



IDYLLWILD FIRE

Idyllwild Fire Protection District

54160 Maranatha Drive
Idyllwild, CA 92549

Regular Board Meeting

AGENDA

Tuesday September 22, 2020

3:00 PM

Meeting to be held physically at the Idyllwild Fire Protection District conference/training room at 54160 Maranatha Drive, Idyllwild, CA. and by Video/Electronic means via Zoom meetings

Public access to this meeting can be made physically at the above address or by using Zoom meetings @ [Zoom.us](https://zoom.us). The meeting ID # 307-288-7739 The password for this meeting is: 328844

Call to Order: Please silence cell phones and/or pagers

Roll call: Commissioners; President Hoetger; Vice President Sawicki; Secretary Andrewson; Messina; Fogle.
Fire Chief Mark LaMont and Administrative Assistant Rachel Teegarden.

Pledge of Allegiance: Please join us in Honoring our great Country.

Invocation: TBD

Citizens' Comments:

Citizens may comment on any matter at this time or may wait to comment on an item that is on the Agenda at the time it is being discussed. The Board may limit the time that each individual may speak as well as the total time per subject matter (Board Policy 5030.4.1) Comments and questions will be directed to the Board Chair.

Citizens making public comments: You are not required to state your name and address; however, it is appreciated for the minutes.

Reports

- Commissioner(s)
 - Hoetger
 - Sawicki
 - Andrewson
 - Messina
 - Fogle
- IFPD Fire Chief LaMont
- Idyllwild Career Firefighters Assoc.
- Idyllwild Volunteer Co.
- Other. (Special Reports)
- ADHOC. (committies)

Action Items:

The Board may approve or act on any item(s) contained under "Action Items". In the event of time conflict, Action Items with guest speakers may be taken out of order.

ITEM:

Staff Recommendation(s):

1. **Approve meeting minutes from 08/25/20 Regular Board Meeting:** *Approve as presented.*
2. **Accept august 2020: Incident Statistic / Ambulance Reports:** *Accept as presented.*
3. **Review / Discuss / Approve August 2020 Financials:** *Approve as submitted.*
4. **Review / Discuss / Approve August 2020: Bill Payments:** *Approve as submitted.*
5. **Review / Discuss / Approve – Alerting System:** *Discuss / Review*
6. **Review / Discuss / Adopt – Resolution 480/513: Codes and Ordinances**
Review/Discuss.
7. **Review / Discuss / Approve – Board Policy 4098: Board member Disciplinary Action**
8. **Review / Discuss / Approve – Resolution 517: Date and Time of Board Meetings**
9. **Review / Discuss / Approve – Upcoming Educational Events**
 - ✓ 1. EMT / Cert Training for Board Members.
10. **Review / Discuss – Future Agenda Items**

Correspondence:

Adjournment: Next regularly scheduled meeting will be on October 27, 2020 at 3:00 pm.

Upon request, this agenda will be made available in appropriate formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to IFPD Administrations Office at (951) 659-2153 at least 72 hours in advance of the meeting.



IDYLLWILD FIRE

Chiefs Report

Author: M. LaMont

Updated Sept. 19 2020

Mtg. Sept. 22, 2020

1. Community Alert/Siren System.

- i. The IWD (Idyllwild Water District) has decided NOT to participate as we move forward. I am working with the Fern Valley water district to finalize an MOU which will spell out our arrangement. Sentry Siren has been notified that we intend to begin the project pending finalization of our agreement with the FVWD.

2. Mutual Aid Fire(s)



- i. We have assisted (California Fire Assistance Agreement) with several mutual aid fires so far in the 20/21 FY:

- a. ONC1 Staging (Team 11 Redding CA)
- b. Mile Post Fire Hoopa CA (Team 11)
- c. ONC2 Staging (Team 11 Redding CA)
- d. Indian Fire (Anza CA) BR621 / WT622
- e. Apple Fire (Beaumont CA) BR621
- f. Whitewater Fire (Cabazon CA) WT622
- g. Red Salmon Fire (Willow Creek CA)
- h. Ranch Fire (Azusa CA)
- i. Hobo Fire (Willets CA)
- j. Elk Horn Fire
- k. Eldorado Fire (Yucaipa CA)
- l. August Complex Fire.

As of September 19th, the IFPD has assisted with fire suppression on well over **1 million acres.**

3. Abatement Inspections/Citations:

- a. We have completed the abatement inspection and citation process for 2020/21. The final result of this process ended with a total of **157** failed properties which have been sent out citations. The IFPD Ord. 19-01 details the process for property owners to appeal their citation to the IFPD Board. Due to the large amount of phone calls regarding these citations we anticipate a large number of requests for appeal.

4. Equipment:



- a. We have placed new IFPD BR622 into service. The Paint has been fully completed and we have complimented this piece of equipment with the minimum compliment to place BR622 into service.
- b. NEW Ambulance. I have been in communication with our vendor (Arrow Ambulance) regarding the newly purchased ambulance. Originally this piece of equipment had an estimated delivery date of late July early August. Unfortunately, due to delays in several of the components (caused by the COVID19 shutdown) needed to complete our ambulance, the new anticipated delivery date is late August – mid September 2020.
- c. All of our equipment has been put through its annual maintenance and service process.

5. Grants:

- a. We have filed our FEMA CARES act grant and are awaiting the result of our request for federal funding of additional costs due top the COVID 19 pandemic. The 1st phase of this grant submittal is for **\$ 150,536.86**. The entire grant submittal is estimated to be approximately **\$ 368,000.00**.
- b. We have made a selection for this purchase and will be purchasing the lifepack 15 monitors under this grant. **We were awarded the AFG (Assistance to Firefighters Grant) which we filed for back in February for the 20/21 FY. This award will allow for the purchase of four (4) new cardiac monitors, new ambulance gurneys and much needed additional EMS/Medical Gear. The total of this grant is approved at \$ 156,000.00 with five percent (5%) required agency contribution which is \$ 7,428.57 leaving \$ 148,571.43 in AFG dollars for the purchase. (This will greatly reduce our overall CIP \$ required).**



6. Training:

- a. All IFPD members have continued to complete and exceed all minimum fire training requirements. 30 hours of minimum training per month for Career Staff and, 20 hours for reserve members.
- b. All EMS training requirements have also been completed and filed.
- c. **I received final verification / Certification of completion for the position of: Operations Section Chief 2. (see attached)**

7. Personnel:

- a. Probationary Firefighter Torrey Gerstner has completed his probation and is hereby presented for ratification as a Career Member of the IFPD.

8. August Statistics:	Incident Volume:	
	Total number of Incidents:	88
	Medical:	54
	Fires:	11
	Hazardous Cond:	2
	Public Service:	14
	False Alarm:	5
	Other:	2



9. July Ambulance Transactions:

a. Transports:	37
b. Charges:	\$ 99,455.00
c. Payments:	\$ 22,620.39
d. Current A/R :	\$ 379,275.00

(see spreadsheet for additional detail)

10. Committees:

- a. Sustainability Committee. (will reconvene at a later date)

11. Other/ Misc:

- a. We received our Constitutional Advance of \$ 400,000.00
Our request for a constitutional advance of \$ 400,000.00 was approved at the BOS (Board of Supervisors) meeting of Aug. 02, 2020. We anticipate receipt of these funds late August early September 2020.
- b. I have not been able to attend the last 3 ERC meetings as fire season is encompassing a majority of my time and focus. I continue to participate on the Riverside County Economic Recovery Committee.
- c. We have received and begun to utilize the new credit card payment device. We anticipate receiving the new credit card payment device/machine and placing it in use for credit card payments on or by September 1, 2020.
- d. We are currently pricing out equipment and PPE for purchase under this grant. VFA Grant award was made. We were awarded nearly 10,000 for wildland gear and radios.
- e. New Bank account(s) at Bank of Hemet have been Opened.

12. Resolution 513:

As you know we have been asked to support the validity of Resolution 480 which was adopted by the IFPD Board of fire commissioners in October of 2008. This issue surrounds the question of authority and the process of the IFPD enacting more stringent requirements on residential fire sprinklers for additions and remodels which seek to add greater than 50% of the original permitted square footage to an existing residence. Under IFPD Resolution 480 fire sprinklers are required anytime that a property owner adds more than 50% of the original square footage to their residence. We are working with IFPD counsel to ensure that our resolution is valid and are researching our historical database. Res. 513 : I recommend that we table this until the validity of Res. 480 is resolved. (I met with the Idyllwild Board of Realtors on September 3rd to discuss the merits of this ordinance which was well attended and received.

13. I was scheduled to speak with Rotary on Sept. 16 regarding: Abatement/COVID/Fire Sprinklers. However, due to Mutual Aid assignment(s) I had to cancel this opportunity.

Our commitment to Public Service continues to be at the forefront of all that we do.

*IFPD Response Time Averages:
Medical Aid Incidents. 3.25 minutes
Fire Related Incidents. 4.1 Minutes
Overlapping Incident % 31.4*



IDYLLWILD FIRE

"You are our Mission"



**Verification/Certification of Completed Task Book
for the Position of:**

OPERATIONS SECTION CHIEF 2
(position title)

Final Evaluator's Verification

To be completed **ONLY** when you are recommending the trainee for certification.

I verify that (trainee name) MARK LAFONT has successfully performed as a trainee by demonstrating all tasks for the position listed above and should be considered for certification in this position. All tasks are documented with appropriate initials.

Final Evaluator's Signature: [Signature]

Final Evaluator's Printed Name: Sam Newark

Home Unit Title: Division Chief

Home Unit/Agency: MFPD

Home Unit Phone Number: 916 605 8823 Date: 9/17/20

Agency Certification

I certify that (trainee name) Mark Lafont has met all requirements for qualification in the above position and that such qualification has been issued.

Certifying Official's Signature: _____

Certifying Official's Printed Name: Adam Rodriguez

Title: Training Officer

Home Unit/Agency: Edylwild Fire Protection District

Home Unit Phone Number: 951 659 2153 Date: _____

Trainee Information

Printed Name: MARK LAFFONT
Trainee Position on Incident/Event: OSCI
Home Unit/Agency: Idyllwild Fire Prot Dist
Home Unit /Agency Address and Phone Number: 54160 Maranatha Dr Idyllwild CA 92549 951 659-2153

Evaluator Information

Printed Name: Sam Marouk
Evaluator Position on Incident/Event: OSCI
Home Unit/Agency: MFPD
Home Unit /Agency Address and Phone Number: 8801 Rockcreek Road Placerville CA 95667

Incident/Event Information

Incident/Event Name: Florida Reference (Incident Number/Fire Code):
Duration: 14 days
Incident Kind: Wildfire, Prescribed Fire, All Hazard, Other (specify):
Location (include Geographic Area, Agency, and State): Yucaipa CA
Management Type (circle one): Type 5, Type 4, Type 3, Type 2, Type 1, Area Command
OR Prescribed Fire Complexity Level (circle one): Low, Moderate, High
FBPS Fuel Model Letter: G = Grass, B = Brush, T = Timber, S = Slash

Evaluator's Recommendation
(Initial only one line as appropriate)

- SM 1) The tasks initialed and dated by me on the Qualification Record have been performed under my supervision in a satisfactory manner. The trainee has successfully performed all tasks in the PTB for the position. I have completed the Final Evaluator's Verification section and recommend the trainee be considered for agency certification.
- _____ 2) The tasks initialed and dated by me on the Qualification Record have been performed under my supervision in a satisfactory manner. However, opportunities were not available for all tasks (or all uncompleted tasks) to be performed and evaluated on this assignment. An additional assignment is needed to complete the evaluation.
- _____ 3) The trainee did not complete certain tasks in the PTB in a satisfactory manner and additional training, guidance, or experience is recommended.
- _____ 4) The individual is severely deficient in the performance of tasks in the PTB for the position and additional training, guidance, or experience is recommended prior to another training assignment.

