



IDYLLWILD FIRE

**Idyllwild Fire Protection District
54160 Maranatha Drive
Idyllwild, CA 92549**

Regular Board Meeting

AGENDA

Tuesday November 15, 2022

3:00 PM

Meeting to be held physically at the Idyllwild Fire Protection District conference/training room at 54160 Maranatha Drive, Idyllwild, CA. and by Video/Electronic means via Zoom meetings.

Public access to this meeting can be made physically at the above address (Please note that there may be limited physical occupancy due to social distancing regulations) or by using Zoom meetings @ [Zoom.us](https://zoom.us). The meeting ID # 307-288-7739 The password for this meeting is: 328844.

Call to Order: Please silence cell phones and/or pagers.

Roll call: Commissioners; President Sawicki; Vice President Messina; Secretary Andrewson; Fogle; Reitz.
Staff; Fire Chief Mark LaMont, Detailed Battalion Chief James LaMont and Executive Assistant Rachel Teegarden.

Pledge of Allegiance: Please join us in Honoring our great Country.

Invocation: TBD

Citizens' Comments:

Citizens may comment on any district related matter at this time or may wait to comment on an item that is on the agenda at the time it is being discussed. The Board will have the option to limit the time that each individual may speak as well as the total time per subject matter (Board Policy 5030.4.1) Comments and questions will be directed to the Board Chair.

Citizens making public comments: You are not required to state your name and address; however, it is appreciated for the minutes.

Reports:

- Commissioner(s)
 - H. Sawicki - President
 - D. Messina – Vice President
 - R. Andrewson - Secretary
 - C. Reitz
 - D. Fogle
- IFPD Fire Chief M. LaMont
- Idyllwild Career Firefighters Assoc.
- Idyllwild Volunteer Co.
- Other. (Special Reports)
- ADHOC. (committies)

Action Items:

The Board may approve or act on any item(s) contained under "Action Items". Action Items with guest speakers may be taken out of order at the discretion of the Board.

ITEM:

Staff Recommendation(s):

1. **Approve meeting minutes from 9/25/22 Regular Board Meeting:** *Approve as presented.*
2. **Accept Sept & Oct 2022: Incident Statistic / Ambulance Reports:** *Accept as presented.*
3. **Review / Discuss / Approve: Sept & Oct 2022 Financials:** *Approve as submitted.*
4. **Review / Discuss / Approve: Sept & Oct 2022: Bill Payments:** *Approve as submitted.*
5. **Review / Discuss / Approve: Board Policies workshop dates:** *Approve as submitted.*
6. **Appointment** **Appointment of Board Officers**
7. **Review / Discuss / Approve: Upcoming Board Member Educational Events**
8. **Review / Discuss: Agenda Items for January Board Meeting.**
9. **Review / Discuss: Correspondence: See attached.**

Announcement of Closed Session Agenda

- o Pursuant to Government code 54957:
Evaluation – Fire Chief

Return to open session:

- o Report as appropriate.

Adjournment:

Next regularly scheduled meeting: January 24, 2023, at 3:00 pm.

IFPD Regular Board Meeting Schedule for 2023:
January 24th / March 28th / May 23rd / July 25th / September 26th / November 28th
@ 3:00 pm.

Upon request, this agenda will be made available in appropriate formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to IFPD Administrations Office at (951) 659-2153 at least 72 hours in advance of the meeting.





Chiefs Report

M. LaMont

(Mtg date, November 15th 2022)

Thanks to All for attending the Community Hoedown:

October 22nd Community Hoedown at the Idyllwild Fire Station was an incredible opportunity to get together and enjoy music, food, and fun! We were so excited to share the day with you and cannot wait to do it again! A Special Thanks to all who assisted in the effort putting together this wonderful event.



I was recently asked how many people came and participated in the event, as we did not make an official count, I can't provide the exact number, however we did serve 560 hamburgers and 420 hot dogs, so we estimate over 1,200 people attended the "Hoedown" and look forward to seeing you all again next year!!

Special Thanks to Sheila Zacker, Gisela Sterns and so many others for helping to make this event such an incredible success!

Staff Meeting Highlights:

The Idyllwild Fire Protection District held a full employee staff meeting on October 18th. The IFPD holds quarterly shift meetings, and biannual staff meetings to ensure that communications are always taking place, and that your emergency service team is working together effectively, efficiently and professionally to provide you with timely, effective and compassionate service.

New shift assignments:	Position/Rank – Name – Special Assignment(s)
“A” Shift Assignments:	Fire Captain – Robert Clark Grants
	Engineer – Torrey Gerstner Reserve Program
	Firefighter – Jackson Steward (Probation)
“B” Shift Assignments:	Fire Captain – Jim LaMont (Deputy Fire Marshal/Prev.)
	Engineer – Brett Leseberg (Grants/Medical Supply)
	Firefighter – Eric Soles (Probation)
“C” Shift Assignments:	Fire Captain – Adam Rodriguez (Training Officer)
	Engineer – Nelson Escovar (Vehicles/Fleet Mngr.)
	Firefighter – Josh Leih (Probation)
Executive Assistant:	Rachel Teegarden (Admin/EMT/Medical Billing)

Battalion “detail” assignment is currently being filled by Jim LaMont. The IFPD is offering detail work assignment in the Battalion Chief Position to each of our Fire Captains in an effort to assist in hands on training for the position before filling the position through a testing process.

