



IDYLLWILD FIRE

**Idyllwild Fire Protection District
54160 Maranatha Drive
Idyllwild, CA 92549**

Regular Board Meeting

AGENDA

Tuesday September 27, 2022

3:00 PM

Meeting to be held physically at the Idyllwild Fire Protection District conference/training room at 54160 Maranatha Drive, Idyllwild, CA. and by Video/Electronic means via Zoom meetings.

Public access to this meeting can be made physically at the above address (Please note that there may be limited physical occupancy due to social distancing regulations) or by using Zoom meetings @ [Zoom.us](https://zoom.us). The meeting ID # 307-288-7739 The password for this meeting is: 328844.

Call to Order: Please silence cell phones and/or pagers.

Roll call: Commissioners; President Sawicki; Vice President Messina; Secretary Andrewson; Fogle; Reitz.
Staff; Fire Chief Mark LaMont, Detailed Battalion Chief James LaMont and Executive Assistant Rachel Teeguarden.

Pledge of Allegiance: Please join us in Honoring our great Country.

Invocation: TBD

Citizens' Comments:

Citizens may comment on any district related matter at this time or may wait to comment on an item that is on the Agenda at the time it is being discussed. The Board will have the option to limit the time that each individual may speak as well as the total time per subject matter (Board Policy 5030.4.1) Comments and questions will be directed to the Board Chair.

Citizens making public comments: You are not required to state your name and address; however, it is appreciated for the minutes.

Reports:

- Commissioner(s)
 - H. Sawicki - President
 - D. Messina – Vice President
 - R. Andrewson - Secretary
 - C. Reitz
 - D. Fogle
 - IFPD Fire Chief M. LaMont
 - Idyllwild Career Firefighters Assoc.
 - Idyllwild Volunteer Co.
 - Other. (Special Reports)
 - ADHOC. (committies)

Action Items:

The Board may approve or act on any item(s) contained under "Action Items". Action Items with guest speakers may be taken out of order at the discretion of the Board.

ITEM:

Staff Recommendation(s):

1. **Approve meeting minutes from 7/26/22 Regular Board Meeting:** *Approve as presented.*
2. **Accept July & Aug 2022: Incident Statistic / Ambulance Reports:** *Accept as presented.*
3. **Review / Discuss / Approve: July & Aug 2022 Financials:** *Approve as submitted.*
4. **Review / Discuss / Approve: July & Aug 2022: Bill Payments:** *Approve as submitted.*
5. **Review / Discuss / Approve: Board Policies** *Approve as submitted.*
Policy 1030 Public Complaints
Policy 2090 HIPAA Compliance
Policy 2200 Separation from District Employment
Policy 4048 Legal Counsel and Auditor
6. **Review / Discuss / Approve: Resolution 531 Rural Fire Grant** *Approve as submitted.*
7. **Review / Discuss: IFPD E103.** *Review / Discuss*
8. **Oath of Office: Probationary FF / EMT Eric Soles**
9. **Review / Discuss / Approve: Upcoming Board Member Educational Events**
10. **Review / Discuss Board Policies for Nov. Mtg.** *Approve as submitted.*
Board Policies – 2046 – Electronic Device Usage / 3310 – Fixed-Asset Accounting Control / 4080 – Basis of Authority / 5080 – Public Record Act Policy
11. **Review / Discuss: Agenda Items for November Board Meeting.**

Correspondence: See attached.

Adjournment:

Next regularly scheduled meeting: November 15, 2022, at 3:00 pm.

IFPD Regular Board Meeting Schedule for 2022:
January 25th / March 22nd / May 24th / July 26th / September 27th / November 15th
@ 3:00 pm.

Upon request, this agenda will be made available in appropriate formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to IFPD Administrations Office at (951) 659-2153 at least 72 hours in advance of the meeting.





Chiefs Report

M. LaMont

(Mtg date, September 27th 2022)

Mutual Aid Fires:

IFPD is a proud contributor to the greater Mutual Aid efforts serving on numerous fires to date 2021 including but not limited to:

2022 Mutual Aid Fire assignments:

1. North OPS Pre Position (Redding CA)
2. Sheep Fire (Angeles NF)
3. Oak Fire (MMU / Mariposa)
4. Six Rivers Lightning Complex (SRF / Willow Creek)
5. South OPS Pre Position (Arcadia CA)
6. Radford Fire (BDF / Big Bear CA)
7. Border Fire MMU / San Diego CA)
8. Mill Fire (SNF/ Weed CA)
9. Mosquito Fire (TNF / Tahoe CA)
10. Fairview Fire (RRU / Hemet CA)



2022 Fires Invoiced to Date: \$ 1,200,000.00



Past FY Fire Invoices:

In **2021** IFPD Invoiced: \$ 2,010,000.00 in mutual aid reimbursement.

In **2020** IFPD Invoiced: \$ 1,205,000.00 in mutual aid reimbursement.

In **2019** IFPD Invoiced: \$ 500,000.00 in mutual aid reimbursement.



What is: **"MUTUAL AID"** Its NOT "the good ole boys club" Its thousands of dedicated men and women working together for the greater good.

The Idyllwild Fire Protection District responds to a wide range of emergency incidents including Structure Fires, Wildland Fires, Medical Aid Incidents and much more. Whatever the emergency incident is, the Idyllwild Fire Protection District is responsible for sending an appropriate level of response to the type of incident that is reported. In the case of a reported structure fire, a standard response consists of a minimum of 2 engine companies, an ambulance, and a chief officer. This response level requires personnel who are fully trained, experienced and capable of managing incidents ranging from a small residential structure fire to a fire that is much larger and more complex. On occasion additional resources may be requested from other fire agencies—this is referred to as **"mutual aid."**

The Idyllwild Fire Protection District participates with numerous other fire agencies in the California Master Mutual Aid System. These types of agreements are very common throughout the United States. Every fire service provider understands that no Fire Agency, no matter its size can manage its largest incident or incidents on its busiest day. For this reason, fire agencies cooperate and provide **"mutual aid"** to help each other when situations dictate the need.



Your Idyllwild Fire Protection District personnel and equipment are proud providers of "mutual aid" and honorably serve throughout the State of California as part of the "Master Mutual Aid System". The California Master Mutual Aid agreement provides for complete cost reimbursement for agencies which cooperate in the system. Likewise, a fire department needing **"mutual aid"** assistance can ask for assistance without jeopardizing the safety of the community they serve.

The Idyllwild Fire Protection District also participates in "Automatic Aid" response agreements with our neighboring fire departments, all of which are ready to reciprocate by sending a fire engine and other emergency response equipment and personnel to an incident within Idyllwild without regard to jurisdictional boundaries. This type of "Automatic Aid" policy is not unique to Idyllwild, in fact it is found in nearly all fire agency response procedures, providing an incredible and lifesaving asset to all those utilizing such an assistance program. The overall cost savings to Annual Budgets and funds available for additional personnel and equipment, benefit all cooperating agencies as they each gain the benefit of personnel depth and additional coverage around the clock.

As our beautiful community continues to grow, the Idyllwild Fire Protection District remains committed to ensuring that your emergency response needs are met. Over our 75-year history, the Idyllwild Fire Protection District has grown from an all-volunteer based department to a fully professional and full-time staffed organization with 365/24/7 fire and EMS service coverage including ALS Ambulance service and transportation. The Idyllwild Fire Protection District is a proud provider in the mutual aid system and has relied on this system several times throughout our history (1996 "B" Canyon Fire / 2013 Mountain Fire / 2018 Cranston Fire). In addition to providing mutual aid, the IFPD responds to an average of 1200 calls annually.



The Idyllwild Fire Protection District is a proud provider in the mutual aid system and has relied on this system several times throughout our history (1996 "B" Canyon Fire / 2013 Mountain Fire / 2018 Cranston Fire). In addition to providing mutual aid, the IFPD responds to an average of 1200 calls annually.



Grants outlook 2022:

- **AWARDED !!! (Sept. 2022)**
AFG: \$ 50,000.00 Medical Equipment, gurneys, stair-chairs, laryngoscopes, and more.
- **AWARDED !!! (Sept. 2022)**
AFG: \$ 20,000.00 Submittal / \$ 10,000.00
Award PPE : Turnout Gear, Small tools (50% match requirement)
- **AWARDED !!! (Sept. 2022)**
- VFA: \$ 20,000.00 Submittal / 20,000.00 award. Radio and Communications Equipment (50% match requirement)
- AFG: \$ 360,000.00 Water tender, fire suppression equipment for implementation. (Has been submitted)
- Firehouse Subs: \$ 25,000.00 Rope rescue gear, misc. rescue equipment. (Has been submitted)



**Total Grant funding requests submitted for 2022 :
\$ 475,000.00**

Grant Awards in 2020 and 2021:

- FEMA
- Firehouse Subs
- AFG
- VFA

IFPD CIP Highlights: 2022-2025

- **One (1) Type 3 Brush Engine: \$ 475,000.00 –\$ 525,000.00**
June 15th Special Meeting: Purchase of new type III Brush Engine reduced the IFPD 2021-2025 CIP by \$ 475,000.00 Purchase price was approved at \$ 349,500.00 which we believe is an overall savings of at least \$ 130,000.00 had we been required to purchase new in 24/25.
- One (1) Water Tender: \$ 215,000.00 - \$ 250,000.00 (Grant request pending: \$ 360,000.00 which includes additional equipment/tools)
- One (1) Ambulance: \$ 165,000.00 - \$ 200,000.00 (2wd)
- Primary Equipment: \$ 135,000.00 - \$ 165,000.00 (Jaws of Life/Ladders/Chain Saws/generators/hose/etc.)
- Estimated future CIP expenditures 2022 – 2025 \$ 1,060,000.00 (\$ 265,000.00 annually)
Please refer to the Idyllwild Fire Protection District Capital Improvement Plan for details.
- (*note, the purchase of vehicles, equipment, building improvements and administrative items listed within the CIP are reliant upon IFPDs financial ability during these timeframes and purchases may be moved forward or delayed dependent upon funding availability and funding sources)



Property Abatement 2022:



- As Per IFPD Ord. 19-01 we began our annual abatement inspections on ALL properties within IFPD jurisdiction on **April 15th**. IFPD crews completed the first round of inspections on **May 2nd** and failed inspection notices were mailed out.
 - At the completion of our first round of inspections for 2022 there were just under 10% of all properties inspected - **307** properties which were found to be out of compliance. Notices were issued for each of those 307 properties.
 - The second inspections were completed and **138** of the initial 307 properties remained out of compliance.
-
- Final (3rd round) inspections were completed on June 30th 2022 , a total of **116** properties received final fail notices
 - *Overall 2022 abatement results: **96% compliance** and **4% noncompliance**. We continue to work with those who have not come into compliance to ensure all have met / will meet the minimum abatement requirements.*

Thank you to ALL who have completed their annual property abatement, we so appreciate your efforts in helping to keep Idyllwild Fire Safe!