Comments: _____

Evaluator's Signature: [Signature] Date: 9/17/20
Evaluator's Relevant Qualification (or agency certification): OSCI

INCIDENT TRAINEE DATA FORM

Trainee Data

Name	Mark LaMont	Position	Operations Section Chief T-2	OSC2
Order #	0-3.27	5 Letter Agency Designator	IDL	
Trainee Incident Contact Phone	805-377-3754			
Trainee Email Address	marklamont@idyllwildfire.com			
Agency	Local Govt.	Ordered as Trainee?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Priority Trainee ? <input checked="" type="radio"/> Yes <input type="radio"/> No
Priority Programs	California South Ops (CA-OSCC)	Functional Area	Operations	Position Complexity Level 400
Date Assigned	9/5/20	Date Released	9/18/20	Length of Training Assignment (Op Periods) 14

Home Unit Information

Department Contact	Adam Rodriguez	Home Unit	Idyllwild Fire
Home Unit Phone	951-659-2153	Training Officer Email	adamrodriguez@idyllwildfire.com

Trainee Prerequisites

1. Valid Red Card or agency certification card?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. Trainee has current position task book issued by home unit?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. Trainee has incident issued task book with concurrence by home unit	<input type="checkbox"/> Yes	<input type="checkbox"/> No

PTB Is 90% Or More Completed At Beginning of Assignment

Yes No

If Near Completion, Which Task In Your PTB Is Your Highest Priority?

1

Incident Data

Incident Name & Number	EL Dorado CA-BDU-012925	Type of Incident	Wildland
Incident Location	Yucaipa, CA	Acres/Size	18000
Jurisdiction	U.S.F.S.		
Complexity	<input checked="" type="radio"/> Type 1 <input type="radio"/> Type 2 <input type="radio"/> Type 3 <input type="radio"/> Type 4 <input type="radio"/> Area Command	Fuel Type	B-Brush Group
Training Specialist	Danielle McMillon	TNSP Agency	LACOFD
		TNSP Phone	310-951-2136

(Current) Trainer/ Evaluator Data

Name	Sam Marouk	Position	OSC1
Home Unit	CAMQT		
Evaluator Incident Contact Phone	916-605-8823	Trainer's Email	wiseloki@gmail.com

Evaluator's Recommendation

PTB Progress

Date: 9/18/2020
From: Danielle McMillon
Subject: Incident Training Assignments
Trainee Name: Mark LaMont
To: Adam Rodriguez

The individual listed above has participated in a training assignment as : **Operations Section Chief T-2**
Incident: **EL Dorado CA-BDU-012925**

The enclosed training forms are the records of the training assignment. The recommendations given are those of the Training Specialist that was assigned to the incident, with input from the trainer/evaluator of the position. It is the responsibility of the home unit to insure the assignment is properly credited and the Interagency Qualification Record is updated, per agency certification standards.

- 1 The tasks initialed and dated by the evaluator on the Qualification Record were performed under the evaluator's supervision in a satisfactory manner. The trainee has successfully performed all tasks in the PTB for the position. The evaluator has completed the Final Evaluator's Verification section and recommends the trainee be considered for agency certification.
- 2 The tasks initialed and dated by the evaluator on the Qualification Record were performed under the evaluator's supervision in a satisfactory manner. However, opportunities were not available for all tasks (or all uncompleted tasks) to be performed and evaluated on this assignment. An additional assignment is needed to complete the evaluation.
- 3 The Trainee did not complete certain tasks in the PTB in a satisfactory manner and additional, guidance, or experience is recommended.
- 4 The individual is severely deficient in the performance of tasks for the position and must complete all training (both mandatory and suggested) prior to further assignment as a trainee.
- 5 The _____ did not complete the training package with the Training Specialist.
- 6

If the recommendation indicated that the individual is fully qualified for this position, the Interagency Qualification Record certification update should be made upon review by the local unit. If additional formal training is indicated, arrangements should be made to provide the training at the earliest convenience. Upon completion of the training, the home unit should determine the qualifications of the individual, taking into consideration the quality of this incident trainee assignment. If an additional training assignment is indicated, efforts should be made to accomplish such before the benefits of this incident training assignment are diminished.

Training Specialist

/s/ Danielle McMillon

Danielle McMillon



IDYLLWILD FIRE

54160 Maranatha Drive
Idyllwild, CA 92549
Regular Board Meeting with closed session
Minutes – August 25, 2020

Meeting held both physically at 54160 Maranatha Dr. Idyllwild CA. and by video/electronic means.

Call to Order: 15:00

Roll call: Commissioners: President Hoetger; Vice President Sawicki; Secretary Andrewson; Commissioner Messina; Chief Mark LaMont and Administrative Assistant Rachel Teegarden

Pledge of Allegiance: President Ralph Hoetger

Invocation: Vice President Sawicki

Citizens' Comments: - Citizen Robin Donahoo brought her concern to the Chief and the Board regarding a property in her neighborhood in Cedar Glen. Chief LaMont responded.
Citizen Linda Richardson asked for forgiveness of the fine, they hired someone to do the work. 54420 N. Circle Dr.

Reports

- President Hoetger – *Nothing to report at this time.*
- Vice President Sawicki – *Wanted to thank his Fire Department family for the love and support during this time.*
- Secretary Andrewson – *Nothing to report at this time.*
- Commissioner Messina – *Nothing to report at this time.*
- Chief Mark LaMont. – *Please see written Chiefs report.*
- Idyllwild Volunteer Fire Company – *No report.*
- Idyllwild Career Firefighters' Association – *No report.*
- Ad HOC Committee Assessment/Measure (Sawicki/Andrewson) – *Nothing to report.*

Action Items

1. Approve meeting minutes from 7/28/20 Regular Board Meeting:
Secretary Andrewson made a motion to approve the 7/28/20 Regular Board Meeting minutes as amended; Vice President Sawicki 2nd. Motion passed 5-0
2. Accept July 2020: Incident Statistic / Ambulance Reports:
Vice President Sawicki made a motion to accept the July 2020 Incident Statistic and Ambulance Report; Secretary Andrewson 2nd. Motion passed 5-0
3. Review / Discuss / Approve July 2020 Financials:
Secretary Andrewson made a motion to approve the July Financials; Vice President Sawicki 2nd. Motion passed 5-0
4. Review / Discuss / Approve July 2020 Bill Payments:

Secretary Andrewson made a motion to approve the July 2020 Bill Payments; Commissioner Fogle 2nd Motion passed 5-0

5. Review / Discuss / Approve – Alerting System
Chief LaMont met with and drafted an MOU with the Fern Valley Water District, and Idyllwild Water District. Idyllwild Water District has decided to not participate in the alerting system. Fern Valley Water District is still on board with the alerting system.
6. Review / Discuss / Adopt – Resolution 513: Code and Ordinances and Appendix 513-01
Citizen Hal Carey brought his concern about Resolution 513; President Hoetger made a motion to table Resolution 513 until next month.
7. Review / Discuss / Adopt – Resolution 514: VFA Grant:
Secretary Andrewson made a motion to adopt Resolution 514; Vice President Sawicki 2nd, Motion passed 5-0
8. Review / Discuss / Adopt – Resolution 515: Authorized Signers at Bank of Hemet
Secretary Andrewson made a motion to adopt Resolution 515; Commissioner Messina 2nd, Motion passed 5-0
9. Review / Discuss / Adopt – Resolution 516: Authorized Signers at BBVA Compass
Secretary Andrewson made a motion to adopt Resolution 516; Vice President Sawicki 2nd, Motion passed 5-0
10. Review / Discuss / Approve – Upcoming Educational Events
 ✓ 1. EMT Cert Training for Board Members
Secretary Andrewson asked for a policy on the agenda that address disciplinary action with a board member and to also re-address the date and time of Board meetings.
11. Review / Discuss / Approve – Future Agenda Items
Correspondence – Included in Board Packet

Announcement of Closed Session Agenda

- Pursuant to Government code 54957:
Evaluation – Fire Chief

Regular Meeting Recessed 16:16 Non-Board members excused

Closed Session began 16:28

Closed Session Items

Pursuant to Government Code 54957:

Review of Goals Evaluation – Fire Chief

Closed Session Ended 17:13

Reconvened to Regular Meeting 17:13

- Announcement of any actions taken during closed session.

President Hoetger reported out of closed session that the Fire Chief had an excellent evaluation.

Secretary Andrewson made a motion to adjourn, Vice President Sawicki 2nd. Motion passed. 5-0

Adjournment: 17:14

Respectfully submitted,

Administrative Assistant
Rachel Teegarden

Approved:

Ralph Hoetger, President

Date

Clerk of the Board

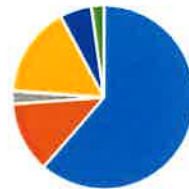
Date



August-20

Call Type (description)	# of Incidents	% of total	Non Transport	Transported
Emergency Medical Service	54	61.36%	17	37
Fires	11	12.50%	31.48%	68.52%
Hazardous Condition (non fire)	2	2.27%		
Public Service	14	15.91%		
False Alarm	5	5.68%		
Special Incident type	2	2.27%		
TOTALS	88	100.00%		

- 1 EMS
- 2 Fire
- 3 Hazardous Cond
- 4 Public Service
- 5 False Alarm
- 6 Special Inc.

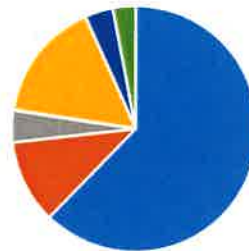


August Incidents 2020

Running Totals (July 1, 2020 - August 31, 2020)

Call Type (description)	# of Incidents	% of total	Non Transport	Transported
Emergency Medical Service	102	62.20%	37	65
Fires	18	10.98%	36.27%	63.73%
Hazardous Condition (non fire)	7	4.27%		
Public Service	26	15.85%		
False Alarm	6	3.66%		
Special Incident type	5	3.05%		
TOTALS	164	100.00%		

- 1 EMS
- 2 Fire
- 3 Hazardous Cond
- 4 Public Service
- 5 False Alarm
- 6 Special Inc.