Some of the meeting discussion topics included:

- o Annual Budget – Line-Item Review(s)
- o Turnout/Wildland Gear and PPE. (Current conditions and update)
- o Training 30 hr. min. (Structural/Wildland/Red Card/Task Books) 20hr. Res. Min.
- o Medical Aid Response Model (Ambulance out first on medical aid calls/resp. reflex times/ call back/discussion)
- o Fire Response (structure and wildland) response/reflex times and availability / call back.
- o EMS / Ambulance Transport times/ APOD/Other Items:
- o Mutual / Auto Aid Response
- o Ambulance / Suppression Vehicle Line Up. Maintenance, Equipment, Needs, Other.
- o Medical Director/Contractor. (Dr. David Romness)
- o EMS Coordinator /Contractor. (Shadrach Smith)
- o Medical Ordering and Supply:
- o Ambulance Billing
- o Succession Planning
- o IFPD Organizational Chart
- o Job Descriptions / Responsibilities
- o Rules and Regulations
- o MOU (career staff)
- o Overall Expectations
- o Capital Improvement Plan
- o Intern Limited Term / Intern Reserve
- o Reflex Times (response time standards) (1-minute EMS / 1.5 minutes Fire)
- o Day/Training room Use. (Reservations for use through Rachel)
- o Front Office (Administrative area) Office Area cleaning and use.
- o Public Relations PIO / Amanda Munsey
- o Grants
- o Inspections / LE 100
- o Annual Evaluations Due no later than December 15th 2022.

Thank you to the "Live Oak Canyon Pumpkin Farm" for the amazing Pumkin Donation!!

Kids carved over 200 pumpkins at the 2022 IFPD Hoedown, thanks to this incredible and generous donation!!

Thank you!



Fire Prevention Night at Idyllwild Bible Church Awana Program:

An incredible opportunity to share fire safety message with the Awana group at the Idyllwild Bible Church.



Joint Emergency Services in briefing meeting with our new County Supervisor Perez

Emergency services cooperators from IFPD, USFS, CalFire, RSO met to discuss specific needs and operations on the Mountain Plateau.

Joint Training Center with Hemet City Fire Department: I am currently working with Hemet Fire Chief Eddie Sell on the concept of a Joint "live fire" training center opportunity. Hemet Fire is an incredible partner in emergency service through auto and mutual aid. (More to come in 2023)



Assisting with the 2022 Idyllwild School Photo: IFPD assisted the Idyllwild School with their annual school photo. We utilized T621 to capture this awesome Aerial photo for 2022.

Idyllwild School Saturday School Program (fire prevention presentation) We shared with the kids about fire prevention and fire safety.



Idyllwild Library Storytime with the kids: (Fire Safety)

Reading Fire Safety books with the kids is an awesome opportunity to share and educate our local youth.

Idyllwild Elders Meeting:

We had an opportunity to meet with the Idyllwild Elders Group at the Idyllwild Library.

We discussed topics like: Mutual Aid, ambulance service, equipment needs, abatement, hardening your homes, evacuation and emergency Radio WNKI 1610.



Communications Site work progress:

The IFPD communications site will enhance our ability to reach all citizens within Idyllwild with emergency radio (1610 am WNKI) and, we will also enhance our overall communications ability over our local work radio frequency. Thank you to the IFPD personnel for your work effort, and to the Bill Baker Family Trust for your support and generous donation which made this effort possible.

Remote Area Rescue Mtg:

We have recently witnessed an increase in our response to remote/wilderness area rescues. As such, we hosted a meeting with our cooperators in an effort to ensure that each of us fully understands our responsibilities, jurisdictions, and roles in this environment. The meeting was held on October 27th, Attendees included personnel from: IFPD, United States Forest Service, Riv. Co Fire Cal Fire, Riverside County Sheriffs office.

Accomplishments: 2019-2022

Agreements:

- USDA/USFS Automatic and mutual Aid Agreement. (Exp. 2026)
- IFPD / Riv. Co. Fire Dispatch Agreement. (Savings of \$ 8,000.00 annually)
- Legal Representation, Cole Huber. (Savings of \$ 250.00 hourly) (Exp. 2024)
- Audit services, Fedak Brown. (Exp. 2024)
- New copier lease.
- Automatic/Mutual Aid Calimesa Fire Department.
- Automatic/Mutual Aid Canyon Lake Fire Department.
- Automatic/Mutual Aid Hemet Fire Department.
- FEMA Renewal. (FMAG/AFG/VFA/Other Government awards FEMAGo)
- SAMS (Systems award management system)

Grants:

- FMAG (Fire Management Agreement Grant) Cranston Fire \$ 128,000.00
 - AFG: (Assistance to Firefighters grant) \$ 142,000.00 (Lifepac Cardiac Monitors)
 - VFA: (Volunteer Fire Assistance Grant) \$ 10,000.00 (PPE)
 - Firehouse Subs (MSA) Breathing Apparatus \$ 45,000.00
 - Idyllwild Community Church: \$ 2,000.00 (EMS Training Grant)
 - Idyllwild Bible Church : \$ 6,500.00
 - Firehouse Subs (MSA) Breathing Apparatus \$ 40,000.00
 - AFG (Wildland/Radios) \$ 20,000.00
 - VFA (Tools/Equipment) \$ 10,000.00
 - FEMA EMS Grant \$ 50,000.00 Gurneys/Laryngoscope/Misc EMS)
 - AFG (Radios Communications) \$ 10,000.00
 - VFA (PPE, Tools, Gear) \$ 20,000.00
- Total grants benefit 2019-2022: \$ 483,500.00

IFPD Policies – Ordinances and Fee Schedules:

- Review and update 100% of all IFPD Board policies.
- New abatement ordinance 19-01 (100% inspections on 3571 parcels / 157 Final Citations)
- New Fee schedule (plan check/ special use/ public gathering/ other)
- New Fire Code Ordinance Completed ORD 513
- Updated Ambulance Fee schedule 2019,20,21,22

IFPD Other Misc. Items:

- Budget development (4years), presentation, and timely board approval: (2) (2019/20, 2020/21 2021/22 and 2022/23). (Have consistently brought each FY expenses under revenues)
- Audits Completed three (3) financial audits with RT Dennis and Fedak Brown (2019 – 2020 -2021 w/o material defect.) Currently Completing 2022FY Audit.
- Consistent written Chiefs reports.
- Hire of three (3) new Firefighter positions. (Currently all positions are working through probation)
- Promotion of one (1) engineer.
- Conversion of Part time administrative assistant to Full time (40hr. workweek)
- Managed through the COVID-19 Pandemic. (Instituted policy/guidance and sanitation regulations) Purchased COVID Testing machine – offered to USFS on Fire Incidents.
- Completed a five (5) year MOU between IFPD and ICFA. (2021-2026)

Purchases Vehicles/Equipment: CIP Buydown:

- New (used) Type one Fire Engine (purchased from Beverly Hills Fire Department, \$ 6,000.00) E622 (IFPD CIP SAVINGS of \$ 750,000.00)
 - New (used) Type three Fire Engine (USFS/USDA FEED program) BR622 (\$0.00) (\$ 7,400.00 paint) (IFPD CIP SAVINGS of \$ 350,000.00)
 - New Type one Ambulance. (Arrow ambulance Co. \$ 136,000.00 Dodge 4wd 4500)
 - New Admin Vehicle. C6200 (Suburban Diamond hills Chevrolet \$ 51,000.00)
 - New Type 6 engine/patrol. (OES Type six patrol) (Awarded, and delivered \$ 260,000.00)
 - New MSA/SCBA Breathing apparatus (12) new SCBA's (Firehouse subs) (IFPD CIP SAVINGS of \$ 85,000.00)
 - New Cardiac Monitors (4) (four new life pac 15 monitors / AFG grant) (IFPD cost: \$ 7,000.00) (IFPD CIP SAVINGS of \$ 142,000.00)
 - New FEED 4WD Chevrolet Utility vehicle. 50k savings to IFPD CIP
 - New Type one (Additional) Arrow Ambulance recently approved and purchased: \$ 179,000.00)
 - New Type 3 Brush Engine from Marion Fire Apparatus \$ 350,000.00 (100k down payment, 250k loan with KSB)
- TOTAL CIP SAVINGS THROUGH GRANT FUNDING and ENGINE REPLACEMENTS: \$ 1,650,000.00**
- Total (Non Grant) Ambulance Purchases: \$ 315,000.00.**
- Total (Non Grant) Engine and Admin. Vehicle Replacements: \$ 401,000.00**
- Total IFPD Loans Outstanding as of 12/2022: Kansas State Bank: \$ 360,000.00**
- (Loans were secured for 1- 2020 Admin Vehicle, 1- 2020 Ambulance and 1 – 2020 Type 3 Engine)*

Misc. Items:

- Siren / Alerting system: Negotiated an MOU with Fern Valley Water District to share in the cost of the Community alerting siren. Negotiated with Supervisor Washington's office for CDBG (Community development block grant) Total cost of system: \$ 35,000.00 (share of costs: IFPD \$ 12,500.00 / FVWD \$ 12,500.00 / CDBG \$ 10,000.00) (MDP 2,500.00)
- In 2019 Invoiced \$ 500,000.00 in mutual aid reimbursements.
- In 2020 Invoiced \$ 1,205,000.00 in mutual aid reimbursements.
- In 2021 Invoiced \$ 2,015,000.00 in mutual aid reimbursements.
- In 2022 Invoiced \$ 1,200,000.00 in mutual aid reimbursements.
- Ensured full compliance with training requirements for all IFPD Personnel.
- Ensured average response times. (EMS call to arrival of 3.15 minutes)
(Fire response avrg. call to arrival 4.22 minutes)
- Opened new bank accounts at Bank of Hemet.
- Initiated new credit card payment processing internally to provide for better customer service.
- Provided 6 community CPR Classes/10 USFS CPR classes.
- Conducted several Joint fire training exercises with the USFS and Cal Fire.
- Office improvements including, Flooring/File Cabinets/Training room upgrades/Chairs/Shutters /Blinds, Front parking apron reseal.
- Represented IFPD at several community meetings (flood/fire/fire in paradise)
- Met with several community groups including Idy. Board of Realtors/MAST/Mountain Fire Safe Council/Rotary).
- Brought on an IFPD PIO to assist with public information and notifications.

Additional Accomplishments:

- Worked to improve agency moral, capability, and certification of our personnel.
- Have held quarterly shift meetings and biannual staff meeting.
- Have consistently recertified my State and National registry Paramedic Certification.
- Exceeded fire training requirements and certifications.
- Completed my NWCG Type 1 Operations Section Chief certification and Task Book.
- Completed my Complex Incident Management Certification.
- Maintained position of OSC on Interagency Incident Management Team 11.
- Ensured timely and full completion of all employee evaluations at the end of each calendar year.

I am extremely honored and proud to be a part of the team here at the IFPD. None of the accomplishments listed herein above would be possible without the incredible and selfless efforts each of our dedicated and capable personnel who provide these critical services on a daily basis. Our success in this 365 day a year 24/7 service-based shop requires every one of our members to be at their very best every day. Thanks to each of you for your outstanding commitment to serve.

I would like to Thank each of our hard-working Personnel for their Service and Continued Dedication.

Information: July – November 2022:

Mutual Aid Fires:

IFPD is a proud contributor to the greater Mutual Aid efforts serving on numerous fires to date 2021 including but not limited to:

2022 Mutual Aid Fire assignments:

1. North OPS Pre Position (Redding CA)
2. Sheep Fire (Angeles NF)
3. Oak Fire (MMU / Mariposa)
4. Six Rivers Lightning Complex (SRF / Willow Creek)
5. South OPS Pre Position (Arcadia CA)
6. Radford Fire (BDF / Big Bear CA)
7. Border Fire MMU / San Diego CA)
8. Mill Fire (SNF/ Weed CA)
9. Mosquito Fire (TNF / Tahoe CA)
10. Fairview Fire (RRU / Hemet CA)



2022 Fires Invoiced to Date: \$ 1,200,000.00



Past FY Fire Invoices:

In **2021** IFPD invoiced: \$ 2,010,000.00 in mutual aid reimbursement.

In **2020** IFPD invoiced: \$ 1,205,000.00 in mutual aid reimbursement.

In **2019** IFPD invoiced: \$ 500,000.00 in mutual aid reimbursement.

What is: **"MUTUAL AID"** It is NOT "the good ole boys club" It is thousands of dedicated men and women working together for the greater good.



The Idyllwild Fire Protection District responds to a wide range of emergency incidents including structure fires, wildland fires, medical aid incidents and much more. Whatever the emergency incident is, the Idyllwild Fire Protection District is responsible for sending an appropriate level of response to the type of incident that is reported. In the case of a reported structure fire, a standard response consists of a minimum of 2 engine companies, an ambulance, and a chief officer. This response level requires personnel who are fully trained, experienced and capable of managing incidents ranging from a small residential structure fire to a fire that is much larger and more complex. On occasion additional resources may be requested from other fire agencies—this is referred to as **"mutual aid."**

The Idyllwild Fire Protection District participates with numerous other fire agencies in the California Master Mutual Aid System. These types of agreements are very common throughout the United States. Every fire service provider understands that no Fire Agency, no matter its size can manage its largest incident or incidents on its busiest day. For this reason, fire agencies cooperate and provide **"mutual aid"** to help each other when situations dictate the need.



Your Idyllwild Fire Protection District personnel and equipment are proud providers of "mutual aid" and honorably serve throughout the State of California as part of the "Master Mutual Aid System". The California Master Mutual Aid agreement provides for complete cost reimbursement for agencies which cooperate in the system. Likewise, a fire department needing **"mutual aid"** assistance can ask for assistance without jeopardizing the safety of the community they serve.

The Idyllwild Fire Protection District also participates in "Automatic Aid" response agreements with our neighboring fire departments, all of which are ready to reciprocate by sending a fire engine and other emergency response equipment and personnel to an incident within Idyllwild without regard to jurisdictional boundaries. This type of "Automatic Aid" policy is not unique to Idyllwild, in fact it is found in nearly all fire agency response procedures, providing an incredible and lifesaving asset to all those utilizing such an assistance program. The overall cost savings to annual budgets and funds available for additional personnel and equipment, benefit all cooperating agencies as they each gain the benefit of personnel depth and additional coverage around the clock.