IFPD Ord. 19-01 can be found on our website and details the complete process for Inspections and for property owners to appeal their citations to the IFPD Board. We will continue working closely with property owners to assist them as they work to meet full compliance.

**Please also visit our website (idyllwildfire.com) for important information regarding:
Hardening your Home.
Fireplace Safety.
Seasonal Fire Safety Information.
Property Abatement.**



Statistics:



| <i>Incident Volume:</i> | <i>JULY 22</i> | <i>Aug. 22</i> |
|-----------------------------------|----------------|----------------|
| Total number of Incidents: | 95 | 82 |
| Medical: | 64 | 42 |
| Fires: | 5 | 9 |
| Hazardous Cond: | 4 | 7 |
| Public Service: | 12 | 15 |
| False Alarm: | 4 | 6 |
| Other: | 6 | 3 |

2022/23 FY #'s

| | |
|-----------------|------------|
| Medical: | 106 |
| Fires: | 14 |
| Hazardous Cond: | 11 |
| Public Service: | 27 |
| False Alarm: | 10 |
| Other: | 9 |
| | 177 |

Ambulance Transactions:



| | <i>July 22</i> | <i>Aug. 22</i> |
|--------------------|----------------|----------------|
| Transports: | 32 | 16 |
| Charges: | \$ 189,261.00 | \$ 62,500.00 |
| Payments: | \$ 15,720.84 | \$ 38,712.44 |
| Current A/R: | \$ 485,422.54 | \$ 501,022.54 |

2022/23 FY #'s

| | |
|-----------|---------------|
| Charges: | \$ 251,761.00 |
| Payments: | \$ 54,433.28 |



Equipment:

Suppression Equipment:

| Unit | Miles | Condition | Notes |
|----------|--------|-----------|----------------------------|
| T-621 | 29027 | Good | 2022 Ladder test Scheduled |
| E-621 | 35720 | Good | Repairs complete .3/22 |
| RE-622 | 59853 | Good | Rebuild complete .3/22 |
| BR-621 | 59027 | Fair | PM Completed 4/25 |
| BR-622 | 131009 | Good | PM Complete 12/21 |
| OES-6608 | 14578 | Excellent | NA |
| WT-621 | 29988 | Fair | NA |

Ambulances:

| Unit | Miles | Condition | Notes |
|------------------|--------|-----------|-------|
| Medic Unit One 1 | 38667 | Excellent | NA |
| Medic Unit Two 2 | 19163 | Excellent | NA |
| Medic Unit 625 | 176180 | Fair | NA |
| Medic Unit 626 | 59282 | Good | NA |

Administrative/Other Units

| | | Condition | Notes |
|--------|--------|-----------|------------|
| C-6200 | 41350 | Excellent | NA |
| B-6201 | 3025 | Excellent | In Service |
| S-621 | 42,497 | Good | NA |
| U-621 | 104132 | Good | NA |

Training: All IFPD members have continued to complete and exceed all minimum fire training requirements. 30 hours of minimum training per month for Career Staff and, 20 hours for reserve members. Annual EMS Education (continuing education was completed in January and February of 2022 for all IFPD Employees/Admin Staff and Intern Reserves)

New training qualifications/certifications recently achieved:

- A. Rodriguez: STEN (Strike Team Leader Engine)
- J. LaMont: SUPL/ORDM/RCDM (Supply Unit Leader/Ordering Manager/Receiving Distribution)
- M. LaMont OSC1/CIMOSC (Operations Section Chief Type 1 / Complex Incident Management OSC)

Personnel: We had three (3) open Firefighter Positions and have completed the testing process. The written Firefighters Exam was held on February 5th, 2022. We then conducted the IFPD PAT and Oral interview process which was completed on Feb. 25th 2022.

3 New Hires have received their conditional letters of employment.

- Josh Leih; Start Date March 1, 2022 (Probationary final anticipated for Feb / Mar 2023)
- Jackson Steward; Start Date May 1, 2022 (Probationary final anticipated for Apr / May 2023)
- Eric Soles; Start Date July 1, 2022 (Probationary final anticipated for Jun / July 2023)



2022 Audit:

IFPD Staff, along with IFPD CPA RT Dennis Accountancy and Fedak Brown are engaged and working on the 2022 FY Audit.



Community CPR Classes:

IFPD delivers several CPR classes each year. This year we have provided 4 CPR classes for the USFS, 2 local tree companies and 2 local camp employees courses. We are currently planning a CPR class for the local water districts and are planning to deliver 1 citizen CPR class before the years end and 2 citizen CPR courses for 2023.

CERT (Community Emergency Response Team)

IFPD has held 1 full CERT Course and 1 refresher course in 2022. We anticipate partnering with MDP (Mountain Disaster Preparedness) for a refresher training and a full course during 2023.



Fairview Fire

As you are all aware, the Fairview fire which started on September 05, 2022 grew to a total of 28,307 acres. For several days the fire was pushed around by hot temperatures and high winds. Fire personnel worked diligently to contain the blaze and with help from Hurricane Kay (which brought some much-welcomed rain) the fire jumped in containment on September 14th. The Fairview fire destroyed 36 structures, damaged 8 structures and caused 2 fatalities. The fire was contained to the South of Highway 74, and to the West of Rouse Ridge. Thank you to all that participated in the suppression and full containment of this fire. Along with posting sandwich boards throughout town, the IFPD updated WNKI 1610am emergency radio with incident information daily throughout the event.

Bear Trap Fuel Reductions:

IFPD is currently working through a fuel reduction project with the private property owners to reduce fuels on a ridgeling west of Idyllwild and east of Bear Trap Canyon. These fuels reductions would greatly strengthen our fire prevention efforts along with the other ongoing fuel reductions of west ridge, south ridge, and strawberry fuel reductions.

Communications Site:

Through the generous donation from the Bill Baker Family Trust, we are currently moving ahead with improvements to our communications site. Once completed this site will increase the reach of WNKI to the Idyllwild Community and enhance our emergency communications network. We anticipate site completion and operation in early 2023.

Additional Equipment Storage:

We have been developing plans and working through cost analysis to build additional equipment storage.

Other Misc:

- ✓ Please continue to review the [2021-2025 Capital Improvement Plan \(CIP\)](#)
- ✓ We have entered an MOU with the ICFA [2021-2026 \(Five-year agreement\)](#)
- ✓ We have completed a new dispatch agreement with Riv. Co. Fire. [Expires in 2025.](#)
- ✓ We continue working with Riverside County Fire and Riv. Co. TLMA to finalize IFPD ORD513.
- ✓ The Community Alerting Siren will continue to be tested on the [3rd Saturday Monthly at 1:00pm.](#)
- ✓ [Met with the Idyllwild Elders on September 21st to discuss Abatement and the Emergency Siren.](#)
- ✓ We are working on quotes for additional sirens to complement the existing Siren.
- ✓ LAFCo review completed: (see map for IFPD Sphere of Influence)

I had the opportunity to meet with Congressman Raul Ruiz while at the Fairview Fire ICP. Congressman Ruiz arrived at the ICP (Incident Command Post) to show his support for the effort and to also ask what he could do to help. I was able to speak with him one on one for a while after our group meeting and discussed our needs, and my concerns regarding the need for larger scale Fire Prevention efforts and projects and the current pay disparity for the USFS and retention of our critically needed USFS employees.

Emergency Siren Testing
3rd Saturday of each month
@ 1:00pm.

Please remind your family, friends, and neighbors that Fire Prevention and Abatement efforts are a year-round commitment.

Thank you for your efforts in helping to keep Idyllwild Fire Safe!
Come join us on October 22nd from 12:00 – 4:00 for an
“Autumn Hoedown”.

Live Music.
Pumpkin Carving.
Ride on a Fire Engine
Food and Fun!



IFPD Response Time Averages:

- Medical Aid Incidents. 3.09 minutes**
- Fire Related Incidents. 4.15 Minutes**
- Overlapping Incidents 28.35%**



From our Family to Yours,

“You are our Mission”



IDYLLWILD FIRE

54160 Maranatha Drive
Idyllwild, CA 92549
Regular Board Meeting
Minutes – July 26, 2022

Meeting held both physically at 54160 Maranatha Dr. Idyllwild CA. and by video/electronic means.

Call to Order: 15:00

Roll call: Commissioners: President Sawicki; Vice President Messina; Secretary Andrewson; Commissioner Fogle; Commissioner Reitz; Chief Mark LaMont and Executive Assistant Rachel Teeguarden

Excused: President Sawicki

Pledge of Allegiance: Vice President Messina

Invocation: Chaplain Don Hales

Citizens' Comments: - Citizen Sheila Zacker said thank you so much for helping her client when she had come up to visit her house and needed to use our EMS services.