Idyllwild Fire Protection District (Incident Average Statistics)

FY 2020/21

Daily Incident Avg. :	2.73
Daily Transport Average :	1.08
Percentage of Overlapping Calls:	31.40%
Mutual Aid Given	16
Mutual Aid Received	0

Transport Destinations

EMC	HVMC	San G	DRMC	Other
20	9	1	1	6
54.05%	24.32%	2.70%	2.70%	16.22%
33	14	3	5	10
50.77%	21.54%	4.62%	7.69%	15.38%

Average Response times:

Dispatch to Enroute:	EMS	0.42	Fire / Other	1.05
Dispatch to Arrival :	EMS	3.25	Fire / Other	4.1



Idyllwild Fire Protection District
Ambulance Report: **2020/21 FY**
 Summary 1/18/19/20FYs

	2020/21	July	August	September	October	November	December	January	February	March	April	May	June	Total	Percentage
Charges		96,167.00	99,455.00											(12 mos)	100%
Payments		46,494.05	22,620.39											195,622.00	100%
Difference		(49,672.95)	(76,834.61)											69,114.44	35%
Running Payments (actual rev.)		\$46,494.05	\$69,114.44											\$69,114.44	-65%
(Running Dif. from 2019/20)		\$1,161.84	(\$20,950.60)											\$414,686.64	
Annual Budget Est:														\$510,000.00	
2020/21 Adjustments		(64,707.87)	(67,284.81)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(\$440,885.66)	
AIR 2020/2021		344,695.48	379,275.27	0.00	6.52	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	(65,986.34)	
														361,985.38	

	2019/20	July	August	September	October	November	December	January	February	March	April	May	June	Total	Percentage
Charges		123,971.30	173,116.00	142,968.00	88,276.00	117,390.00	127,115.00	127,753.00	62,925.00	83,961.00	62,093.00	62,430.00	72,000.00	(12 mos)	100%
Payments		45,332.21	44,732.83	43,798.23	68,464.39	36,802.15	65,301.53	52,911.55	50,973.75	33,233.61	27,465.02	28,590.72	33,446.98	1,243,951.30	42%
Difference		(78,639.09)	(128,377.17)	(99,169.77)	(19,810.61)	(80,587.85)	(71,813.47)	(74,841.45)	(11,951.25)	(50,717.39)	(34,627.98)	(34,169.28)	(38,553.02)	(723,208.33)	-59%
Running Payments (actual rev.)		\$45,332.21	\$90,065.04	\$133,863.27	\$202,327.86	\$239,129.61	\$294,431.34	\$347,342.89	\$398,316.64	\$431,650.25	\$459,035.27	\$487,295.99	\$520,742.97	\$520,742.97	\$43,395.25
(Running Dif. from 2018/19)		\$21,798.74	\$3,086.80	\$1,707.46	\$28,631.38	\$26,648.46	\$26,655.70	\$37,110.05	\$40,600.46	\$35,613.10	\$34,109.53	\$14,131.80	\$3,955.19	\$471,000.00	\$520,742.97
Annual Budget Est:														\$49,742.97	
2019/20 Adjustments		(64,832.35)	(78,333.31)	(100,984.21)	(9,034.23)	(68,223.19)	(77,695.89)	(70,520.53)	(77,014.18)	(60,920.18)	(54,540.80)	(23,549.95)	(46,000.00)	(66,663.05)	
AIR 2019/20		373,107.33	416,745.34	413,678.18	372,265.37	382,798.73	385,634.83	350,291.65	315,153.54	320,215.25	310,326.87	310,275.88	312,000.00	356,041.08	

	2018/2019	July	August	September	October	November	December	January	February	March	April	May	June	Total	Percentage
Charges		178,595.70	109,108.70	125,985.30	93,401.70	109,515.00	92,712.90	91,876.00	126,142.15	89,491.58	166,539.45	111,564.75	119,997.15	(12 mos)	100%
Payments		23,535.47	63,442.77	45,177.55	41,540.49	38,595.07	56,484.29	41,457.20	47,483.34	38,220.97	28,988.59	48,228.45	43,503.59	516,747.78	37%
Difference		(155,000.23)	(46,666.93)	(80,807.75)	(51,861.21)	(70,920.93)	(36,218.61)	(50,418.80)	(78,658.81)	(51,270.61)	(137,550.86)	(63,336.30)	(76,493.56)	(897,512.00)	-63%
Running Payments (actual rev.)		\$23,535.47	\$89,978.24	\$132,155.79	\$173,696.28	\$212,281.35	\$268,773.64	\$310,232.84	\$357,716.18	\$399,937.15	\$424,925.74	\$473,104.19	\$516,747.78	\$43,002.32	\$516,747.78
(Running Dif. from 2017/18)		(\$16,271.71)	\$9,992.04	\$24,427.68	\$37,489.40	\$53,986.78	\$68,841.30	\$106,710.15	\$114,534.61	\$128,072.61	\$133,941.41	\$157,882.27	\$117,587.38	\$445,000.00	\$516,747.78
Annual Budget Est:														\$31,747.78	
2018/19 Adjustments		(47,028.70)	(123,595.75)	86,519.25	52,752.70	48,184.76	65,114.12	85,200.39	66,181.22	87,988.85	56,582.10	31,662.07	54,424.83	65,246.19	
AIR 2018/19		380,873.76	286,174.75	288,051.20	282,983.11	281,357.96	266,777.95	273,539.47	259,486.82	220,122.82	333,579.29	329,204.82	352,792.87	289,986.18	

	2017/2018	July	August	September	October	November	December	January	February	March	April	May	June	Total	Percentage
Charges		93,842.18	66,658.20	79,438.80	71,737.05	88,372.20	90,258.00	112,381.50	71,591.10	59,291.53	71,974.35	117,562.10	87,351.60	(12 mos)	100%
Payments		39,807.18	29,179.02	29,742.01	28,468.67	32,595.89	20,039.77	24,598.55	39,658.98	24,682.97	23,118.79	44,297.65	63,858.42	399,180.40	40%
Difference		(54,035.00)	(37,479.18)	(49,696.79)	(43,268.38)	(55,776.31)	(70,218.23)	(87,782.95)	(31,932.12)	(34,608.56)	(48,855.56)	(73,264.45)	(23,493.18)	(611,318.61)	-60%
Running Payments (actual rev.)		\$39,807.18	\$67,986.20	\$107,728.21	\$138,196.88	\$158,894.57	\$178,934.34	\$208,522.69	\$243,181.57	\$267,864.54	\$290,984.33	\$335,321.98	\$399,180.40	\$33,266.03	\$399,180.40
(Running Dif. from 2016/17)		\$39,807.18	\$77,986.20	\$107,728.21	\$138,196.88	\$158,894.57	\$178,934.34	\$208,522.69	\$243,181.57	\$267,864.54	\$290,984.33	\$335,321.98	\$399,180.40	\$445,000.00	\$445,000.00
Annual Budget Est:														\$445,000.00	
2017/18 Adjustments		(83,146.22)	88,248.92	34,396.31	47,216.95	64,854.37	49,270.28	55,417.25	83,357.94	29,383.39	34,042.52	61,665.15	60,200.51	(53,925.07)	
AIR 2017/18		147,572.50	110,527.73	125,085.25	131,747.37	141,738.16	162,706.11	162,221.33	166,662.89	195,886.14	224,177.00	297,426.92	228,433.75	176,604.18	

Idyllwild Fire Protection District
Statement of Revenue and Expenditures

Revised Budget
 For General Fund (01)
 For the Fiscal Period 2021-2 Ending August 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
Total Taxes Revenues	0.00	0.00	1,157,920.00	0.00	100.00%
Total Licenses, Permits, and Franchises Revenue	0.00	805.00	3,750.00	805.00	78.53%
Total Fines, Forfeitures, and Penalties Revenues	0.00	0.00	430.00	0.00	100.00%
Total Intergovernmental Revenues Revenues	0.00	0.00	67,980.00	0.00	100.00%
Total Charges For Services Revenues	0.00	84,305.96	1,156,670.00	193,652.91	83.26%
Total Miscellaneous Revenues Revenues	0.00	203.47	11,500.00	6,063.47	47.27%
Total General Fund Revenues	\$ 0.00	\$ 85,314.43	\$ 2,398,250.00	\$ 200,521.38	91.64%
Expenditures					
Total Salaries Expenditures	0.00	227,259.76	1,187,720.00	327,446.54	72.43%
Total Benefits Expenditures	0.00	57,605.45	659,230.00	136,809.02	79.25%
Total Supplies Expenditures	0.00	1,909.18	94,820.00	12,961.74	86.33%
Total Services Expenditures	0.00	8,681.72	370,090.00	77,358.27	79.10%
Total Capital Outlay Expenditures	0.00	0.00	12,000.00	0.00	100.00%
Total Debt Service Expenditures	0.00	0.00	44,200.00	0.00	100.00%
Total General Fund Expenditures	\$ 0.00	\$ 295,456.11	\$ 2,368,060.00	\$ 554,575.57	76.58%
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (210,141.68)	\$ 30,190.00	\$ (354,054.19)	1272.75%

Idyllwild Fire Protection District
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2021-2 Ending August 31, 2020

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 0.00	\$ 85,314.43	\$ 2,398,250.00	\$ 200,521.38	91.64%
Total Expenditures	\$ 0.00	\$ 295,456.11	\$ 2,368,060.00	\$ 554,575.57	76.58%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (210,141.68)	\$ 30,190.00	\$ (354,054.19)	1272.75%

IFPD August 2020 Bill Payments



Line Item #	Payment to:	Description	Amount
Fire (121) EMS (131) MA			
(111)(121) -	Village Hardware	Tools	96.27
(111)(131) - 4301	Napa Auto Parts	Vehicle Supplies	654.14
(111)(121) - 4631	Butala Automotive	E621 E622 BR621 - Vehicle Repair	715
(111)(121) - 3511	S. Edwards	Aug Communication Site Rental	300
(121) - 3491	Staples	Office Supplies	241.81
(121) - 3491	Mckesson	Medical Supplies	139.05
(111)(121) - 2301	Mckesson	Medical Supplies	304.23
(121) - 3491	Aflac	Med -125 Ins	153.4
(121) - 3491	Mckesson	Medical Supplies	74.29
(111)(121) - 3811	Idyllwild Career Firefighter Association	Payroll	5226
(121) - 3491	Mckesson	Medical Supplies	242.86
(121) - 3491	Mckesson	Medical Supplies	156.64
(111)(121) - 4512	Fedak and Brown	Audit Service	55
	-131 Brett Leseberg	Fuel WT621 - Mutual Aid	99
	Riverside County Fire Chiefs Association	Membership	350
	All American Truck and Auto Body	Painting BR622	7280
(111)(121) - 4304	Forest Lumber	Station Supplies	200.93
(111)(121) - 3911	Chevron / Wex Bank	Fuel C6200	172.63
(111)(121) - 4911	Southern California Edison	Electricity	832.4
(121) - 3491	Nationwide Medical Surgical	Medical Supplies	2427.3
(111) - 4303	Johnson Equipment Company	BR621 - Radios	1492.63
(111) - 4303	Johnson Equipment Company	BR622 - Radios - Lighting - Stripping	2276.4
	Fire District Association of California	Membership	250
	Idyllwild Garage	M625 - Repair	729.32
(111)(121) -	Spectrum	Internet - Phone	401.05
(121) - 4121	Verizon	iPads Service (EPCR)	230.18

(111)(121)(131)	US Bank - Cal Card	Cal Card - Mutual Aid - PPE - Equip	10055.53
(111)(121) -	Cole Huber	Legal Council	550
(121) - 3491	Mckesson	Medical Supplies	33.03
(111)(121) - 4611	Canon	Copier Lease	240.89
(111)(121) - 4941	CR&R	Trash Service	244.86
(111)(121) - 4921	Idyllwild Water District	Water	244.75
	Fire Etc	BR622 - Pump Packing	114.36

**IDYLLWILD FIRE PROTECTION
DISTRICT**

FIRE COMMISSIONERS MEETING



August 28, 2008

INTEGRITY • SERVICE • EXCELLENCE

IDYLLWILD FIRE PROTECTION DISTRICT
AGENDA FOR MEETING
August 28, 2008

The Meeting is held at the Idyllwild Fire Station, 54160 Maranatha Dr. Workshop 5:00 P.M. - Meeting 5:30 P.M. Workshop to review agenda items and works in progress. The Board may approve or take action on items contained in the Discussion Calendar.