As our beautiful community continues to grow, the Idyllwild Fire Protection District remains committed to ensuring that your emergency response needs are met. Over our 75-year history, the Idyllwild Fire Protection District has grown from an all-volunteer based department to a fully professional and full-time staffed



organization with 365/24/7 fire and EMS service coverage including ALS Ambulance service and transportation. The Idyllwild Fire Protection District is a proud provider in the mutual aid system and has relied on this system several times throughout our history (1996 "B" Canyon Fire / 2013 Mountain Fire / 2018 Cranston Fire). In addition to providing mutual aid, the IFPD responds to an average of 1200 calls annually.

Grants outlook 2022:



• **AWARDED !!! (Sept. 2022)**

FEMA: \$ 50,000.00 Medical Equipment, gurneys, stair-chairs, laryngoscopes, and more.

• **AWARDED !!! (Sept. 2022)**

AFG: \$ 20,000.00 Submittal / \$ 10,000.00 Award PPE : turnout gear, small tools (50% match requirement)

• **AWARDED !!! (Sept. 2022)**

• VFA: \$ 20,000.00 Submittal / 20,000.00 award. Radio and communications equipment (50% match requirement)

• AFG: \$ 360,000.00 Water tender, fire suppression equipment for implementation. (Has been submitted)

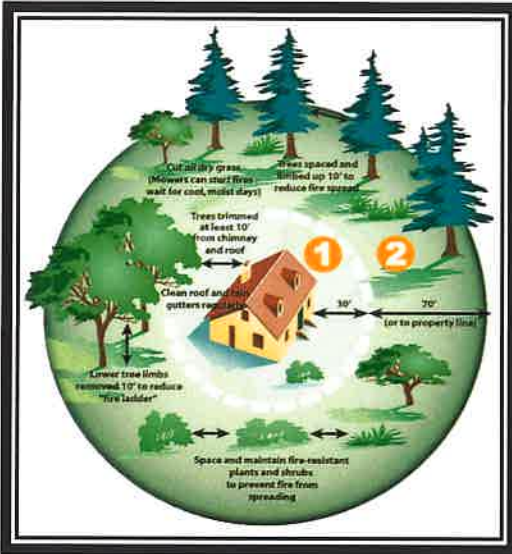
• Firehouse Subs: \$ 25,000.00 Rope rescue gear, misc. rescue equipment. (Has been submitted)



**Total Grant funding requests submitted for 2022 :
\$ 475,000.00**



Property Abatement 2022:



➤ As Per IFPD Ord. 19-01 we began our annual abatement inspections on ALL properties within IFPD jurisdiction on **April 15th**. IFPD crews completed the first round of inspections on **May 2nd** and failed inspection notices were mailed out.

➤ At the completion of our first round of inspections for 2022 there were just under 10% of all properties inspected - **307** properties which were found to be out of compliance. Notices were issued for each of those 307 properties.

➤ The second inspections were completed and **138** of the initial 307 properties remained out of compliance.

- Final (3rd round) inspections were completed on June 30th 2022 , a total of **116** properties received final fail notices
- *Overall 2022 abatement results: **96% compliance** and **4% noncompliance**. We continue to work with those who have not come into compliance to ensure all have met / will meet the minimum abatement requirements.*

Thank you to ALL who have completed their annual property abatement, we so appreciate your efforts in helping to keep Idyllwild Fire Safe!

IFPD Ord. 19-01 can be found on our website and details the complete process for Inspections and for property owners to appeal their citations to the IFPD Board. We will continue working closely with property owners to assist them as they work to meet full compliance.

Please also visit our website (idyllwildfire.com) for important information regarding: Hardening your Home / Fireplace Safety/Seasonal Fire Safety Information. Property Abatement.

2023 Property Abatement: We are currently working with TEAM RUBICON to assist with property abatement for low-income residents. We are looking forward to this joint effort coming in March of 2023. Please contact the IFPD office @ (951) 659-2153 for details.

Thank you, TEAM RUBICON!!!



Statistics:



Incident Volume:

	Sep. 22	Oct. 22
Total number of Incidents:	80	91
Medical:	43	53
Fires:	6	7
Hazardous Cond:	7	3
Public Service:	13	14
False Alarm:	5	9
Other:	6	5

2022/23 FY #'s

Medical:	202
Fires:	27
Hazardous Cond:	21
Public Service:	54
False Alarm:	24
Other:	20
Running total:	348

Ambulance Transactions:



	Sep. 22	Oct. 22
Transports:	21	29
Charges:	\$ 110,024.00	\$ 116,970.00
Payments:	\$ 32,931.59	\$ 32,444.58
Current A/R:	\$ 529,637.90	\$ 511,880.42

2022/23 FY #'s

Charges:	\$ 478,755.70
Payments:	\$ 119,809.45



Equipment:

Suppression Equipment:

Unit	Mileage	Condition	Notes
T-621	29083	Good	2022 Ladder test completed
E-621	35930	Good	Repairs completed
RE-622	60184	Good	Front line
BR-621	59187	Fair	PM Completed
BR-622	131020	Good	PM Complete 12/21
OES-6608	14615	Excellent	NA
WT-621	29990	Fair	Winterized.