Reports

- President Sawicki – *Excused*
- Vice President Messina – *Nothing to report at this time.*
- Secretary Andrewson – *Thought the July 4th parade had a wonderful turnout. Wanted to encourage everyone to attend the Summer Concerts.*
- Commissioner Fogle – *Nothing to report at this time.*
- Commissioner Reitz – *Nothing to report at this time.*
- Chief Mark LaMont. – *Please see Chief LaMont's written report. Chief LaMont noted that the district was able to set up a meeting with Supervisor Perez and Washington. Discussions including: Introduction of the District to Supervisor Perez and concerns regarding the Short Term Rentals, Mountain Plateau emergency evacuation siren system, Fire and EMS service.*
- Idyllwild Volunteer Fire Company (Riggs) – *Nothing to report at this time.*
- Idyllwild Career Firefighters' Association (J. LaMont) – *Nothing to report at this time.*
- Ad HOC Committee – *Nothing to report at this time.*

Action Items

1. Review / Discuss / Approve – Resolution 526 Authorize Remote Teleconference
Commissioner Reitz made a motion to approve Resolution 526, Commissioner Fogle 2nd. Motion passed 4-0
2. Approve meeting minutes from 5/24/22 Regular Board Meeting:
Commissioner Fogle made a motion to approve the 5/24/22 Regular Board Meeting Minutes, Commissioner Reitz 2nd. Motion passed 4-0

3. Approve meeting minutes from 6/15/22 Special Board Meeting:
Secretary Andrewson made a motion to approve the 6/15/22 Special Board Meeting Minutes, Commissioner Fogle 2nd. Motion passed 4-0
4. Accept May & June 2022: Incident Statistic / Ambulance Reports:
Commissioner Fogle made a motion to accept the May & June 2022 Incident statistic/Ambulance Report: Commissioner Reitz 2nd. Motion passed 4-0
5. Review / Discuss / Approve March & April 2022 Financials:
Vice President Messina made a motion to approve the May & June 2022 Financials: Commissioner Reitz 2nd. Motion passed 4-0
6. Review / Discuss / Approve March & April 2022 Bill Payments:
Secretary Andrewson made a motion to approve the May & June 2022 Bill Payments: Commissioner Fogle 2nd. Motion passed 4-0
7. Review / Discuss / Approve IFPD Final Budget FY 2022/23:
Secretary Andrewson made a motion to approve the FY 2022/23 Final Budget, Commissioner Fogle 2nd. Motion passed 4-0
8. Review / Discuss / Approve – Board Policy(s)
 - Board Policy 4030 – Remuneration
Commissioner Reitz made a motion to approve Board Policy 4030 as amended, Secretary Andrewson 2nd. Motion passed 4-0
 - Board Policy 4040 – Duties of Board President
Commissioner Fogle made a motion to approve Board Policy 4040 as amended, Secretary Andrewson 2nd. Motion passed 4-0
 - Board Policy 4042 – Duties of Vice President
Commissioner Reitz made a motion to approve Board Policy 4042 as amended – Commissioner Fogle 2nd. Motion passed 4-0
 - Board Policy 4050 – Members of the Board of Directors
Commissioner Reitz made a motion to approve Board Policy 4050 as amended, Commissioner Fogle 2nd. Motion passed 4-0
 - Board Policy 4090 – Training, Education, Conferences
Commissioner Fogle made a motion to approve Board Policy 4090 as amended, Commissioner Reitz 2nd. Motion passed 4-0
9. Review / Discuss / Approve – Resolution 527 FY 22/23 Annual Unit Fee Assessment
Commissioner Fogle made a motion to approve Resolution 527, Secretary Andrewson 2nd. Motion passed 4-0
10. Review / Discuss / Approve – Proposition 218 Letter
Secretary Andrewson made a motion to approve Proposition 218 Letter, Commissioner Fogle 2nd Motion passed 4-0
11. Review / Discuss / Approve – Resolution 528 Local Agency Investment Fund
Secretary Andrewson made a motion to approve Resolution 528, Commissioner Fogle 2nd Motion passed 4-0
12. Review / Discuss / Approve – Resolution 529 Election of Members
Commissioner Fogle made a motion to approve Resolution 529, Commissioner Reitz 2nd. Motion passed 4-0

13. Review / Discuss / Approve – Resolution 530 Request of Constitutional Advancement
Commissioner Fogle made a motion to approve Resolution 530, Secretary Andrewson 2nd. Motion passed 4-0

14. Review / Discuss / Approve – Probationary FF / EMT – Jackson Steward
Chief LaMont delivered the oath of office (Swearing in) of Probationary FF/EMT Jackson Steward. Commissioner Fogle made a motion to ratify probationary FF / EMT Jackson Steward. Secretary Andrewson 2nd. Motion passed 4-0

15. Discuss / Ratify – Probationary FF /EMT – Eric Soles
Commissioner Fogle made a motion to ratify probationary FF / EMT Eric Soles. Secretary Andrewson 2nd. Motion passed 4-0

16. Review / Discuss / Approve – Upcoming Board Member Educational Events
No upcoming board educational events discussed.

17. Review / Discuss – Board Policies for September Board Meeting
Board policies for review 1030; 2090; 2200; 4048 full Board consensus was received for review of these policies at the September 27th IFPD regular Board Meeting.

18. Review / Discuss – Agenda Items for July Board Meeting

Correspondence – Included in Board Packet

Vice President Messina made a motion to adjourn; Commissioner Reitz 2nd Motion passed 4-0

Adjournment: 16:10

Respectfully submitted,

Executive Assistant
 Clerk of the Board
 Rachel Teegarden

Approved:

 Henry Sawicki, President

 Date

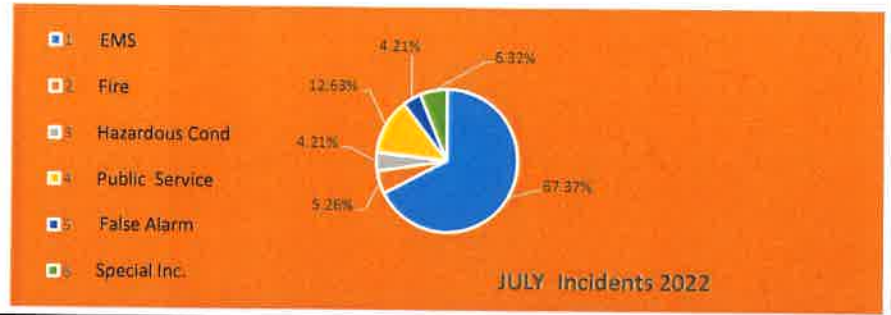
 Clerk of the Board

 Date



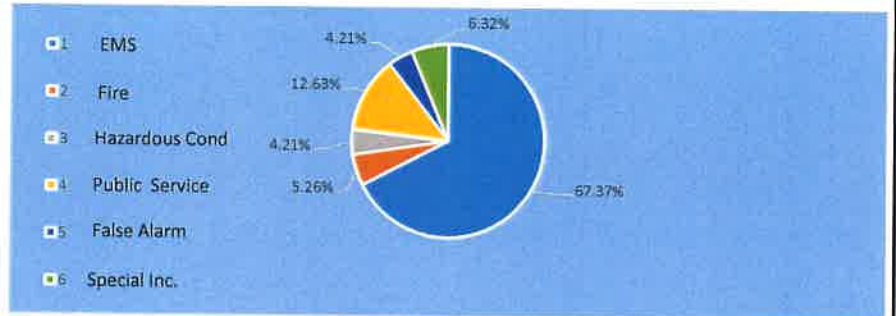
July-22

| Call Type (description) | # of Incidents | % of total | Non Transport | Transported |
|--------------------------------|----------------|----------------|---------------|-------------|
| Emergency Medical Service | 64 | 67.37% | 32 | 32 |
| Fires | 5 | 5.26% | 50% | 50% |
| Hazardous Condition (non fire) | 4 | 4.21% | | |
| Public Service | 12 | 12.63% | | |
| False Alarm | 4 | 4.21% | | |
| Special Incident type | 6 | 6.32% | | |
| TOTALS | 95 | 100.00% | | |



Running Totals (July 1, 2022 - JULY 31, 2022)

| Call Type (description) | # of Incidents | % of total | Non Transport | Transported |
|--------------------------------|----------------|----------------|---------------|-------------|
| Emergency Medical Service | 64 | 67.37% | 32 | 32 |
| Fires | 5 | 5.26% | 50% | 50% |
| Hazardous Condition (non fire) | 4 | 4.21% | | |
| Public Service | 12 | 12.63% | | |
| False Alarm | 4 | 4.21% | | |
| Special Incident type | 6 | 6.32% | | |
| TOTALS | 95 | 100.00% | | |



Idyllwild Fire Protection District (Incident Average Statistics)

| | |
|----------------------------------|--------|
| Daily Incident Avg. : | 3.17 |
| Daily Transport Average : | 1.07 |
| Percentage of Overlapping Calls: | 21.36% |
| Mutual Aid Given | 6 |
| Mutual Aid Received | 1 |

Transport Destinations

| EMC | HVMC | San G | DRMC | Other |
|--------|--------|-------|--------|--------|
| 13 | 6 | 3 | 5 | 5 |
| 40.63% | 18.75% | 9.38% | 15.63% | 15.63% |