CALL TO ORDER:

ROLL CALL:

1. McWilliams - Vaught - Parker - Riggi - Killingsworth - Kunkle - Coopersmith(s)

PLEDGE OF ALLEGIANCE:

CONSENT CALENDAR:

1. Review & Approve July 22 & July 29, 2008 Meeting Minutes
2. Review and Acknowledge Payment of Bills

REPORTS:

1. Presidents
2. Chief
3. Idyllwild Firefighters' Association
4. Idyllwild Career Firefighters' Association
5. Treasurer
6. Safety Director (Covered in Chiefs Report)

CORRESPONDENCE: As included

ACTION ITEMS:

1. New Fee Schedule

DISCUSSION ITEMS:

1. Idyllwild Contractors Request
2. Fire Prevention Ordinances and Adoption of New Codes

CITIZENS COMMENTS: Citizens may comment on any matter as contained on the Regular Meeting Agenda. Please state name and address before making comment.

EXECUTIVE/CLOSED SESSION:

1. None Scheduled

ADJOURNMENT:

The next regularly scheduled Meeting is September 23, 2008.

If you challenge any decision in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to this agency at, or prior to, the public meeting.

IDYLLWILD FIRE PROTECTION DISTRICT MINUTES

August 28, 2008

CALL TO ORDER: The meeting was called to order at 5:30 P.M., August 28, 2008 in the meeting room of the Idyllwild Fire Protection District located at 21460 Maranatha Drive, Idyllwild, California.

ROLL CALL: President McWilliams called for the roll, and those present were McWilliams, Vaught, Parker, Riggi, Acting Chief Mulhall, and Janice Coopersmith. Chief Kunkle and Craig Coopersmith were not present.

PLEDGE OF ALLEGIANCE: President McWilliams led the group in the Pledge of Allegiance.

CONSENT CALENDAR:

1. The Board Approved July 22, 2008 Meeting Minutes and July 29, 2008 Special Meeting Minutes.
2. Payment of Bills Reviewed and approved by the Board

REPORTS:

1. President's Report: None
2. Chief's Report: None
3. Idyllwild Firefighters' Association Report: None.
4. Idyllwild Career Firefighters' Association: VP Manietta reported that Association ratified the negotiations.
5. Treasurer's Report: Presented 2008/2009 budget for board review.
6. Safety Director: (Covered in Chiefs Report) 6a.

CORRESPONDENCE: None.

ACTION ITEMS:

1. New Fee Schedule: Tabled to next meeting.

DISCUSSION ITEMS:

1. Idyllwild Contractors Request: Concerns were voiced regarding the following:
FPS does not have knowledge of forest systems that will cost money down the road.
FPS does not have a Contractors License.
FPS contacted California Fire Safe Council to request information on the local FSC.
Realtors request when houses are for sale, IFPD use that realtor for a contact. Also a complaint was voiced that notices were not properly sent and inappropriate tree cutting was performed.

Contractors feel that they were not given the opportunity to properly bid or submit fee Schedules. They felt that IFPD should support local contractors that know the mountain ecology of trees.

Pictures were presented of infractions and a request as to why they were not corrected. Commissioner Killingsworth responded that he had studied the situation and acknowledged a failure in communication on both sides, with the Town Crier no help in the situation due to their biased reporting. The program was put into action in good faith, the object to put "teeth" into the inspection process. He wished to stress that the contract could be cancelled, and proposals could be accepted from other contractors. Various members of the Board would be looking into specific concerns raised and will provide answers to the questions at the next board meeting. Board moved to accept proposals from the contractors for future consideration of fire abatement. Approved by the board with Commissioner Parker abstaining.

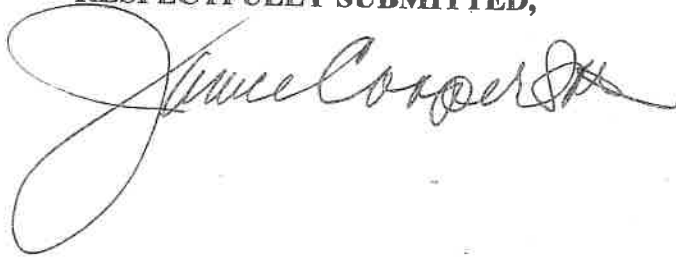
2. Fire Prevention Ordinances and Adoption of New Codes: Tables to next meeting

CITIZEN COMMENTS: None.

EXECUTIVE/CLOSED SESSION: None Scheduled.

ADJORNMENT: Meeting was adjourned at 7:52 P.M. Next regular meeting will be held on Tuesday, September 23, 2008 at 5:30 P.M. in the meeting room of the Idyllwild Fire Protection District.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, appearing to read "James Cooper". The signature is written in dark ink and is positioned below the typed text "RESPECTFULLY SUBMITTED,".

**Oct 1 IDYLLWILD FIRE PROTECTION DISTRICT
AGENDA FOR MEETING
September 30, 2008**

The Meeting is held at the Idyllwild Fire Station, 54160 Maranatha Dr. Workshop 5:00 P.M. - Meeting 5:30 P.M. Workshop to review agenda items and works in progress. The Board may approve or take action on items contained in the Discussion Calendar.

CALL TO ORDER:

ROLL CALL:

- 1. McWilliams - Vaught - Parker - Riggi - Killingsworth - Kunkle - Coopersmith(s)

PLEDGE OF ALLEGIANCE:

CONSENT CALENDAR:

- 1. Review & Approve August 28, 2008 Meeting Minutes
- 2. Review and Acknowledge Payment of Bills

REPORTS:

- 1. Presidents
- 2. Chief
- 3. Idyllwild Firefighters' Association
- 4. Idyllwild Career Firefighters' Association
- 5. Treasurer
- 6. Safety Director (Covered in Chiefs Report)

CORRESPONDENCE: As included

ACTION ITEMS:

- 1. New Fee Schedule
- 2. RFP Approval (Request for Proposal Fire Abatement)
- 3. Fire Prevention Ordinances & Adoption of New Codes (Resolution #480)
- 4. Per-Unit Fee (Resolution #481)

DISCUSSION ITEMS:

- 1. Fire Safe Council and Local Contractors Proposal on Abatement Work

CITIZENS COMMENTS: Citizens may comment on any matter as contained on the Regular Meeting Agenda. Please state name and address before making comment.

EXECUTIVE/CLOSED SESSION:

- 1. None Scheduled

ADJOURNMENT:

The next regularly scheduled Meeting is October 28, 2008.

If you challenge any decision in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to this agency at, or prior to, the public meeting.

Handwritten notes:
 Budget & RFP? All issues not legal cause have resolved.
 not legal? need to ask legal.
 Can pay Bills or not?
 Meet Oct 9th - approved workshop 5:30
 No long
 approved x 4
 approved x 4
 Dinner moved to weather day. IP staff will be there to help. Oct. FP open all house 11
 10 to 2 office
 Perrell fee?
 held to check legal public about hearing
 approved x 4
 approved Public Hearing? Each time? legal.
 need fee required public meeting ask legal
 Meet two weeks from next.
 2 weeks posting
 no no central & the meeting would be to meet E. Riggi Killingsworth
 ed ho c. committee
 Prelim Budget approved

**IDYLLWILD FIRE PROTECTION
DISTRICT**

FIRE COMMISSIONERS MEETING



October 30, 2008

INTEGRITY • SERVICE • EXCELLENCE

IDYLLWILD FIRE PROTECTION DISTRICT MINUTES

September 30, 2008

CALL TO ORDER: The meeting was called to order at 5:30 P.M., September 30, 2008 in the meeting room of the Idyllwild Fire Protection District located at 21460 Maranatha Drive, Idyllwild, California.

ROLL CALL: President McWilliams called for the roll, and those present were McWilliams, Vaught, Parker, Riggi, Killingsworth, Kunkle, and Janice Coopersmith. Craig Coopersmith was not present.

PLEDGE OF ALLEGIANCE: President McWilliams led the group in the Pledge of Allegiance.

CONSENT CALENDAR:

1. The Board Approved August 28, 2008 Meeting Minutes.
2. Payment of Bills Reviewed and approved by the Board

REPORTS:

1. President's Report: None
2. Chief's Report: Approved as Presented.
3. Idyllwild Firefighters' Association Report: Steve Kepler reporting for Henry Negrete. Training w/helicopters at Astro Camp. Will be running a new booth for the Great Pumpkin Carnival. Agreed to move Spaghetti Dinner to Mothers Day. Requested an Ad Hoc Committee from the Board to discuss PCF issues. Riggi and Killingsworth agreed to meet.
4. Idyllwild Career Firefighters' Association: VP Manietta reminded that IFPD Open House would be the first weekend in October.
5. Treasurer's Report: 2008/2009 Budget for board approval. Tabled for Special Meeting and Posting Requirements.
6. Safety Director: (Covered in Chiefs Report) 6a.

CORRESPONDENCE: As Included.

ACTION ITEMS:

1. New Fee Schedule: Tabled for required Posting.
2. RFP Approval (Request for Proposal Fire Abatement): Tabled for further discussion and Special Meeting.
3. Fire Prevention Ordinances & Adoption of New Codes: Housekeeping to update Codes. Approved by the Board.
4. Per-Unit Fee (Resolution #481): No change in assessment fee. Jerry Holdber protested that public meeting and/or posting required. Board did not agree. Approved by the Board. Will vacate if legal council advises.

DISCUSSION ITEMS:

1. Fire Safe Council and Local Contractors Proposal on Abatement: Discussion and dialog continued regarding dissatisfaction of the community with Fire Protection Services and the request for local contractors to provide abatement. Community members were able to direct complaints, questions, and suggestions directly to the Board.

CITIZEN COMMENTS:

Jeff Smith and Susan Nash made it clear that they were unhappy with the Board Response to the Grand Jury.

EXECUTIVE/CLOSED SESSION: None Scheduled.

ADJORNMENT: Meeting was adjourned at 7:32 P.M. Next regular meeting will be held on Tuesday, October 28, 2008 at 5:30 P.M. in the meeting room of the Idyllwild Fire Protection District. A Special Meeting will be scheduled to Approve the Budget for posting and to incorporate changes to the RFP.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, appearing to read "Bruce Cooper". The signature is written in black ink and includes a stylized flourish at the end.

