.

Please rate your;

Arrival Time:  Excellent  Standard  Needs Improvement  
Crew Courtesy:  Excellent  Standard  Needs Improvement  
Crew Knowledge:  Excellent  Standard  Needs Improvement  
Overall experience:  Excellent  Standard  Needs Improvement

Comments:

Jackson & the crew  
were great.  
Jana Rider

Thank you for your input and the opportunity of serving you. We hope that your incident was resolved and that this note finds you and yours well and in good health. If we can help you with anything, or if you have any questions or comments please contact us: (951) 659-2153.

We look forward to meeting your Emergency Service Needs!  
**The Idyllwild Fire Protection District**