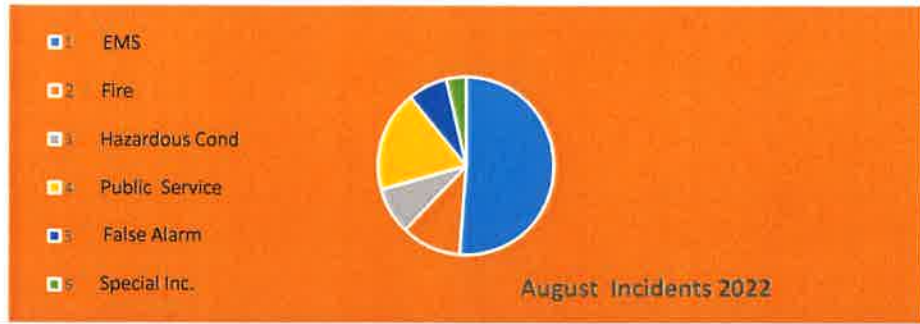
Average Response times:

| | | | | |
|-----------------------|-----|------|--------------|------|
| Dispatch to Enroute: | EMS | 0.42 | Fire / Other | 1.08 |
| Dispatch to Arrival : | EMS | 3.28 | Fire / Other | 4.32 |



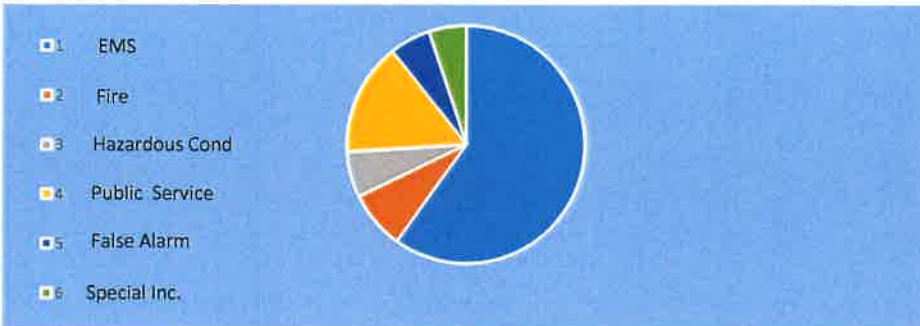
August-22

| Call Type (description) | # of Incidents | % of total | Non Transport | Transported |
|--------------------------------|----------------|----------------|---------------|-------------|
| Emergency Medical Service | 42 | 51.22% | 26 | 16 |
| Fires | 9 | 10.98% | 61.90% | 38.10% |
| Hazardous Condition (non fire) | 7 | 8.54% | | |
| Public Service | 15 | 18.29% | | |
| False Alarm | 6 | 7.32% | | |
| Special Incident type | 3 | 3.66% | | |
| TOTALS | 82 | 100.00% | | |



Running Totals (July 1, 2022 - August 31, 2022)

| Call Type (description) | # of Incidents | % of total | Non Transport | Transported |
|--------------------------------|----------------|----------------|---------------|-------------|
| Emergency Medical Service | 106 | 59.89% | 58 | 48 |
| Fires | 14 | 7.91% | 54.72% | 45.28% |
| Hazardous Condition (non fire) | 11 | 6.21% | | |
| Public Service | 27 | 15.25% | | |
| False Alarm | 10 | 5.65% | | |
| Special Incident type | 9 | 5.08% | | |
| TOTALS | 177 | 100.00% | | |



Idyllwild Fire Protection District (Incident Average Statistics)

FY 2020/21

| | |
|----------------------------------|--------|
| Daily Incident Avrg. : | 2.95 |
| Daily Transport Average : | 0.80 |
| Percentage of Overlapping Calls: | 31.40% |
| Mutual Aid Given | 16 |
| Mutual Aid Received | 0 |

Transport Destinations

| EMC | HVMC | San G | DRMC | Other |
|--------|--------|--------|--------|--------|
| 7 | 2 | 2 | 4 | 1 |
| 43.75% | 12.50% | 12.50% | 25.00% | 6.25% |
| 20 | 8 | 5 | 9 | 6 |
| 41.67% | 16.67% | 10.42% | 18.75% | 12.50% |

Average Response times:

| | | | | |
|-----------------------|-----|------|--------------|------|
| Dispatch to Enroute: | EMS | 0.42 | Fire / Other | 1.05 |
| Dispatch to Arrival : | EMS | 3.25 | Fire / Other | 4.1 |

Idyllwild Fire Protection District Statement of Revenue and Expenditures

*Revised Budget
For Fire Suppression (111)
For the Fiscal Period 2023-1 Ending July 31, 2022*

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|--|------------------------|------------------------|------------------------|------------------------|-----------------------|
| Revenues | | | | | |
| Total Taxes Revenues | 1,237,356.00 | 0.00 | 1,237,356.00 | 0.00 | 100.00% |
| Total Licenses, Permits, and Franchises Revenue | 6,500.00 | 485.00 | 6,500.00 | 485.00 | 92.54% |
| Total Fines, Forfeitures, and Penalties Revenues | 1,050.00 | 0.00 | 1,050.00 | 0.00 | 100.00% |
| Total Revenue From Use of Money and Property R | 0.00 | 3,391.49 | 0.00 | 3,391.49 | 0.00% |
| Total Intergovernmental Revenues Revenues | 71,459.00 | 0.00 | 71,459.00 | 0.00 | 100.00% |
| Total Charges For Services Revenues | 3,350.00 | 60.00 | 3,350.00 | 60.00 | 98.21% |
| Total Miscellaneous Revenues Revenues | 7,750.00 | 254.44 | 7,750.00 | 254.44 | 96.72% |
| Total Fire Suppression Revenues | \$ 1,327,465.00 | \$ 4,190.93 | \$ 1,327,465.00 | \$ 4,190.93 | 99.68% |
| Expenditures | | | | | |
| Total Salaries Expenditures | 339,508.00 | 31,449.59 | 339,508.00 | 31,449.59 | 90.74% |
| Total Benefits Expenditures | 226,308.36 | 111,747.43 | 226,308.36 | 111,747.43 | 50.62% |
| Total Supplies Expenditures | 22,050.00 | 1,379.79 | 22,050.00 | 1,379.79 | 93.74% |
| Total Services Expenditures | 107,537.50 | 3,175.67 | 107,537.50 | 3,175.67 | 97.05% |
| Total Capital Outlay Expenditures | 53,720.94 | 0.00 | 53,720.94 | 0.00 | 100.00% |
| Total Debt Service Expenditures | 10,620.00 | 0.00 | 10,620.00 | 0.00 | 100.00% |
| Total Fire Suppression Expenditures | \$ 759,744.80 | \$ 147,752.48 | \$ 759,744.80 | \$ 147,752.48 | 80.55% |
| Fire Suppression Excess of Revenues Over Expenditur | \$ 567,720.20 | \$ (143,561.55) | \$ 567,720.20 | \$ (143,561.55) | 125.29% |

Idyllwild Fire Protection District Statement of Revenue and Expenditures

*Revised Budget
For EMS-Ambulance (121)
For the Fiscal Period 2023-1 Ending July 31, 2022*

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|--|------------------------|------------------------|------------------------|------------------------|-----------------------|
| Revenues | | | | | |
| Total Taxes Revenues | 212,000.00 | 0.00 | 212,000.00 | 0.00 | 100.00% |
| Total Revenue From Use of Money and Property R | 0.00 | 7,913.47 | 0.00 | 7,913.47 | 0.00% |
| Total Charges For Services Revenues | 624,250.00 | 0.00 | 624,250.00 | 0.00 | 100.00% |
| Total Miscellaneous Revenues Revenues | 6,250.00 | 0.00 | 6,250.00 | 0.00 | 100.00% |
| Total EMS-Ambulance Revenues | \$ 842,500.00 | \$ 7,913.47 | \$ 842,500.00 | \$ 7,913.47 | 99.06% |
| Expenditures | | | | | |
| Total Salaries Expenditures | 813,187.11 | 74,632.34 | 813,187.11 | 74,632.34 | 90.82% |
| Total Benefits Expenditures | 528,052.84 | 260,743.94 | 528,052.84 | 260,743.94 | 50.62% |
| Total Supplies Expenditures | 75,600.00 | 3,172.55 | 75,600.00 | 3,172.55 | 95.80% |
| Total Services Expenditures | 299,375.00 | 10,992.44 | 299,375.00 | 10,992.44 | 96.33% |
| Total Capital Outlay Expenditures | 28,175.00 | 0.00 | 28,175.00 | 0.00 | 100.00% |
| Total Debt Service Expenditures | 24,780.00 | 0.00 | 24,780.00 | 0.00 | 100.00% |
| Total EMS-Ambulance Expenditures | \$ 1,769,169.95 | \$ 349,541.27 | \$ 1,769,169.95 | \$ 349,541.27 | 80.24% |
| EMS-Ambulance Excess of Revenues Over Expenditure | \$ (926,669.95) | \$ (341,627.80) | \$ (926,669.95) | \$ (341,627.80) | 63.13% |

Idyllwild Fire Protection District
Statement of Revenue and Expenditures

Revised Budget
For Mutual Aid (131)
For the Fiscal Period 2023-1 Ending July 31, 2022

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|--|------------------------|---------------------|------------------------|---------------------|--------------------|
| Revenues | | | | | |
| Total Charges For Services Revenues | 1,025,000.00 | 23,751.05 | 1,025,000.00 | 23,751.05 | 97.68% |
| Total Mutual Aid Revenues | \$ 1,025,000.00 | \$ 23,751.05 | \$ 1,025,000.00 | \$ 23,751.05 | 97.68% |
| Expenditures | | | | | |
| Total Salaries Expenditures | 553,050.00 | 16,245.39 | 553,050.00 | 16,245.39 | 97.06% |
| Total Services Expenditures | 30,137.50 | 0.00 | 30,137.50 | 0.00 | 100.00% |
| Total Mutual Aid Expenditures | \$ 583,187.50 | \$ 16,245.39 | \$ 583,187.50 | \$ 16,245.39 | 97.21% |
| Mutual Aid Excess of Revenues Over Expenditures | \$ 441,812.50 | \$ 7,505.66 | \$ 441,812.50 | \$ 7,505.66 | 98.30% |