IDYLLWILD FIRE PROTECTION DISTRICT
54160 MARANATHA DRIVE
P. O. BOX 656
IDYLLWILD, CA 92549

RESOLUTION
480
(Replaces Resolution 476)

CODES AND ORDINANCES

IT IS HEREBY RESOLVED:

WHEREAS, Idyllwild Fire Protection District is in the un-incorporated area of Riverside County and had previously adopted Resolution 476 authorizing citations and the issuance of such by adopting the California Health & Safety Code by specific reference,

WHEREAS, other codes and ordinances need to be adopted to provide concurrency,

THEREFORE, we, the board of Fire Commissioners, hereby authorize and adopt the following Codes and Ordinances and the automatic updates as provided by the agencies governing those codes:

- | | |
|--|--------------------------------|
| 2006 International Residential Code and Appendix | |
| 2006 International Building Code and Attached Appendix | |
| 2006 International Fire Code and Attached Appendix | |
| 2007 California Building Code and Attached Appendix | |
| 2007 California Fire Code and Attached Appendix | |
| 2002 National Electric Code | Public Resource Code 4291 |
| 2004 National Fire Code/ NFPA Editions | 2000 NFPA 101 Life Safety Code |
| Chapter 7A of the California Fire Code | California Penal Code 2005 |

Effective Date: October 28, 2008

Dated: September 23, 2008

Glen McWilliams, President

Paul Riggi, Vice President

Earl Parker, Commissioner

Lloyd Vaught, Commissioner

Ben Killingsworth, Commissioner

ORDINANCE

ORDINANCE FOR ADOPTION OF THE INTERNATIONAL RESIDENTIAL CODE ORDINANCE No. 002008

An ordinance of the Idyllwild Fire Protection District adopting the 2006 edition of the *International Residential Code*, regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one and two family dwellings and multiple single family dwellings (townhouses) not more than three stories in height with the separate means of egress in the Idyllwild Fire Protection District; providing for the issuance of permits and collection of fees therefor; repealing Ordinance No. 002008 of the Idyllwild Fire Protection District and all other ordinances and parts of the ordinances in conflict therewith.

The Idyllwild board of Commissioners of the Idyllwild Fire Protection District does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the office of the *Secretary/Treasurer* of Idyllwild Fire Protection District, being marked and designated as the International Residential Code, 2006 edition, including Appendix chapters **A,B,C,D,E,F,G,H,I,J,K,L,M,N,O**, as published by the International Code Council, be and is hereby adopted as the Residential Code of the Idyllwild Fire Protection District, in the State of California for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one and two family dwellings and multiple single family dwellings (townhouses) not more than three stories in height with separate means of egress as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions, and terms of said Residential Code on file in the office of the Idyllwild Fire Protection District are hereby referred to, adopted, and made part of hereof; as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section R101.1 [Idyllwild Fire Protection District]

Table R301.2 (1) As per Riverside Co. department of building and safety

Section P2603.6.1 As per Riverside Co. department of building and safety

Section P3103.1 As per Riverside Co. department of building and safety

Section 3. That Ordinance No. 002008 of Idyllwild Fire Protection District entitled **1997 Uniform building code**, and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Idyllwild Board Of Commissioners hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the Residential Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 6. That the Secretary/Treasurer is hereby ordered and directed to cause this ordinance to be published.

Section 7. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

ORDINANCE

ORDINANCE FOR ADOPTION OF THE 2006 INTERNATIONAL BUILDING CODE ORDINANCE No. 002008

An ordinance of the Idyllwild Fire Protection District adopting the 2006 edition of the *International Building Code*, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures in the Idyllwild Fire Protection District; providing for the issuance of permits and collection of fees therefor; repealing ordinance No. 002008 of the Idyllwild Fire Protection District and all other ordinances and parts of the ordinances in conflict therewith.

The Idyllwild board of Commissioners of the Idyllwild Fire Protection District does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the office of the *secretary/treasurer* of Idyllwild Fire Protection District, being marked and designated as the International Building Code, 2006 edition, including Appendix chapters **C,E,G,H,I**, as published by the International Code Council, be and is hereby adopted as the Building Code of the Idyllwild Fire Protection District, in the State of California for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions penalties, conditions and terms of said Building Code on file in the office of the Idyllwild Fire Protection District are hereby referred to, adopted, and made a part hereof, as it fully set out in this ordinance with the additions, insertions, deletions, and changes, if any, prescribed in section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1 [Idyllwild Fire Protection District]

Section 1612.3 [does not apply]

Section 1612.3 [does not apply]

Section 3410.2 July 01, 2008

Section 3. That Ordinance No. 002008 of Idyllwild Fire Protection District entitled **1997 Uniform Building Code**, and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause of phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Idyllwild Board Of Commissioners hereby declares that is would have passes this ordinance, and Each section, subsection, clause or phrase thereof, irrespective of the fact that any one of more section, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the building code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired of affected by this ordinance

Section 6. That the secretary/ treasurer is hereby ordered and directed to cause this ordinance to be published.

Section 7. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

ORDINANCE

ORDINANCE FOR ADOPTION OF THE INTERNATIONAL FIRE CODE ORDINANCE No. 002008

An ordinance of the Idyllwild Fire Protection District adopting the 2006 edition of the *International Fire Code*, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Idyllwild Fire Protection District; providing for the issuance of permits and collection of fees therefor; repealing Ordinance No. 002008 of the Idyllwild Fire Protection District and all other ordinances and parts of the ordinances in conflict therewith.

The Idyllwild board of Commissioners of the Idyllwild Fire Protection District does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the office of the *Secretary/Treasurer* of Idyllwild Fire Protection District, being marked and designated as the International Fire Code, 2006 edition, including Appendix chapters **B,C,D,E,F**, as published by the International Code Council, be and is hereby adopted as the Fire Code of the Idyllwild Fire Protection District, in the State of California for regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions, and terms of said Fire Code on file in the office of the Idyllwild Fire Protection District are hereby referred to, adopted, and made part of hereof; as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1 **[Idyllwild Fire Protection District]**

Section 109.3 **1000.00 / 90 days**

Section 111.4 **250.00 / 5000.00**

Section 3. That the geographic limits referred to in certain sections of the 2006 International Fire Code are hereby established as follows:

Section 3204.3.1.1 (Geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited):

[Idyllwild Fire Protection District]

Section 3404.2.9.5.1 N/A

Section 3406.2.4.4 N/A

Section 3804.2 (Geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated of congested areas)

[Idyllwild Fire Protection District]

Section 4. That Ordinance No. 002008 of Idyllwild Fire Protection District entitled [fill in here the complete title of the ordinance or ordinances in effect at the present time so that they will be repealed by specific reference] and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. That if any section, subsection, sentence, clause of phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Idyllwild Board Of Commissioners hereby declares that is would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one of more section, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 6. That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing; under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired of affected by this ordinance..

Section 7. That the Secretary/Treasurer is hereby ordered and directed to cause this ordinance to be published.

Section 8. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

ORDINANCE

ORDINANCE FOR ADOPTION OF THE 2007 CALIFORNIA BUILDING CODE ORDINANCE No. 002008

An ordinance of the Idyllwild Fire Protection District adopting the 2007 edition of the *California Building Code*, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures in the Idyllwild Fire Protection District; providing for the issuance of permits and collection of fees therefor; repealing ordinance No. 002008 of the Idyllwild Fire Protection District and all other ordinances and parts of the ordinances in conflict therewith.

The Idyllwild board of Commissioners of the Idyllwild Fire Protection District does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the office of the *Secretary/Treasurer* of Idyllwild Fire Protection District, being marked and designated as the California Building Code, 2007 edition, including Appendix chapters, 1, and appendix C, as published by the International Code Council, be and is hereby adopted as the Building Code of the Idyllwild Fire Protection District, in the State of California for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions penalties, conditions and terms of said Building Code on file in the office of the Idyllwild Fire Protection District are hereby referred to, adopted, and made a part hereof, as it fully set out in this ordinance with the additions, insertions, deletions, and changes, if any, prescribed in section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1 [Idyllwild Fire Protection District]

Section 1612.3 [Does not apply]

Section 1612.3 [**Does not apply**]

Section 3410.2 January 1, 2008

Section 3. That Ordinance No. 002008 of Idyllwild Fire Protection District entitled 2001 California Building code, and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause of phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Idyllwild Board Of Commissioners hereby declares that is would have passes this ordinance, and Each section, subsection, clause or phrase thereof, irrespective of the fact that any one of more section, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the building code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired of affected by this ordinance

Section 6. That the secretary/treasurer is hereby ordered and directed to cause this ordinance to be published.

Section 7. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

ORDINANCE

ORDINANCE FOR ADOPTION OF THE CALIFORNIA FIRE CODE ORDINANCE No. 002008

An ordinance of the Idyllwild Fire Protection District adopting the 2007 edition of the *California Fire Code*, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Idyllwild Fire Protection District; providing for the issuance of permits and collection of fees therefor; repealing Ordinance No. 002008 of the Idyllwild Fire Protection District and all other ordinances and parts of the ordinances in conflict therewith.

The Idyllwild board of Commissioners of the Idyllwild Fire Protection District does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the office of the Secretary/Treasurer of Idyllwild Fire Protection District, being marked and designated as the California Fire Code, 2007 edition, including Appendix chapters **1, 4, appendix B,C,D,E,F,H**, as published by the International Code Council, be and is hereby adopted as the Fire Code of the Idyllwild Fire Protection District, in the State of California for regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions, and terms of said Fire Code on file in the office of the Idyllwild Fire Protection District are hereby referred to, adopted, and made part of hereof; as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1 [Idyllwild Fire Protection District]

Section 109.3 1000.00 / 90 days

Section 111.4 250.00 / 5000.00

Section 3. That the geographic limits referred to in certain sections of the 2007 California Fire Code are hereby established as follows:

Section 3204.3.1.1 (Geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited):

Within the **Idyllwild Fire Protection District]**

Section 3404.2.9.5.1 N/A

Section 3406.2.4.4 N/A

Section 3804.2 (Geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated of congested areas)

Within the **Idyllwild Fire Protection District]**

Section 4. That Ordinance No. 002008 of Idyllwild Fire Protection District entitled [fill in here the complete title of the ordinance or ordinances in effect at the present time so that they will be repealed by specific reference] and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. That if any section, subsection, sentence, clause of phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Idyllwild Board Of Commissioners hereby declares that is would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one of more section, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 6. That nothing in this ordinance or in the Fire Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired of affected by this ordinance..

Section 7. That the Secretary/Treasurer is hereby ordered and directed to cause this ordinance to be published.

Section 8. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect 30 days from and after the date of its final passage and adoption.

In addition to the California Fire Code the following is hereby adopted:

480.1

Approved automatic sprinkler systems shall be required in all new buildings, structures and existing buildings and structures in which additions/remodels are undertaken. Approved automatic sprinklers shall be provided in all locations with the following exceptions noted:

The Fire Official shall have the authority to require construction documents and calculations for all protection systems and to require permits to be issued for the installation or modification of any fire protection system. Construction documents for fire protection systems shall be submitted for review and approval prior to the issuance of a building permit.