Ambulances:

Medic Unit One 1	40141	Excellent	NA
Medic Unit Two 2	20842	Excellent	NA
Medic Unit 625	176215	Fair	NA
Medic Unit 626	59445	Good	NA

Administrative/Other Units

		Condition	Notes
C-6200	44790	Excellent	NA
B-6201	3450	Excellent	NA
S-621	42,705	Good	NA
U-621	104760	Good	NA

Training: All IFPD members have continued to complete and exceed all minimum fire training requirements. 30 hours of minimum training per month for career staff and, 20 hours for reserve members. Annual EMS education (continuing education was completed in January and February of 2022 for all IFPD employees/admin staff and intern reserves)

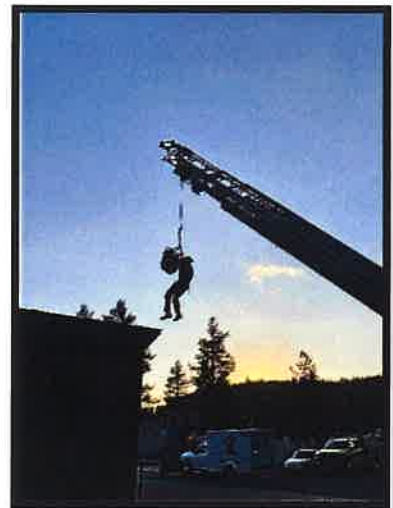
New training qualifications/certifications recently achieved:

- A. Rodriguez: STEN (Strike Team Leader Engine)
- J. LaMont: SUPL/ORDM/RCDM (Supply Unit Leader/Ordering Manager/Receiving Distribution)
- M. LaMont OSC1/CIMOSC (Operations Section Chief Type 1 / Complex Incident Management OSC)

Personnel: We had three (3) open Firefighter Positions and have completed the testing process. The written Firefighters Exam was held on February 5th, 2022. We then conducted the IFPD PAT and Oral interview process which was completed on Feb. 25th 2022.

3 New Hires have begun their probationary period and are assigned to active duty.

- Josh Leih; Start Date March 1, 2022 (Probationary final anticipated for Feb / Mar 2023)
- Jackson Steward; Start Date May 1, 2022 (Probationary final anticipated for Apr / May 2023)
- Eric Soles; Start Date July 1, 2022 (Probationary final anticipated for Jun / July 2023)



2022 Audit:

IFPD Staff, along with IFPD CPA RT Dennis Accountancy and Fedak Brown are engaged and working on the 2022 FY Audit.



Community CPR Classes:

IFPD delivers several CPR classes each year. This year we have provided 4 CPR classes for the USFS, 2 local tree companies and 2 local camp employees courses. We are currently planning a CPR class for the local water districts and are planning to deliver 1 citizen CPR class before the years end and 2 citizen CPR courses for 2023.

CERT (Community Emergency Response Team)

IFPD has held 1 full CERT Course and 1 refresher course in 2022. We anticipate partnering with MDP (Mountain Disaster Preparedness) for a refresher training and a full course during 2023.



Bear Trap Fuel Reductions:

IFPD is currently working through a fuel reduction project with the private property owners to reduce fuels on a ridgeline west of Idyllwild and east of Bear Trap Canyon. These fuels reductions would greatly strengthen our fire prevention efforts along with the other ongoing fuel reductions of west ridge, south ridge, and strawberry fuel reductions.

Communications Site:

Through the generous donation from the Bill Baker Family Trust, we are currently moving ahead with improvements to our communications site. Once completed this site will increase the reach of WNKI to the Idyllwild Community and enhance our emergency communications network. We anticipate site completion and operation in early 2023.

Additional Equipment Storage:

We have been developing plans and working through cost analysis to build additional equipment storage.

Other Misc:

- ✓ Please continue to review the [2021-2025 Capital Improvement Plan \(CIP\)](#)
- ✓ We have entered an MOU with the ICFA [2021-2026 \(Five-year agreement\)](#)
- ✓ We have completed a new dispatch agreement with Riv. Co. Fire. [Expires in 2025.](#)
- ✓ We continue working with Riverside County Fire and Riv. Co. TLMA to finalize IFPD ORD513.
- ✓ The Community Alerting Siren will continue to be tested on the [3rd Saturday Monthly at 1:00pm.](#)
- ✓ We are working on quotes for additional sirens to complement the existing Siren.

I had the opportunity to meet with Congressman Raul Ruiz while at the Fairview Fire ICP. Congressman Ruiz arrived at the ICP (Incident Command Post) to show his support for the effort and to also ask what he could do to help. I was able to speak with him one on one for a while after our group meeting and discussed our needs, and my concerns regarding the need for larger scale Fire Prevention efforts and projects and the current pay disparity for the USFS and retention of our critically needed USFS employees.



Please remind your family, friends, and neighbors that Fire Prevention and Abatement efforts are a year-round commitment.