Idyllwild Fire Protection District
Statement of Revenue and Expenditures
 Revised Budget

For the Fiscal Period 2023-1 Ending July 31, 2022

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|---|-------------------|-------------------|------------------|-----------------|-----------------------|
| Total Revenues | \$ 3,194,965.00 | \$ 35,855.45 | \$ 3,194,965.00 | \$ 35,855.45 | 98.88% |
| Total Expenditures | \$ 3,112,102.25 | \$ 513,539.14 | \$ 3,112,102.25 | \$ 513,539.14 | 83.50% |
| Total Excess of Revenues Over Expenditures | \$ 82,862.75 | \$ (477,683.69) | \$ 82,862.75 | \$ (477,683.69) | 676.48% |

Idyllwild Fire Protection District
Statement of Revenue and Expenditures
 Revised Budget
 For Fire Suppression (111)
 For the Fiscal Period 2023-2 Ending August 31, 2022

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|--|-------------------|-----------------------|------------------------|------------------------|-----------------------|
| Revenues | | | | | |
| Total Taxes Revenues | 0.00 | 0.00 | 1,237,356.00 | 0.00 | 100.00% |
| Total Licenses, Permits, and Franchises Revenue | 0.00 | 180.00 | 6,500.00 | 665.00 | 89.77% |
| Total Fines, Forfeitures, and Penalties Revenues | 0.00 | 0.00 | 1,050.00 | 0.00 | 100.00% |
| Total Revenue From Use of Money and Property R | 0.00 | 0.00 | 0.00 | 3,391.49 | 0.00% |
| Total Intergovernmental Revenues Revenues | 0.00 | 0.00 | 71,459.00 | 0.00 | 100.00% |
| Total Charges For Services Revenues | 0.00 | 0.00 | 3,350.00 | 60.00 | 98.21% |
| Total Miscellaneous Revenues Revenues | 0.00 | 477.56 | 7,750.00 | 732.00 | 90.55% |
| Total Fire Suppression Revenues | \$ 0.00 | \$ 657.56 | \$ 1,327,465.00 | \$ 4,848.49 | 99.63% |
| Expenditures | | | | | |
| Total Salaries Expenditures | 0.00 | 31,357.32 | 339,508.00 | 62,806.91 | 81.50% |
| Total Benefits Expenditures | 0.00 | 9,645.90 | 226,308.36 | 121,393.33 | 46.36% |
| Total Supplies Expenditures | 0.00 | 221.75 | 22,050.00 | 1,601.54 | 92.74% |
| Total Services Expenditures | 0.00 | 2,488.39 | 107,537.50 | 5,664.06 | 94.73% |
| Total Capital Outlay Expenditures | 0.00 | 0.00 | 53,720.94 | 0.00 | 100.00% |
| Total Debt Service Expenditures | 0.00 | 0.00 | 10,620.00 | 0.00 | 100.00% |
| Total Fire Suppression Expenditures | \$ 0.00 | \$ 43,713.36 | \$ 759,744.80 | \$ 191,465.84 | 74.80% |
| Fire Suppression Excess of Revenues Over Expenditur | \$ 0.00 | \$ (43,055.80) | \$ 567,720.20 | \$ (186,617.35) | 132.87% |

Idyllwild Fire Protection District
Statement of Revenue and Expenditures

Revised Budget
For EMS-Ambulance (121)
For the Fiscal Period 2023-2 Ending August 31, 2022

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|--|----------------|------------------------|------------------------|------------------------|--------------------|
| Revenues | | | | | |
| Total Taxes Revenues | 0.00 | 0.00 | 212,000.00 | 0.00 | 100.00% |
| Total Revenue From Use of Money and Property R | 0.00 | 0.00 | 0.00 | 7,913.47 | 0.00% |
| Total Charges For Services Revenues | 0.00 | 0.00 | 624,250.00 | 0.00 | 100.00% |
| Total Miscellaneous Revenues Revenues | 0.00 | 0.00 | 6,250.00 | 0.00 | 100.00% |
| Total EMS-Ambulance Revenues | \$ 0.00 | \$ 0.00 | \$ 842,500.00 | \$ 7,913.47 | 99.06% |
| Expenditures | | | | | |
| Total Salaries Expenditures | 0.00 | 74,417.04 | 813,187.11 | 149,049.38 | 81.67% |
| Total Benefits Expenditures | 0.00 | 22,507.07 | 528,052.84 | 283,251.01 | 46.36% |
| Total Supplies Expenditures | 0.00 | 517.37 | 75,600.00 | 3,689.92 | 95.12% |
| Total Services Expenditures | 0.00 | 10,339.18 | 299,375.00 | 21,331.62 | 92.87% |
| Total Capital Outlay Expenditures | 0.00 | 0.00 | 28,175.00 | 0.00 | 100.00% |
| Total Debt Service Expenditures | 0.00 | 0.00 | 24,780.00 | 0.00 | 100.00% |
| Total EMS-Ambulance Expenditures | \$ 0.00 | \$ 107,780.66 | \$ 1,769,169.95 | \$ 457,321.93 | 74.15% |
| EMS-Ambulance Excess of Revenues Over Expenditure | \$ 0.00 | \$ (107,780.66) | \$ (926,669.95) | \$ (449,408.46) | 51.50% |

Idyllwild Fire Protection District Statement of Revenue and Expenditures

Revised Budget
For Mutual Aid (131)
For the Fiscal Period 2023-2 Ending August 31, 2022

| Account Number | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|--|-------------------|----------------------|------------------------|----------------------|-----------------------|
| Revenues | | | | | |
| Total Charges For Services Revenues | 0.00 | 540,160.97 | 1,025,000.00 | 563,912.02 | 44.98% |
| Total Mutual Aid Revenues | \$ 0.00 | \$ 540,160.97 | \$ 1,025,000.00 | \$ 563,912.02 | 44.98% |
| Expenditures | | | | | |
| Total Salaries Expenditures | 0.00 | 130,781.27 | 553,050.00 | 147,026.66 | 73.42% |
| Total Services Expenditures | 0.00 | 0.00 | 30,137.50 | 0.00 | 100.00% |
| Total Mutual Aid Expenditures | \$ 0.00 | \$ 130,781.27 | \$ 583,187.50 | \$ 147,026.66 | 74.79% |
| Mutual Aid Excess of Revenues Over Expenditures | \$ 0.00 | \$ 409,379.70 | \$ 441,812.50 | \$ 416,885.36 | 5.64% |

Idyllwild Fire Protection District
Statement of Revenue and Expenditures
 Revised Budget

For the Fiscal Period 2023-2 Ending August 31, 2022

| Account Number | | Current Budget | Current Actual | Annual Budget | YTD Actual | Remaining Budget % |
|--|----|-------------------|-------------------|------------------|-----------------|-----------------------|
| Total Revenues | \$ | 0.00 | \$ 540,818.53 | \$ 3,194,965.00 | \$ 576,673.98 | 81.95% |
| Total Expenditures | \$ | 0.00 | \$ 282,275.29 | \$ 3,112,102.25 | \$ 795,814.43 | 74.43% |
| Total Excess of Revenues Over Expenditures | \$ | 0.00 | \$ 258,543.24 | \$ 82,862.75 | \$ (219,140.45) | 364.46% |

IFPD July 2022 Bill Payments



| Line Item # | Payment to: | Description | |
|--------------------------------------|----------------------------------|---|----------|
| (111) Fire (121) EMS (131) MA | | | |
| (111)(121) - 4911 | Southern California Edison | Electricity | 1090.95 |
| (111)(121) - 4921 | Idyllwild Water | Water | 200.47 |
| (111)(121) - 4941 | CR&R | Trash Service | 250.26 |
| (111)(121) - 3911 | Wex Bank - Chevron | Vehicle Fuel | 765.25 |
| (111)(121) - 3911 | County Transportation - Fuel | Fuel - June | 3806.23 |
| (111)(121)(131)-3911/4772/4301 | US Bank - Cal Card | Cal Card - Equipment - Supplies - Grants | 9450.36 |
| (111)(121) - 3511 | Staples | Office Supplies | 268.78 |
| (111)(121) - 4611 | Canon | Copier Lease | 225.75 |
| (111)(121) - 4611 | Fruth Group | Copies | 760.01 |
| (111)(121) - 4111 | Spectrum | Internet - Phone | 434.22 |
| (111)(121) - 2301 | Aflac | Med -125 Ins | 153.4 |
| (111)(121) - 4304 | Village Hardware | Station Supplies - Includes new equipment | 3881.72 |
| (111) (121) - 4304 | Forest Lumber | Station Supplies | 743.42 |
| (121) - 4121 | Verizon | iPads Service (EPCR) | 229.94 |
| (111)(121) - 3491 | Mckesson | Medical Supplies | 100.05 |
| (111)(121) - 4512 | Fedak & Brown | Audit Services | 4005 |
| (111)(121) - 4201 | Special District Risk Management | Addition of vehicle | 92.73 |
| (111) (121) - 4772 | Riverside County Auditor | LAFCO | 635.78 |
| (111) (121) - 3491 | Stryker Medical | Medical Supplies | 365.53 |
| (111) (121) - 4303 | All American Truck | Vehicle Maint and Repair | 4406 |
| (111) (121) - 4761 | Riverside County Dispatch | Dispatch - FY22/23 Q1 | 19910.08 |