480.1.2

Exceptions:

1. Telecommunication buildings used exclusively for telecommunications equipment, associated power distribution equipment, batteries, and standby power sources, provided that such spaces or areas are equipped with an automatic fire alarm.
2. Detached private garages and carports which are accessory to group R-3 occupancies and less than 1000 square feet. (Note: such garages and carports must be a minimum of 10 feet from any adjacent structure)
3. Detached pool houses, workshops, barns and similar structures less than 500 square feet and not intended for use as a dwelling unit. (Note: such buildings must be a minimum of 10 feet from any adjacent structure)
4. Detached non-combustible canopies of less than 500 square feet.
5. Detached/approved restroom facilities, providing these structures are a minimum of 20 feet away from any adjacent structure)
6. Additions/Remodels: When the floor area of any addition/remodel (including porches or mezzanines) exceeds 50% of the existing and originally permitted floor area the building shall meet the automatic sprinkler requirements for that of a newly constructed building.
7. Demolition: Alterations or Repairs to existing buildings involving demolition of more than 50% of the existing and originally permitted floor area the building shall meet the automatic sprinkler requirements for that of a newly constructed building.

Change of Occupancy:

Any change of occupancy when the proposed new occupancy classification is more hazardous based on a fire and life safety evaluation by the Fire Chief/Official including any conversion of buildings to habitable dwellings, inns, dwelling units, single family, multi family, lodging houses or congregate residences or other similar uses an automatic fire sprinkler system shall be installed throughout.

Fire Hydrants:

A Fire hydrant shall be located within 100 feet of any required and approved Fire Department Connection (FDC).

Limits:

The following establishment of limits within the Districts Jurisdiction is hereby adopted:

Unpermitted Storage of flammable or combustible liquid(s) in an outside above ground tank is prohibited. Storage of explosives and blasting agents is prohibited.

Storage of compressed gas is prohibited. (Permits for compressed gas containers must be approved by the Fire Chief)

Storage of Hazardous materials is prohibited. (Storage is hereby prohibited throughout the District Jurisdiction unless a special permit is issued by the Fire Chief/Official)

Defensible Space:

Persons owning, leasing, controlling operating or maintaining buildings or structures within the Districts Jurisdiction shall at all times:

Maintain an effective fuel break by the removal and clearing of all flammable vegetation and other combustible material(s) from all areas within 100 feet of buildings and structures.

Remove portions of trees which extend within 10 feet of the outlet of any chimney.

Remove any overhanging tree branches and or deadwood from any building or structure.

Remove any debris, leaves, needles or other materials and vegetation from any roof structure.

Fire Water Supply:

An approved water supply capable of supplying the minimum required fire flow for fire protection of buildings and structures constructed or moved onto or within IFPD Jurisdiction is required.

Such water supply shall be connected to the municipal water supply and shall be within 1000 feet from any subject property.

Access Roads:

Fire access roads shall not exceed 16% grade.

Exceptions up to 20% grade may be granted by the Fire Chief/Official on a case by case basis which will require roadbed improvements.

Appeals:

The Fire Chief shall refuse to grant a permit when it is claimed that the provisions of Fire Code and all subsequent addendums/alterations/appendix's do not apply, or that the true intent and meaning of fire code has been misconstrued or wrongly interpreted. An applicant may appeal the decision of the IFPD Fire Chief to the IFPD Board of Commissioners within 30 days from the decision to disapprove.

IDYLLWILD FIRE PROTECTION DISTRICT

54160 MARANATHA DRIVE

P. O. BOX 656

IDYLLWILD, CA 92549

RESOLUTION

480

(Replaces Resolution 476)

CODES AND ORDINANCES

IT IS HEREBY RESOLVED:

WHEREAS, Idyllwild Fire Protection District is in the un-incorporated area of Riverside County and had previously adopted Resolution 476 authorizing citations and the issuance of such by adopting the California Health & Safety Code by specific reference,

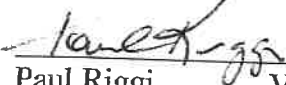
WHEREAS, other codes and ordinances need to be adopted to provide concurrency,

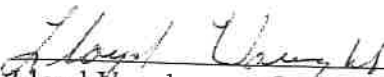
THEREFORE, we, the board of Fire Commissioners, hereby authorize and adopt the following Codes and Ordinances and the automatic updates as provided by the agencies governing those codes:

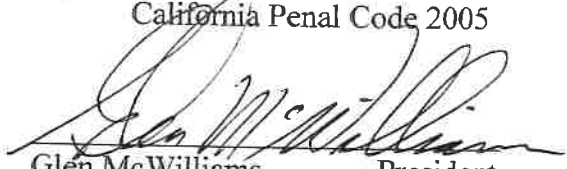
- 2006 International Residential Code and Appendix
- 2006 International Building Code and Attached Appendix
- 2006 International Fire Code and Attached Appendix
- 2007 California Building Code and Attached Appendix
- 2007 California Fire Code and Attached Appendix
- 2002 National Electric Code
- 2004 National Fire Code/ NFPA Editions
- Chapter 7A of the California Fire Code
- Public Resource Code 4291
- 2000 NFPA 101 Life Safety Code
- California Penal Code 2005


Effective Date: October 28, 2008

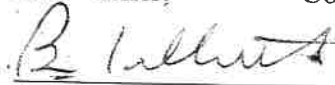
Dated: September 23, 2008


 Paul Riggi, Vice President


 Lloyd Naught, Commissioner


 Glen McWilliams, President


 Earl Parker, Commissioner


 Ben Killingsworth, Commissioner

POLICY TITLE: Board Member Disciplinary Action
POLICY NUMBER: 4098

The District expects all of its Board of Fire Commissioners to act in the best interest of the District and its residents. It is the responsibility of all Board Commissioners to observe all rules, guidelines, and operating procedures of the District. The District further expects that each of its Board Commissioners will act in a polite and professional manner when dealing with members of the public and other Board members. These General Rules of Conduct, along with the "Examples of Unacceptable Conduct" listed below, are not meant to be all-inclusive, but rather to provide illustrations of acceptable conduct versus problematic conduct.

4098.1 Examples of Unacceptable Conduct: The following list presents examples of some of the types of unacceptable conduct that may result in disciplinary action, up to and including immediate sanction, suspension or removal. This list is not an exhaustive list of what conduct may result in discipline, but is merely meant to be illustrations of unacceptable conduct:

- a. Discourteous treatment of the public or any District Board member
- b. Use, possession, or being under the influence of alcohol or illegal drugs (including marijuana) while on District premises.
- c. Habitual absence or tardiness
- d. Disorderly conduct
- e. Incompetence or inefficiency
- f. Neglect of fiduciary duty
- g. Dishonesty or fraud
- h. Misuse of District property
- i. Conduct unbecoming a District Board Commissioner
- j. Violation of the District's Harassment Policy
- k. Possession of firearms or dangerous weapons on District property
- l. Theft
- m. Falsifying records

4098.2 The District Board of Commissioners also reserves the right to discipline a Board Member for incompetence and/or inefficiency, including impairment from alcohol or drugs or other condition which renders the Board Member unable to perform the essential duties on behalf of the District.

4098.3 Prior to Disciplinary Action and depending on the nature of the incident, the District Board of Commissioners President will generally give the Board Member an oral warning, which is corrective and is non-disciplinary in nature, prior to taking formal disciplinary action. An oral warning is encouraged but is not required before issuing formal disciplinary action.

4098.3.1 An oral warning is a communication to the Board Member that his or her behavior must be improved and failure to do so may result in discipline. The District Board of Commissioners President may note the date, time, and content of oral warning, but no record of an oral warning shall be placed in the Board member's file unless subsequent disciplinary action is taken.

4098.4 Types of Disciplinary Action

Disciplinary action includes written warning, sanctioning, suspension, or removal.

4098.4.1 **Written Warning:** a formal written notice to the Board member that further disciplinary action will be taken unless his or her performance or behavior improves. A copy of the written reprimand is given to the Board Member and the original is placed in the Board Member's District file. The Board member must acknowledge receipt of the written warning by signing the letter at the time of presentation; this signature signifies only the receipt of the document, it does not signify the Board member's agreement with the allegations.

4098.4.2 **Sanction and/or Suspension:** the temporary removal of a Board member from his or her duties for disciplinary purposes for up to thirty (30) working days. Board member suspended from his or her duties with the District forfeit all rights & privileges.

4098.5 **Discharge:** the removal of a Board member from District services, as provided for in these Guidelines.

4098.5.1 Disciplinary Notice/Appeal Procedure

Written Notice of Proposed Action

In the event the District Board of Commissioners imposes sanction, suspension, or removal the Board member will be given a notice of the disciplinary action and an opportunity to respond.

Notice of Disciplinary Action

Whenever a sanction, suspension or removal is to be taken against a Board member, the Board member shall be notified in writing of the proposed disciplinary action to be taken. The notice may be served upon the Board member, either personally or by certified mail and shall contain the following information:

1. A statement of the proposed disciplinary action to be taken.
2. The specific policy, rule, or regulation which the Board member is alleged to have violated and the factual basis for the violation.
3. The reasons for the disciplinary action.
4. A summary of the facts upon which the charges in the disciplinary are based.
5. Copies of all documents and materials upon which the disciplinary action is based.
6. Notice that the Board member will have an opportunity to respond to the proposed disciplinary action in writing and/or have an opportunity to meet with the Board members Legal Counsel Representative to present the Board member's point of view. Such response or request for a meeting shall be submitted to the District Board of Commissioners President and District Legal Counsel within five (5) working days from the date the notice of the proposed disciplinary action is received.
7. Notice that if the Board member fails to provide a written response or request for legal counsel meeting within five (5) working days then the Board member shall be deemed to have waived all rights to respond to the proposed disciplinary action and the proposed disciplinary action shall become final.

4098.6 **Legal Counsel Meeting (if requested)**

The Board member shall meet with his or her Legal Counsel Representative no more than ten (10) working days after the request for a meeting has been submitted by the Board member. During the meeting the Board member will have the opportunity to refute the charges against him or her included in the proposed disciplinary action and/or present mitigating factors which the Board member believes should have been considered by the District Board of Commissioners when issuing the proposed disciplinary action. The Board member shall not be entitled to call witnesses or take testimony during the meeting.

Within ten (10) working days of the receipt of the Board member's written response or from the date of the meeting with the Board member, their Legal Counsel Representative shall issue a final decision regarding whether to uphold, reduce, or overturn the proposed disciplinary action. This decision shall be provided to the Board member and the Board member's Legal Counsel Representative. A copy of the decision will also be placed in the Board member's file.

4098.6.1 The final notice of disciplinary action shall include the following:

1. The disciplinary action taken.
2. The effective date of the disciplinary action taken.
3. Specific charges upon which the action is based.
4. A summary of the facts upon which the charges are based.
5. The written materials, reports and documents upon which the disciplinary action is based.
6. The Board member's right to appeal.

If a Board member fails to respond, the District Board of Commissioners shall notify the Board member in writing that his or her time to respond has expired and that the discipline shall be imposed.

Disciplinary action other than a sanction, suspension or removal from office shall not be subject to appeal.

4098.7 Appeals of Disciplinary Action

Any Board member shall have the right to appeal to the District Board of Commissioners President from any disciplinary action taken. Such appeal shall be in writing and must be filed with the President of the District Board of Commissioners within ten (10) business days after receipt of written notice of such disciplinary action. Failure to file an appeal within such period constitutes a waiver of right to appeal.