Emergency Siren Testing
3rd Saturday of each month
@ 1:00pm.

Thank you for your efforts in helping to keep Idyllwild Fire Safe!



IFPD Response Time Averages:

Medical Aid Incidents. 3.03 minutes

Fire Related Incidents. 4.05 Minutes

Overlapping Incidents 27.80%

From our Family to Yours,

“You are our Mission”





IDYLLWILD FIRE

54160 Maranatha Drive
Idyllwild, CA 92549
Regular Board Meeting
Minutes – September 27, 2022

Meeting held both physically at 54160 Maranatha Dr. Idyllwild CA. and by video/electronic means.

Call to Order: 15:00

Roll call: Commissioners: President Sawicki; Vice President Messina; Secretary Andrewson; Commissioner Fogle; Commissioner Reitz; Chief Mark LaMont and Executive Assistant Rachel Teeguarden

Excused: Commissioner Fogle

Pledge of Allegiance: President Sawicki

Invocation: Chaplain Don Hales

Citizens' Comments: - Citizen Stephanie Yost announced the Halloween Carnival is on 10/31 from 4-7:30.

Reports

- President Sawicki – *Stated that he is honored to be a part of this department, with the correspondence this month and the 9-11 tribute, he thanked the Chief and the department for always providing professional service.*
- Vice President Messina – *Would like to tag on to what President Sawicki has said. It has been his experience while on the Board that the department as a whole does an excellent job. He feels that it too often goes unnoticed by the community how blessed we are to have this department to serve us. He would like to specifically thank Bob Clark, Bret Leseberg, Greg Minor, Rachel and the reserves for everything they did during the Fairview fire and the wind event. Commissioner Messina went on to add that; Chief LaMont has always assured us that if an event ever happened in or around our district that he would be able to return back quickly and he (Chief LaMont) has shown that time and time again, and recently with his return for the Fairview fire and ensuring our safety here at home even though he was also assigned to an Incident Management Incident in Big Bear. Commissioner Messina added that; Congressman Ruiz recognized Chief LaMont and personally thanked him on TV during the recent House Congressional meeting.*
- Secretary Andrewson – *Also wanted to piggy back onto what Commissioners Messina and Sawicki have said. What a great job our folks always do. Did have the opportunity to watch Congressman Ruiz's speech on the house floor and it was so incredible and humbling to hear our Fire Chief and our department being called out on the house floor for such an amazing job and commitment to providing emergency services. The Hoedown will be on 10/22, there will be a line dancing practice on 10/13 and a special thank you to Sheila Zacker for helping to put this Hoedown together. Also would like to acknowledge Adam Rodriguez, Jim LaMont and Chief LaMont for continuing to increase their certifications. As of June there was still 116 properties that haven't taken care of their property abatments, shame on them. She would also like to talk about doing a workshop two times a year to specifically review Board policies so the Board can focus on Board business during the regular Board meetings.*
- Commissioner Fogle – *Excused*
- Commissioner Reitz – *Thank you to Stephanie Yost for her work on the Summer Concerts.*

- Chief Mark LaMont. – *Please see Chief LaMont’s written report.*

Chief LaMont additionally noted that he met with the Idyllwild Elders group at the Library, was able to spend about 2½ hours with that group talking about mutual and automatic aid, evacuations, harding your home, and lots of other great information including a questions and answer time.

BC J. LaMont reported that the communication site is progressing well, and that Captain Clark has worked on getting the frequency licenses worked out. BC LaMont mentioned that they have been working on grading and finishing the retaining wall. The site is off Pine, Tahquitz View and Crest (Where they all come together) The purpose of this site improvement is to improve the overall communications ability and we will have a repeater site now as well. Currently working on a fuel reduction project out at Bear Trap Canyon between the Boy Scout Camp and Buckhorn Camp.

- Idyllwild Volunteer Fire Company (Riggi) – *The IVFC helped respond to lots of tree down calls during the wind event.*
- Idyllwild Career Firefighters’ Association (J. LaMont) – *Nothing to report at this time.*
- Ad HOC Committee – *Nothing to report at this time.*