IFPD Aug 2022 Bill Payments



| Line Item # | Payment to: | Description | |
|--------------------------------------|-------------------------------|--|----------|
| (111) Fire (121) EMS (131) MA | | | |
| (111)(121) - 4911 | Southern California Edison | Electricity | 1291.44 |
| (111)(121) - 4921 | Idyllwild Water | Water | 249.12 |
| (111)(121) - 4941 | CR&R | Trash Service | 271.78 |
| (111)(121) - 3911 | Wex Bank - Chevron | Vehicle Fuel | 149 |
| (111)(121) - 3911 | County Transportation - Fuel | Fuel - July | 3780.06 |
| (111)(121)(131)-3911/4772/4301 | US Bank - Cal Card | Cal Card - Equipment - Supplies - Grants | 22619.57 |
| (111)(121) - 3511 | Staples | Office Supplies | 314.67 |
| (111)(121) - 4611 | Canon | Copier Lease | 225.75 |
| (111)(121) - 4111 | Spectrum | Internet - Phone | 435.34 |
| (111)(121) - 2301 | Aflac | Med -125 Ins | 153.4 |
| (111)(121) - 4631 | S. Edwards | May and June Communication Site Rental | 600 |
| (111)(121) - 4304 | Forest Lumber | Station repairs | 1069.51 |
| (111)(121) - 3491 | McKesson | Medical Supplies | 52.29 |
| (111)(121) - 4772 | LN Curtis and Sons | Equipment Repair and Maint | 70.89 |
| (111)(121) - 4304 | Idyllwild Heating and Cooling | Station Repair and Maintenance | 852.71 |
| (111)(121) - 4772 | Lee Arnson | Land Surveying for Communications Site | 400 |
| (111)(121) - 4121 | Vadim Municipal Software | Asyst - Accounting Software | 743.78 |



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IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Public Complaints
POLICY NUMBER: 1030

1030.1 The Board of Commissioners desires ~~that public complaints~~those public complaints be resolved at the lowest possible administrative level, and that the method for resolution of complaints be logical and systematic.

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1030.2 A public complaint is an allegation by a member of the public of a violation or misinterpretation of a District policy, state, or federal statute of which the individual has been adversely affected.

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1030.2.1 If a Board Member receives a complaint -

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If it is related to operations and/or personnel – it is to be forwarded to the Fire Chief without any discussion with the complaint. If it is related to the Board or the Fire Chief – it is to be forwarded to the President of the Board without any discussion with the complaint. If it is about the Board President, then it is to be forwarded to the Vice President. At no time is a Board member to become involved in the investigation or further gathering information about the complaint, ~~especially if it involves personnel.~~

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1030.3 The method of resolving complaints shall be as follows:

1030.3.1 The individual with a complaint shall first discuss the matter with ~~an employee,~~
~~district employee, district representative~~representative as assigned by the Fire Chief, the Administrative Assistant ~~or Shift Captain with~~ the objective of this discussion is to resolve the matter informally.

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1030.3.2 If the individual registering the complaint is not satisfied with the disposition of the complaint, ~~by the Administrative Assistant or Shift Captain~~ it shall the matter will then be forwarded to the Fire Chief. At the option of the Fire ~~Chief~~Chief, he/she may conduct conferences and take testimony or written documentation in the resolution of the complaint. The Fire Chief shall memorialize his/her decision in writing, with the individual registering the complaint being provided a copy.

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1030.3.3 If the individual filing the complaint is not satisfied with the disposition of the matter by the Fire Chief they may request consideration by the Board of Commissioners by filing said request in writing within ten (10) days of receiving the Fire Chief's decision. The Board may consider the matter at its next regular ~~meeting, or meeting, or meeting~~ or call a special meeting. In making a decision, the Board may conduct conferences, hear testimony, as well as utilize the transcripts of written documentation. The Board's final decision shall be memorialized in writing with the individual registering the complaint being provided a copy.

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1030.4 This policy is not intended to prohibit or deter a member of the community or staff member from appearing before the Board to verbally present a testimony, complaint, or statement in regard to actions of the Board, District programs and services, or impending considerations of ~~the Board~~ the Board.

Original Approval Date: 03/11/2014
Board Revised Date: 10/22/2019
Board Reviewed Date: 09/27/2022

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Board Approval Date

Clerk of the Board

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POLICY TITLE: Public Complaints
POLICY NUMBER: 1030

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IDYLLWILD FIRE

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Public Complaints

POLICY NUMBER: 1030

1030.1 The Board of Commissioners desires those public complaints be resolved at the lowest possible administrative level, and that the method for resolution of complaints be logical and systematic.

1030.2 A public complaint is an allegation by a member of the public of a violation or misinterpretation of a District policy, state, or federal statute of which the individual has been adversely affected.

1030.2.1 If a Board Member receives a complaint -

If it is related to operations and/or personnel – it is to be forwarded to the Fire Chief without any discussion with the complaint. If it is related to the Board or the Fire Chief – it is to be forwarded to the President of the Board without any discussion with the complaint. If it is about the Board President, then it is to be forwarded to the Vice President. At no time is a Board member to become involved in the investigation or further gathering information about the complaint.

1030.3 The method of resolving complaints shall be as follows:

1030.3.1 The individual with a complaint shall first discuss the matter with an employee, district representative as assigned by the Fire Chief. The objective of this discussion is to resolve the matter informally.

1030.3.2 If the individual registering the complaint is not satisfied with the disposition of the complaint, the matter will then be forwarded to the Fire Chief. At the option of the Fire Chief, he/she may conduct conferences and take testimony or written documentation in the resolution of the complaint. The Fire Chief shall memorialize his/her decision in writing, with the individual registering the complaint being provided a copy.

1030.3.3 If the individual filing the complaint is not satisfied with the disposition of the matter by the Fire Chief they may request consideration by the Board of Commissioners by filing said request in writing within ten (10) days of receiving the Fire Chief's decision. The Board may consider the matter at its next regular meeting or call a special meeting. In making a decision, the Board may conduct conferences, hear testimony, as well as utilize the transcripts of written documentation. The Board's final decision shall be memorialized in writing with the individual registering the complaint being provided a copy.

1030.4 This policy is not intended to prohibit or deter a member of the community or staff member from appearing before the Board to verbally present a testimony, complaint, or statement in regard to actions of the Board, District programs and services, or impending considerations of the Board.

Original Approval Date: 03/11/2014
Board Revised Date: 10/22/2019
Board Reviewed Date: 09/27/2022

Board Approval Date

Clerk of the Board



IDYLLWILD FIRE

IDYLLWILD FIRE PROTECTION DISTRICT

Policy Title: HIPAA
Policy Number: 2090

2090.1 Purpose

To provide a policy and procedure on limiting access, disclosure, and use of Protected Health Information (PHI) and to provide policies outlining patients' rights. To define the Idyllwild Fire Protection District's responsibilities in fulfilling patient requests and to establish an acceptable and consistent format to enable the Idyllwild Fire Protection District to be compliant with The Health Insurance Portability and Accountability Act and security of PHI is every Employee, Volunteer and Board members responsibility.

2090.2 Scope

This policy applies to **ALL** personnel (Full/Part time, Administrative, Intern Reserve, Volunteer, and Board Members) of the Idyllwild Fire Protection District.

2090.3 Policy and Responsibilities

2090.3.1: When PHI is accessed, disclosed and used, the individuals involved will make every effort to utilize that PHI to the extent that only the minimum necessary information is made available.

2090.3.2: Patients may exercise their rights to access, amend, restrict, or request an accounting, or lodge a complaint with either the Idyllwild Fire Protection District or the Secretary of the Department of Health and Human Services. If such request arises, personnel will provide the patient with the name and contact information of the Idyllwild Fire Protection District Fire Chief and will report such request to the Fire Chief and the Administrative Assistant. (The Idyllwild Fire Protection District Fire Chief will process and authorize ALL determinations and dissemination of protected documents).

2090.3.4: It shall be the policy and responsibility of all personnel with access to PHI to understand and follow all State and Federal Laws, Policies and Procedures related to HIPAA and PHI.

2090.3.5: All members of the Idyllwild Fire Protection District shall undergo annual training, education and refreshers on current and updated regulation(s) as set forth pertaining to HIPPA and PHI law, policy and procedure.



2090.4 Procedure Health care provider

2090.4.1: The group or agency must be compliant with all HIPAA Privacy Rules. It will also be mandatory that all patients receive a copy of "The Notice of Privacy Practices". Which will be provided to the Patient and or Authorized Patient representative and or agent.

2090.5 Patient notice of HIPPA regulation and procedure

2090.5.1 Patients transported to an authorized receiving medical facility will be provided the HIPPA Notice by the transporting IFPD Paramedic.

2090.5.2 If the patient refuses transport, a Notice will be provided to the patient at the time of refusal. The patient is to sign the appropriate sections of the refusal (AMA) form. All refusal forms will be forwarded to the IFPD EMS Division where they will be kept on file for a period of not less than seven (7) years.

2090.5.3 Patient Care Reports (PCR) electronic or written must be completed prior to the end of any given shift. This will ensure that all PHI is properly secured. Any copies of PCRs or patient notes will be shredded if not required by the EMS Division. Electronic and or written PCR(s) will be kept on file for a period of not less than seven (7) years.

2090.6 Oral Communications

2090.6.1 Department personnel may transmit information to receiving facilities for the purpose of medical consults.

2090.6.2 At the time of transfer of care, personnel are to ensure that verbal patient reports are securely relayed to the appropriate staff.

2090.6.3 Disclosure of PHI to emergency care providers and law enforcement personnel. As a general policy, Idyllwild Fire Protection District personnel will not disclose PHI to providers beyond that which is genuinely required for treatment purposes.