4098.8 The Board of Commissioners shall conduct a hearing.

4098.9 Appeal Hearing

The Board of Commissioners shall conduct an appeal within thirty (30) days of receipt of Board member's request for appeal. The President of the Board of Commissioners may continue the hearing either for the convenience of the District or for good cause upon written application of the appellant or District, for a period not to exceed an additional thirty (30) days from the receipt of the appeal. Written notice of the time and place of the hearing shall be conducted in accordance with the provisions of section 11509 of the Government Code of the State of California.

4098.9.1 Representation at Appeal

The appellant Board member may represent them self or have their Legal Counsel do so.

4098.9.2 Notices to Witnesses: Cost

The appellant Board member shall issue notice for the appearances of witnesses for the appellant upon his or her written request and at his or her cost.

4098.9.3 Failure of Board member to Appear at Appeal Hearing

Failure of the appellant Board member to appear at the hearing, without the prior written approval of the President of the Board of Commissioners, shall be deemed a withdrawal of his or her appeal and the action of the Board of Commissioners shall be final.

4098.9.4 Decision on the Appeal

The District Board of Commissioners shall render a written decision within thirty (30) days after concluding the hearing unless an extension is mutually agreed to by the parties. The District Board of Commissioners decision shall be final.

A copy of such decision shall be forwarded to the appellant Board member and to their Legal Counsel Representative. A copy of said decision will also be placed in the Board member's District file.

4098.9.5 Reversal or modification of decision

If the disciplinary action taken against the Board member is reversed or modified by the District Board of Commissioners, the appellant Board member and/or their Legal Counsel Representative will be notified by the President of the District Board of Commissioners.

DRAFT

POLICY TITLE: Board Member Disciplinary Action
POLICY NUMBER: 4098

The District expects all of its ~~Board of Fire Commissioners~~ to act in the best interest of the District and its residents. It is the responsibility of all Board Commissioners to observe all rules, guidelines, and operating procedures of the District. The District further expects that each of its Board Commissioners will act in a polite and professional manner when dealing with ~~employees, members of the public and other Board members~~ Commissioners. These General Rules of Conduct, along with the "Examples of Unacceptable Conduct" listed below, are not meant to be all-inclusive, but rather to provide illustrations of acceptable conduct versus problematic conduct.

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4098.1 Examples of Unacceptable Conduct: The following list presents examples of some of the types of unacceptable conduct that may result in disciplinary action, up to and including immediate sanction, suspension or removal. This list is not an exhaustive list of what conduct may result in discipline, but is merely meant to be illustrations of unacceptable conduct:

- a. Discourteous treatment of ~~an employee~~, the public or any District Board member
- b. Use, possession, or being under the influence of alcohol or illegal drugs (including marijuana) while on District premises.
- c. Habitual absence or tardiness
- d. Disorderly conduct
- e. Incompetence or inefficiency
- f. Neglect of fiduciary duty
- g. Dishonesty or fraud
- h. Misuse of District property
- i. Conduct unbecoming a District Board Commissioner
- j. Violation of the District's Harassment Policy
- k. ~~Possession of firearms or dangerous weapons on District property~~
- l. Theft
- m. Falsifying records

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4098.2 The District Board of Commissioners also reserves the right to discipline a Board Member for incompetence and/or inefficiency, including impairment from alcohol or drugs or other condition which renders the Board Member unable to perform the essential duties on behalf of the District.

4098.3 Prior to Disciplinary Action and depending on the nature of the incident, the District ~~Board of Commissioners~~ President will generally give the Board Member an oral warning, which is corrective and is non-disciplinary in nature, prior to taking formal disciplinary action. An oral warning is encouraged but is not required before issuing formal disciplinary action.

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4098.3.1 An oral warning is a communication to the Board Member that his or her behavior must be improved and failure to do so may result in discipline. The District ~~Board of Commissioners~~ President may note the date, time, and content of oral warning, but no record of an oral warning shall be placed in the Board member's file unless subsequent disciplinary action is taken.

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4098.4 Types of Disciplinary Action

Disciplinary action includes written warning, sanctioning, suspension, or removal.

4098.4.1 **Written Warning:** a formal written notice to the Board member that further disciplinary action will be taken unless his or her performance or behavior improves. A copy of the written reprimand is given to the Board Member and the original is placed in the Board Member's District file. The Board member must acknowledge receipt of the written warning by signing the letter at the time of presentation; this signature signifies only the receipt of the document, it does not signify the Board member's agreement with the allegations.

4098.4.2 **Sanction and/or Suspension:** the temporary removal of a Board member from his or her duties for disciplinary purposes for up to thirty (30) working days. Board member suspended from his or her duties with the District forfeit all rights & privileges.

4098.5 **Discharge:** the removal of a Board member from District services, as provided for in these Guidelines.

4098.5.1 Disciplinary Notice/Appeal Procedure

Written Notice of Proposed Action

In the event the District Board of Commissioners imposes sanction, suspension, or removal the Board member will be given a notice of the disciplinary action and an opportunity to respond.

Notice of Disciplinary Action

Whenever a sanction, suspension or removal is to be taken against a Board member, the Board member shall be notified in writing of the proposed disciplinary action to be taken. The notice may be served upon the Board member, either personally or by certified mail and shall contain the following information:

1. A statement of the proposed disciplinary action to be taken.
2. The specific policy, rule, or regulation which the Board member is alleged to have violated and the factual basis for the violation.
3. The reasons for the disciplinary action.
4. A summary of the facts upon which the charges in the disciplinary are based.
5. Copies of all documents and materials upon which the disciplinary action is based.
6. Notice that the Board member will have an opportunity to respond to the proposed disciplinary action in writing and/or have an opportunity to meet with ~~the Board members,~~ their own Legal Counsel Representative to present the Board member's point of view. Such response or request for a meeting shall be submitted to the District Board of Commissioners President and District Legal Counsel within five (5) working days from the date the notice of the proposed disciplinary action is received.
7. Notice that if the Board member fails to provide a written response or request for legal counsel meeting within five (5) working days then the Board member shall be deemed to have waived all rights to respond to the proposed disciplinary action and the proposed disciplinary action shall become final.

4098.6 **Legal Counsel Meeting (if requested)**

The Board member shall meet with his or her own Legal Counsel Representative no more than ten (10) working days after the request for a meeting has been submitted by the Board member. During the meeting the Board member will have the opportunity to refute the charges against him or her included in the proposed disciplinary action and/or present mitigating factors which the Board member believes should have been considered by the District Board of Commissioners when issuing the proposed disciplinary action. The Board member shall not be entitled to call witnesses or take testimony during the meeting.



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Within ten (10) working days of the receipt of the Board member's written response or from the date of the meeting with the Board member, their ~~IFPD~~ Legal Counsel Representative shall issue a final decision regarding whether to uphold, reduce, or overturn the proposed disciplinary action. This decision shall be provided to the Board member and the Board member's own Legal Counsel Representative. A copy of the decision will also be placed in the Board member's file.

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4098.6.1 The final notice of disciplinary action shall include the following:

1. The disciplinary action taken.
2. The effective date of the disciplinary action taken.
3. Specific charges upon which the action is based.
4. A summary of the facts upon which the charges are based.
5. The written materials, reports and documents upon which the disciplinary action is based.
6. The Board member's right to appeal.

If a Board member fails to respond, the District Board of Commissioners shall notify the Board member in writing that his or her time to respond has expired and that the discipline shall be imposed.

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Disciplinary action other than a sanction, suspension or removal from office shall not be subject to appeal.

4098.7 Appeals of Disciplinary Action

Any Board member shall have the right to appeal to the District Board of Commissioners President from regarding any disciplinary action taken. Such appeal shall be in writing and must be filed with the President of the District Board of Commissioners within ten (10) business days after receipt of written notice of such disciplinary action. Failure to file an appeal within such period constitutes a waiver of right to appeal.

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4098.8 The Board of Commissioners shall conduct a hearing.

4098.9 Appeal Hearing

The Board of Commissioners shall conduct an appeal hearing within thirty (30) days of receipt of Board member's request for appeal. The President of the Board of Commissioners may continue the hearing either for the convenience of the District or for good cause upon written application of the appellant or District, for a period not to exceed an additional thirty (30) days from the receipt of the appeal. Written notice of the time and place of the hearing shall be conducted in accordance with the provisions of section 11509 of the Government Code of the State of California.

4098.9.1 Representation at Appeal

The appellant Board member may represent them self or have their Legal Counsel do so.

4098.9.2 Notices to Witnesses: Cost

The appellant Board member shall be responsible for the issue of notices, for the appearances of witnesses and for the appellant upon his or her written request and shall bear all costs of the same, at his or her cost.

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4098.9.3 Failure of Board member to Appear at Appeal Hearing

Failure of the appellant Board member to appear at the hearing, without the prior written approval of the President of the Board of Commissioners, shall be deemed a withdrawal of his or her appeal and the action of the Board of Commissioners shall be final.

4098.9.4 Decision on the Appeal

The District Board of Commissioners shall render a written decision within thirty (30) days after concluding the hearing unless an extension is mutually agreed to by the parties. The District Board of Commissioners decision shall be final. A copy of such decision shall be forwarded to the appellant Board member and to their Legal Counsel Representative. A copy of said decision will also be placed in the Board member's District file.

4098.9.5 Reversal or modification of decision

If the disciplinary action taken against the Board member is reversed or modified by the District Board of Commissioners, the appellant Board member and/or their Legal Counsel Representative will be notified by the President of the District Board of Commissioners.

DRAFT

POLICY TITLE: Board Member Disciplinary Action
POLICY NUMBER: 4098

The District expects all of its ~~Board of Fire~~ Commissioners to act in the best interest of the District and its residents. It is the responsibility of all Board Commissioners to observe all rules, guidelines, and operating procedures of the District. The District further expects that each of its Board Commissioners will act in a polite and professional manner when dealing with employees, members of the public and other ~~Board members~~ Commissioners. These General Rules of Conduct, along with the "Examples of Unacceptable Conduct" listed below, are not meant to be all-inclusive, but rather to provide illustrations of acceptable conduct versus problematic conduct.

4098.1 Examples of Unacceptable Conduct: The following list presents examples of some of the types of unacceptable conduct that may result in disciplinary action, up to and including immediate sanction, suspension or removal. This list is not an exhaustive list of what conduct may result in discipline, but is merely meant to be illustrations of unacceptable conduct:

- a. Discourteous treatment of an employee, the public or any District Board member
- b. Use, possession, or being under the influence of alcohol or illegal drugs (including marijuana) while on District premises.
- c. Habitual absence or tardiness
- d. Disorderly conduct
- e. Incompetence or inefficiency
- f. Neglect of fiduciary duty
- g. Dishonesty or fraud
- h. Misuse of District property
- i. Conduct unbecoming a District Board Commissioner
- j. Violation of the District's Harassment Policy
- k. ~~Possession of firearms or dangerous weapons on District property~~
- l. Theft
- m. Falsifying records

4098.2 The District Board of Commissioners also reserves the right to discipline a Board Member for incompetence and/or inefficiency, including impairment from alcohol or drugs or other condition which renders the Board Member unable to perform the essential duties on behalf of the District.