2090.6.4 Idyllwild Fire Protection District personnel may give PHI to law enforcement if the information is requested through subpoena of a Court order, and only such information which is explicitly requested in said subpoena and Court order (also known as the "minimum necessary rule").



2090.7 Verbal Security

2090.7.1 Waiting or Public Areas: If patients are in public areas to discuss the service provided to them, or to have billing questions answered, insurance that there are no other persons in that public area is necessary. If privacy is not possible, escort the patient into an area which privacy can be maintained before engaging in discussion.

2090.7.2 Station/Office Areas: personnel should be sensitive to the fact that members of the public and other agencies may be present in station/office areas. Conversations about patients and the health information should only take place in secure areas, and only if the other personnel have a need to know.

2090.8 General:

In order to protect privacy and curtail privacy infringements, the Federal Government enacted the "Health Insurance Portability and Accountability Act of 1996.

HIPAA regulation states that the patient has a right to privacy and we will respect that right. The patient has the right to determine the amount of information to be provided or given out, and to whom it is shared with. The only exceptions are for patient care, billing, research, and quality assurance and improvement.

HIPPA created the term "protected health information" or PHI. PHI can be any medical information, but specifically the issue is any information that can connect the patient with a condition. This includes the patient's name, location, and hospital transported to. The patient can also ask you to keep private any and all information, which you must comply with, this includes talking about the patient to the patient's family, friends, police, press, and anyone not directly responsible for patient care. As caregivers we are responsible for maintaining the patient's privacy. This includes not interviewing the patient in front of bystanders, family, and non-EMS personnel.

Original Approval Date: 10/08/2013
Board Removed Date: 07/24/2018
Board Revised Date: 10/22/2019
Board Reviewed Date: 09/27/2022

Board Revised Date:

Clerk of the Board



IDYLLWILD FIRE

ACKNOWLEDGMENT STATEMENT

I hereby acknowledge that I received a copy of the Idyllwild Fire Protection District Vehicle Policy. I understand it is my obligation to read and abide by its terms and procedures. I understand that a copy of this acknowledgment statement will be placed in my personnel file.

Please print full name:

Date:

Signature:

Witnessed by:

HIPAA Policy 2090



IDYLLWILD FIRE

IDYLLWILD FIRE PROTECTION DISTRICT

Policy Title: HIPAA
Policy Number: 2090

2090.1 Purpose

To provide a policy and procedure on limiting access, disclosure, and use of Protected Health Information (PHI) and to provide policies outlining patients' rights. To define the Idyllwild Fire Protection District's responsibilities in fulfilling patient requests and to establish an acceptable and consistent format to enable the Idyllwild Fire Protection District to be compliant with The Health Insurance Portability and Accountability Act and security of PHI is every Employee, Volunteer and Board members responsibility.

2090.2 Scope

This policy applies to **ALL** personnel (Full/Part time, Administrative, Intern Reserve, Volunteer, and Board Members) of the Idyllwild Fire Protection District.

2090.3 Policy and Responsibilities

2090.3.1: When PHI is accessed, disclosed and used, the individuals involved will make every effort to utilize that PHI to the extent that only the minimum necessary information is made available.

2090.3.2: Patients may exercise their rights to access, amend, restrict, or request an accounting, or lodge a complaint with either the Idyllwild Fire Protection District or the Secretary of the Department of Health and Human Services. If such request arises, personnel will provide the patient with the name and contact information of the Idyllwild Fire Protection District Fire Chief and will report such request to the Fire Chief and the Administrative Assistant. (The Idyllwild Fire Protection District Fire Chief will process and authorize ALL determinations and dissemination of protected documents).

2090.3.4: It shall be the policy and responsibility of all personnel with access to PHI to understand and follow all State and Federal Laws, Policies and Procedures related to HIPAA and PHI.

2090.3.5: All members of the Idyllwild Fire Protection District shall undergo annual training, education and refreshers on current and updated regulation(s) as set forth pertaining to HIPAA and PHI law, policy and procedure.



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2090.4 Procedure Health care provider

2090.4.1: The group or agency must be compliant with all HIPAA Privacy Rules. It will also be mandatory that all patients receive a copy of "The Notice of Privacy Practices". Which will be provided to the Patient and or Authorized Patient representative and or agent.

2090.5 Patient notice of HIPPA regulation and procedure

2090.5.1 Patients transported to an authorized receiving medical facility will be provided the HIPPA Notice by the transporting IFPD Paramedic.

2090.5.2 If the patient refuses transport, a Notice will be provided to the patient at the time of refusal. The patient is to sign the appropriate sections of the refusal (AMA) form. All refusal forms will be forwarded to the IFPD EMS Division where they will be kept on file for a period of not less than seven (7) years.

2090.5.3 Patient Care Reports (PCR) electronic or written must be completed prior to the end of any given shift. This will ensure that all PHI is properly secured. Any copies of PCRs or patient notes will be shredded if not required by the EMS Division. Electronic and or written PCR(s) will be kept on file for a period of not less than seven (7) years.

2090.6 Oral Communications

2090.6.1 Department personnel may transmit information to receiving facilities for the purpose of medical consults.

2090.6.2 At the time of transfer of care, personnel are to ensure that verbal patient reports are securely relayed to the appropriate staff.

2090.6.3 Disclosure of PHI to emergency care providers and law enforcement personnel. As a general policy, Idyllwild Fire Protection District personnel will not disclose PHI to providers beyond that which is genuinely required for treatment purposes.

2090.6.4 Idyllwild Fire Protection District personnel may give PHI to law enforcement if the information is requested through subpoena of a Court order, and only such information which is explicitly requested in said subpoena and Court order (also known as the "minimum necessary rule").



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2090.7 Verbal Security

2090.7.1 Waiting or Public Areas: If patients are in public areas to discuss the service provided to them, or to have billing questions answered, insurance that there are no other persons in that public area is necessary. If privacy is not possible, escort the patient into an area which privacy can be maintained before engaging in discussion.

2090.7.2 Station/Office Areas: personnel should be sensitive to the fact that members of the public and other agencies may be present in station/office areas. Conversations about patients and the health information should only take place in secure areas, and only if the other personnel have a need to know.

2090.8 General:

In order to protect privacy and curtail privacy infringements, the Federal Government enacted the "Health Insurance Portability and Accountability Act of 1996.

HIPAA regulation states that the patient has a right to privacy and we will respect that right. The patient has the right to determine the amount of information to be provided or given out, and to whom it is shared with. The only exceptions are for patient care, billing, research, and quality assurance and improvement.

HIPPA created the term "protected health information" or PHI. PHI can be any medical information, but specifically the issue is any information that can connect the patient with a condition. This includes the patient's name, location, and hospital transported to. The patient can also ask you to keep private any and all information, which you must comply with, this includes talking about the patient to the patient's family, friends, police, press, and anyone not directly responsible for patient care. As caregivers we are responsible for maintaining the patient's privacy. This includes not interviewing the patient in front of bystanders, family, and non-EMS personnel.

Original Approval Date: 10/08/2013
Board Removed Date: 07/24/2018
Board Revised Date: 10/22/2019
Board Reviewed Date: 09/27/2022

Board Revised Date:

Clerk of the Board



IDYLLWILD FIRE

ACKNOWLEDGMENT STATEMENT

I hereby acknowledge that I received a copy of the Idyllwild Fire Protection District Vehicle Policy. I understand it is my obligation to read and abide by its terms and procedures. I understand that a copy of this acknowledgment statement will be placed in my personnel file.

Please print full name:

Date: _____

Signature:

Witnessed by:

HIPAA Policy 2090



IDYLLWILD FIRE

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Separation from District Employment

POLICY NUMBER: 2200

2200.1 Resignation. To leave District service in good standing, an employee must file a written notice of resignation with the Fire Chief at least two weeks before the effective date. The Fire Chief may, however, grant good standing with less notice if he/she determines the circumstances warrant. Resignations may not be withdrawn without the Fire Chief's approval.

2200.2 Layoffs. Whenever, in the judgment of the District Board of Commissioners, it becomes necessary, due to the lack of work, lack of funds, or other economic reason, or because the necessity for a position no longer exists, the Board of Commissioners shall designate a Committee to meet with the Fire Chief and ICFA to research and determine alternate forms of financial reduction prior to any decision being made as to personnel reductions. Should it become necessary through lack of funds, or for other acceptable reasons to reduce the number of employees within the bargaining unit, the Fire Chief shall give at least two weeks advance written notice to the Board of Commissioners and the ICFA of the number of positions involved. The Board of Commissioners shall thereupon designate the order of layoff(s) in accordance with this language, and the Fire Chief shall process the necessary personnel actions. Emergency, temporary, part time, trainee, and extra - help employees shall be laid off in that order prior to the layoff of any regular full - time safety employees. The order of layoff shall thereafter be determined by the following process:

2200.2.1 Layoffs are made in order of seniority starting with the members with least seniority being laid off first, until the required reduction is affected.

2200.2.2 When two or more members with the same seniority are to be considered in layoffs, the order shall be determined by the placement on the hiring list from which they were selected, i.e. the highest ranking candidate would have seniority over the lesser ranking candidate.

2200.2.3 This procedure shall continue until required reductions have been made..

2200.2.3.1 Any employee laid off under this rule shall have the right for one and one half (1 1/2) years to be re -employed upon the first vacancy occurring in the department at the rank at which they held when laid off or at a lesser rank if that is the only opening, provided he/she possesses the minimum requirements of knowledge, skill and experience for such vacancy and such right shall take precedence over the regular employment or promotion lists. In the event more than one employee was so laid off, the rights to re-employment shall be in the order of seniority in said rank before layoff. In the event two or more employees within the same rank are determined to be equal in seniority, the order of reduction shall be determined by the placement on the promotional

list from which They were selected, i.e. the highest ranking candidate would have seniority over the lesser ranking candidate.

- 2200.2.5** The names of persons laid off or demoted in accordance with this policy shall be entered upon a re-employment list. The re-employment list shall be used by the Fire Chief when a vacancy arises in the same or lower position before certification is made from an eligibility list.
- 2200.2.6** Names of persons laid off shall be carried on the re-employment list for one year, except that persons appointed to tenured positions of the same level as that from which they were laid off, shall upon such appointment, be removed from the list. Persons who refuse re-employment shall be removed from the list. Persons re-employed in a lower position in the same classification, or on a temporary basis, shall be continued on the list for the higher position for one year. At the discretion of the Fire Chief, the list may be extended for an additional year.
- 2200.3** Dismissal of Regular Employees. A regular employee may be dismissed at any time by the Fire Chief for cause, and after consulting with District Legal Counsel.
- 2200.3.1** The following shall constitute sufficient cause for dismissal:
- 2200.3.1.1** Conviction of a felony;
 - 2200.3.1.2** Fraud in securing employment;
 - 2250.3.1.3** Misappropriation of District funds or property;
 - 2200.3.1.4** Intentional or gross misconduct; and,
 - 2200.3.1.5** Failure to respond or improve regarding an item specified in ¶2260.2, "Grounds for Discipline", of Policy No.2260, "Disciplinary Action", after an evaluation or corrective action plan has failed to produce an improvement to performance.
 - 2200.3.1.6** Incapacity due to mental or permanent physical disability rendering the employee unable to perform job duties.
 - 2200.3.1.7** Severe physical or mental disability.
- 2200.3.2** A probationary employee may be terminated at any time during a probationary period without right of appeal or hearing. In case of such termination, the Fire Chief shall notify the probationary employee in writing that he/she is being separated from District service.
- 2200.3.3** Dismissal of the Fire Chief shall be as outlined in the employment agreement between the Fire Chief and the District.
- 2200.4** Notice of Dismissal. All regular employees shall be provided with a notice of dismissal. This notice shall be prepared by the Fire Chief after consultation with District Counsel and shall contain the following:
- 2200.4.1** A description of the proposed action and its effective date or dates, and in the case of a tenured employee, the ordinance, regulation or rule violated;

2200.4.2 A statement of the acts or omissions upon which the action is based;

2200.4.3 A statement that a copy of the materials upon which the action is based are attached or available for inspection upon request; and,

2200.4.4 In the case of a regular employee, a statement advising the employee of the right to file an appeal as provided in ¶2200.5 of this policy.

2200.5 Procedures for Disciplinary Action and Dismissal of Regular Employees.

2200.5.1 A regular employee may, upon receipt of a notice of dismissal or disciplinary action, appeal in writing to the Fire Chief within five working days of the date of the notification. The Fire Chief shall then schedule an informal hearing at which the employee may answer the charges against him/her, present any mitigating evidence, or otherwise respond to the notice of dismissal. The hearing guidelines and format shall be available upon request. The Fire Chief shall issue his/her opinion and decision within ten working days of the hearing and may, if the Fire Chief finds that the dismissal was not justified, he/she may order a less severe disciplinary action, or may order the employee reinstated with full back pay and benefits.

Original Approval Date: 10/08/2013

Board Revised Date: 09/24/2019

Board Reviewed Date: 09/27/2022

Board Approved Date:

Clerk of the Board



IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Legal Counsel and Auditor

POLICY NUMBER: 4048

4048 The Board of Commissioners shall appoint, by a majority vote in a public meeting, a Legal Counsel to assist the Board and District in all applicable issues and activities.

4048.1 Legal Counsel shall be the legal adviser of the District and shall perform such duties as may be prescribed by the Board. Legal Counsel is required to review and approve as to form District legal documents, i.e. contracts, agreements, etc. The Legal Counsel shall present and report on all legal issues and Closed Session items before the Board as requested. The Legal Counsel shall serve at the pleasure of the Board and shall be compensated for services as determined by the Board.

4048.1.2 The Legal Counsel reports to the Board as a whole but is available to each Commissioner for consultation regarding legal matters particular to that Commission member's participation. No Commissioner may request a legal opinion of legal counsel without concurrence by the Board except as such requests relate to questions regarding that Commissioner's participation. Legal Counsel shall be available to the Fire Chief for consultation on applicable issues and activities. [Selection of the District Legal Counsel shall be done in a noticed public meeting and be reviewed at least every five years.](#)

4048.2 The District Auditor shall be appointed by the Board by a majority vote in a public meeting. The Board shall determine the duties and compensation of the Auditor. The Auditor shall serve at the pleasure of the Commission and do a complete financial audit, in accordance with state law, within 120 days of the end of each fiscal year. Selection of the Auditor shall be done in a noticed public meeting and be reviewed at least every five years.

4048.2.1 The Board may appoint a committee to oversee the work of an independent auditor, who will report to the Board and conduct an annual audit of the District's books, records, and financial affairs in accordance with state law. The Fire Chief, with Commission approval, will install and maintain an accounting system that will completely and at all times show the financial condition of the District.

Original Approval Date: 12/10/2013

Board Revised Date: 10/22/2019

Board Reviewed Date: 09/27/2022

Board Approval Date

Clerk of the Board



IDYLLWILD FIRE

IDYLLWILD FIRE PROTECTION DISTRICT

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Original Approval Date: 12/10/2013

Board Revised Date: 10/22/2019

Board Reviewed Date: 09/27/2022

Board Approval Date

Clerk of the Board

**BEFORE THE BOARD OF DIRECTORS OF THE
Idyllwild Fire Protection District**

COUNTY OF Riverside, STATE OF CALIFORNIA

IN THE MATTER OF:

Resolution Number: 531

Approving the Department of Forestry and Fire Protection Agreement # 7GF22044 for services from the date of last signatory on page 1 of the Agreement to June 30, 2023 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Idyllwild Fire Protection District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2022-23 up to and no more than the amount of \$ 5,390.88.

BE IT FURTHER RESOLVED that Mark LaMont, Fire Chief of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Idyllwild Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Idyllwild Fire Protection District, at a regular meeting thereof, held on the 27th day of September 2022, by the following vote:

AYES:

Signature, Board of Directors Member

NAYS:

ABSENT:

Printed Name and Title

Signature, Board of Directors Member

Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Rachel Teeguarden, Clerk of the Idyllwild Fire Protection District,
County of Riverside California do hereby certify that this is a true and correct copy of the original Resolution
Number 531.

WITNESS MY HAND OR THE SEAL OF THE Idyllwild Fire Protection District, on
this 27th day of September, 2022.

**OFFICIAL SEAL
OR NOTARY CERTIFICATON**

Signature

Clerk of the Board, Idyllwild Fire Protection District
Title and Name of Local Agency

Hello, Rachel,

I hope this finds you well!

I wanted to share with you our recent wonderful experience with Idyllwild Fire.

I am a single mom with three kids, Victoria 13 years, Alexander 11 years and Daniela 5 years. We came from San Diego to visit Idyllwild for the Labor Day weekend for the first time. We stayed in an Airbnb home on Fern Valley Road. On Sunday afternoon around 4-5 pm, my son Alexander saw a lizard head between some stones, grabbed it and tried to pull it out. Little did he know that this was not a lizard but a rattle snake. It bit him causing bleeding, pain and shock. I immediately went to the neighbors across the street to ask them for direction. They told me that there was no hospital or urgent care nearby. They said that the only place to go was the Idyllwild Fire paramedics.

I took my son to Idyllwild Fire immediately leaving my daughters in the house alone. The paramedics wasted no time. They instantly assessed him in the emergency vehicle and diagnosed the bite as a large rattle snake bite that could potentially be venomous. They took him to the hospital and I arrived shortly after.

Before leaving for the hospital, the fire fighters gave me the hospital address in case I could not follow the emergency vehicle.

Greg Manor said he wanted to make sure that my girls were OK while I was away in the emergency room. He suggested to pass by my home, check on my daughters, comfort them that we were taking all the necessary measures to help Alexander feel better. He also suggested to take them to the firehouse until we would be released from the hospital. This way my daughters, ages 5 and 13, would not be scared and worried alone in the house during the night. I thought that was so kind, thoughtful and generous of him and the rest of the crew.

When I arrived in the Emergency room, the firefighters had already checked my son in. They were waiting for me there. They had not left my son's side until they were sure I was there and able to take care of him. They gave me an idea what to expect and assured me that they would take care of the girls very well.

My son got lucky! He spent 6 hours in the emergency room under observation. The diagnosis was a dry bite without venom that happened in 25% of all rattle snake bite cases. During this time, I stayed in close contact with the firefighters. Greg Manor was again very kind and thoughtful. He called me on the phone so I could hear my daughters' voices, re-assure them that Alexander is doing well, and wish them good night. They spent an unforgettable night at the Fire house with good company, popcorn, cartoons and a comfortable bed.

Greg told me that in case of fire, all the crew had to go to extinguish it. He had arranged for a firefighter's wife to come to the fire house and watch the girls if I had not arrived yet. He had planned for all contingencies without me asking. I felt so re-assured in my daughters' wellbeing that I was able to focus on caring for my son. During our ordeal, the firefighters coordinated the moving pieces with each other very well. Captain Clark was involved as well. Everyone knew what the others were doing. There was no wasted effort or redundant work.

I am deeply appreciative of Idyllwild Fire crew's attention, sense of urgency, human touch, care and professionalism. I wanted to share our story with you because it shows what a world class fire crew they are. Extraordinary humans!

Please spread the word. If there is a local paper I could send my story to, please put me in touch with the editor. I am sending some photos as well.

I am attaching photos of Alexander at the hospital and of all of us the following day.

Thank you so much!

Vera Nakova Ortiz

908-451-3446