4098.3 Prior to Disciplinary Action and depending on the nature of the incident, the District ~~Board of Commissioners~~ President will generally give the Board Member an oral warning, which is corrective and is non-disciplinary in nature, prior to taking formal disciplinary action. An oral warning is encouraged but is not required before issuing formal disciplinary action.

4098.3.1 An oral warning is a communication to the Board Member that his or her behavior must be improved and failure to do so may result in discipline. The District ~~Board of Commissioners~~ President may note the date, time, and content of oral warning, but no record of an oral warning shall be placed in the Board member's file unless subsequent disciplinary action is taken.

4098.4 Types of Disciplinary Action

Disciplinary action includes written warning, sanctioning, suspension, or removal.

4098.4.1 **Written Warning:** a formal written notice to the Board member that further disciplinary action will be taken unless his or her performance or behavior improves. A copy of the written reprimand is given to the Board Member and the original is placed in the Board Member's District file. The Board member must acknowledge receipt of the written warning by signing the letter at the time of presentation; this signature signifies only the receipt of the document, it does not signify the Board member's agreement with the allegations.

4098.4.2 **Sanction and/or Suspension:** the temporary removal of a Board member from his or her duties for disciplinary purposes for up to thirty (30) working days. Board member suspended from his or her duties with the District forfeit all rights & privileges.

4098.5 **Discharge:** the removal of a Board member from District services, as provided for in these Guidelines.

4098.5.1 Disciplinary Notice/Appeal Procedure

Written Notice of Proposed Action

In the event the District Board of Commissioners imposes sanction, suspension, or removal the Board member will be given a notice of the disciplinary action and an opportunity to respond.

Notice of Disciplinary Action

Whenever a sanction, suspension or removal is to be taken against a Board member, the Board member shall be notified in writing of the proposed disciplinary action to be taken. The notice may be served upon the Board member, either personally or by certified mail and shall contain the following information:

1. A statement of the proposed disciplinary action to be taken.
2. The specific policy, rule, or regulation which the Board member is alleged to have violated and the factual basis for the violation.
3. The reasons for the disciplinary action.
4. A summary of the facts upon which the charges in the disciplinary are based.
5. Copies of all documents and materials upon which the disciplinary action is based.
6. Notice that the Board member will have an opportunity to respond to the proposed disciplinary action in writing and/or have an opportunity to meet with ~~the Board members~~ their own Legal Counsel Representative to present the Board member's point of view. Such response or request for a meeting shall be submitted to the District Board of Commissioners President and District Legal Counsel within five (5) working days from the date the notice of the proposed disciplinary action is received.
7. Notice that if the Board member fails to provide a written response or request for legal counsel meeting within five (5) working days then the Board member shall be deemed to have waived all rights to respond to the proposed disciplinary action and the proposed disciplinary action shall become final.

4098.6 **Legal Counsel Meeting (if requested)**

The Board member shall meet with his or her own Legal Counsel Representative no more than ten (10) working days after the request for a meeting has been submitted by the Board member. During the meeting the Board member will have the opportunity to refute the charges against him or her included in the proposed disciplinary action and/or present mitigating factors which the Board member believes should have been considered by the District Board of Commissioners when issuing the proposed disciplinary action. The Board member shall not be entitled to call witnesses or take testimony during the meeting.

Within ten (10) working days of the receipt of the Board member's written response or from the date of the meeting with the Board member, ~~their IFPD-Legal Counsel Representative~~ shall issue a final decision regarding whether to uphold, reduce, or overturn the proposed disciplinary action. This decision shall be provided to the Board member and the Board member's own Legal Counsel Representative. A copy of the decision will also be placed in the Board member's file.

4098.6.1 The final notice of disciplinary action shall include the following:

1. The disciplinary action taken.
2. The effective date of the disciplinary action taken.
3. Specific charges upon which the action is based.
4. A summary of the facts upon which the charges are based.
5. The written materials, reports and documents upon which the disciplinary action is based.
6. The Board member's right to appeal.

If a Board member fails to respond, the District Board of Commissioners shall notify the Board member in writing that his or her time to respond has expired and that the discipline shall be imposed.

Disciplinary action other than a sanction, suspension or removal from office shall not be subject to appeal.

4098.7 Appeals of Disciplinary Action

Any Board member shall have the right to appeal to the District Board of Commissioners President from regarding any disciplinary action taken. Such appeal shall be in writing and must be filed with the President of the District Board of Commissioners within ten (10) business days after receipt of written notice of such disciplinary action. Failure to file an appeal within such period constitutes a waiver of right to appeal.

4098.8 The Board of Commissioners shall conduct a hearing.

4098.9 Appeal Hearing

The Board of Commissioners shall conduct an appeal hearing within thirty (30) days of receipt of Board member's request for appeal. The President of the Board of Commissioners may continue the hearing either for the convenience of the District or for good cause upon written application of the appellant or District, for a period not to exceed an additional thirty (30) days from the receipt of the appeal. Written notice of the time and place of the hearing shall be conducted in accordance with the provisions of section 11509 of the Government Code of the State of California.

4098.9.1 Representation at Appeal

The appellant Board member may represent them self or have their Legal Counsel do so.

4098.9.2 Notices to Witnesses: Cost

The appellant Board member shall be responsible for the issue of notices, for the appearances of witnesses and for the appellant upon his or her written request and shall bear all costs of the same. ~~at his or her cost.~~

4098.9.3 Failure of Board member to Appear at Appeal Hearing

Failure of the appellant Board member to appear at the hearing, without the prior written approval of the President of the Board of Commissioners, shall be deemed a withdrawal of his or her appeal and the action of the Board of Commissioners shall be final.

4098.9.4 Decision on the Appeal

The District Board of Commissioners shall render a written decision within thirty (30) days after concluding the hearing unless an extension is mutually agreed to by the parties. The District Board of Commissioners decision shall be final. A copy of such decision shall be forwarded to the appellant Board member and to their Legal Counsel Representative. A copy of said decision will also be placed in the Board member's District file.

4098.9.5 Reversal or modification of decision

If the disciplinary action taken against the Board member is reversed or modified by the District Board of Commissioners, the appellant Board member and/or their Legal Counsel Representative will be notified by the President of the District Board of Commissioners.

DRAFT



Idyllwild Fire Protection District

PO Box 656
Idyllwild, CA 92549
(951) 659-2153

Resolution 517

CHANGING THE IDYLLWILD FIRE PROTECTION DISTRICT BOARD MEETING REGULAR MEETING DATE AND/OR TIME

WHEREAS the legislative body of a Special District shall provide the time and place for conducting regular meetings; and

WHEREAS the District currently holds the regular meetings on the fourth Tuesdays of each month at 1500 hours (3:00pm) in the classroom / training room of the Idyllwild Fire Protection District Fire Station; and

WHEREAS the Board of Fire Commissioners wish to change the regular meeting(s) to the Fourth Tuesday of every other month at 1500 hours (3:00 pm);

NOW THEREFORE BE IT RESOLVED that we, the Board of Fire Commissioners, do hereby change the regular meeting(s) to the (4th) (Tuesday) of every other month at (3:00). Meetings to be held in the classroom / training room at the IFPD Fire Station, located at 54160 Maranatha Drive, Idyllwild California.

This resolution supersedes and voids all previous resolutions addressing Changing the Idyllwild Fire Protection District Board Meeting Regular Meeting Date and/or Time.

PASSED AND ADOPTED at the regular meeting of the Idyllwild Fire Protection District Board of Commissioners held 22, of September 2020.

Ralph Hoetger, Board President

I hereby certify that the foregoing Resolution was duly adopted and in Witness hereof, I have hereunto set my hand and affixed the official seal of the Idyllwild Fire Protection District.

Mark LaMont, Fire Chief

CERTIFICATE

*In Recognition of
Superior Community Service*

as a **BUILT FOR LIFE** Fire Department

IDYLLWILD FIRE PROTECTION DISTRICT

is promoting a higher level of public safety by making home fire sprinklers a consistent focus of its public education programs.



Lorraine Carli
HFSC Chairperson



HomeFireSprinkler.org

Hi Chief:

On Monday, August 24, my brother-in-law Mark Waggoner lost consciousness while in the shower. Jean and I heard him fall to the floor of the bathroom and block the door to the bathroom. I phoned 911, while Jean was in the hall at the bathroom door trying to get Mark to respond. Shortly thereafter, while I was still on the phone with the dispatcher at Perris, I heard the ambulance and fire truck sirens starting up the hill, and was worried that the responders would have to break down the bathroom door to get to Mark. Jean managed to get Mark's attention and have him move away from the bathroom door. When she opened the bathroom door, she found Mark sprawled on the floor, barely conscious, bleeding from the nose, and with open sores and abrasions on his head. Jean managed to get some underwear on Mark before the B shift crew arrived. The B shift crew rapidly got Mark up off of the floor and out of the bathroom, where they would have room to determine what was wrong. Mark was pretty groggy and his speech was slurred. When they asked him what his age was, his reply was 40 (actual age is 60), and when they asked him who the President was, he was unable to answer even though he had followed the news and talked about the President. At the same time, the B shift crew had started checking his vitals, and very quickly had him in the ambulance on the way to the helicopter pad.

Mark was released from Desert Regional Hospital last Friday, and is recovering back at home with us.

I knew that we were in good hands when I saw Nelson Escovar and Brett Leseberg coming up our front steps. Someone who I couldn't recognize because of his facemask directed the operation. I later learned that it was Greg Minor who was in charge, and he was very competent and a very good leader, which didn't surprise me. The other members of the crew were Martha Pearson, Taylor Barden, and a medical student whose first name is Ryan. The entire crew was well led, well trained, and knew exactly what to do. I would have been pleased to have any of them working with me on an emergency during my career in the Navy.

Please thank all of the members of the crew for their assistance.

Calvin

Billie Renee
7621 Hazard Avenue
Westminster, CA 92685

9/6/20

Attention: Fire Chief

For 33 years I lived in the mobile home community in Warner Springs. The residents are mostly elderly people. The Park is located next to a State Forest. Fire trucks, ambulances and other emergency vehicles were called often to help when someone had an emergency. Over the years my family made several such calls for assistance. We always received a fast response and immediate help.

These first responders have a very important, hazardous and stressful job. They are responsible for lives and property. We are thankful for the brave men and women who put their lives on the line to help us. Please forward our commendations and a big thank you to all who are under your command.

When stress is affecting your people a web site I find informative and helpful is JW.Org.

Sincerely,

Billie Renee

Billie Renee

8/22/2020

Hello,

I just wanted to write a note of appreciation for your work in Fire Protection.

In this time of Covid-19 and all the Fires burning in California this is stressful for your employees who put their life on the line to protect everyone. Please thank everyone in your Department, having worked for the Fire Authority for many years myself I appreciate all the time, effort, training, and dedication your employees put in.

As One of Jehovah's Witnesses we are doing everything we can to stay safe and follow safety protocol. We are unable to go out in public but use Zoom and correspondence. Please feel free to look up JW.Org we have videos on Covid-19 and many other practical topics that help with everyday problems the website is free and anonymous.

Your efforts have not gone unnoticed Please stay safe.

With great appreciation,

A handwritten signature in cursive script that reads "Susan". The signature is written in black ink and is positioned below the text "With great appreciation,".