Action Items

1. Approve meeting minutes from 7/26/22 Regular Board Meeting:
Secretary Andrewson made a motion to approve the 7/26/22 Regular Board Meeting Minutes, Vice President Messina 2nd. Motion passed 3-0-1 President Sawicki abstained due to his absence from the July meeting.
2. Accept July & Aug 2022: Incident Statistic / Ambulance Reports:
Vice President Messina made a motion to accept the July & Aug 2022 Incident statistic/Ambulance Report: President Sawicki 2nd. Motion passed 4-0
3. Review / Discuss / Approve July & Aug 2022 Financials:
Secretary Andrewson made a motion to approve the July & Aug 2022 Financials: Vice President Messina 2nd. Motion passed 4-0
4. Review / Discuss / Approve July & Aug 2022 Bill Payments:
President Sawicki made a motion to approve the July & Aug 2022 Bill Payments: Vice President Messina 2nd. Motion passed 4-0
5. Review / Discuss / Approve – Board Policy(s)
 - Board Policy 1030 – Public Comments
Secretary Andrewson made a motion to approve Board Policy 1030 as amended, Vice President Messina 2nd. Motion passed 4-0
 - Board Policy 2090 – HIPAA Compliance
Secretary Andrewson made a motion to approve Board Policy 2090 as amended, President Sawicki 2nd. Motion passed 4-0
 - Board Policy 2200 – Separation from District Employment
Vice President Messina made a motion to approve Board Policy 2200, President Sawicki 2nd. Motion passed 4-0
 - Board Policy 4048 – Legal Counsel and Auditor
Secretary Andrewson made a motion to approve Board Policy 4048 as amended, President Sawicki 2nd. Motion passed 4-0
6. Review / Discuss / Approve – Resolution 531 Rural Fire Grant
President Sawicki made a motion to approve Resolution 531, Vice President Messina 2nd. Motion passed 3-0-1; Secretary Andrewson abstained from this vote due to being on the IVFC Board.

7. Review / Discuss – IFPD E103
Chief LaMont reminded the Board of our Board Policy on surplus/excess vehicles. Gave some history on E103. Currently it runs, however the brakes need to be repaired. (Fern Valley Water District GM Victor Jimenez offered assistance in helping to restore IFPD E103)
8. Oath of Office – Probationary FF / EMT Eric Soles
Eric soles family was unable to attend the meeting, this agenda item will be tabled until the next meeting.
9. Review / Discuss / Approve – Upcoming Board Member Educational Events
No upcoming board educational events discussed.
10. Review / Discuss – Board Policies for November Board Meeting
Next meeting, we will discuss a schedule for when the Board workshops regarding Policy review will be held.
11. Review / Discuss – Agenda Items for November Board Meeting
Secretary Andrewson asked for a closed session to be on the agenda to discuss the evaluation of the Fire Chief

Correspondence – Included in Board Packet

President Sawicki made a motion to adjourn; Vice President Messina 2nd Motion passed 4-0

Adjournment: 16:10

Respectfully submitted,
 Executive Assistant
 Clerk of the Board
 Rachel Teegarden

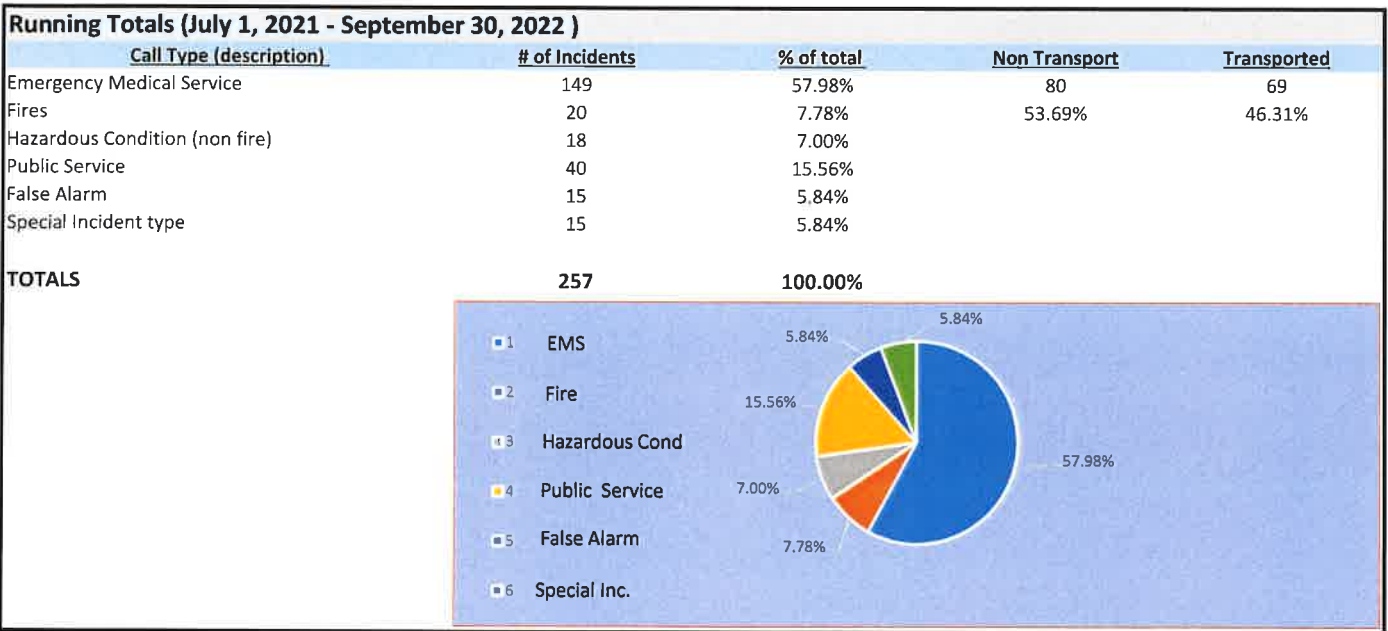
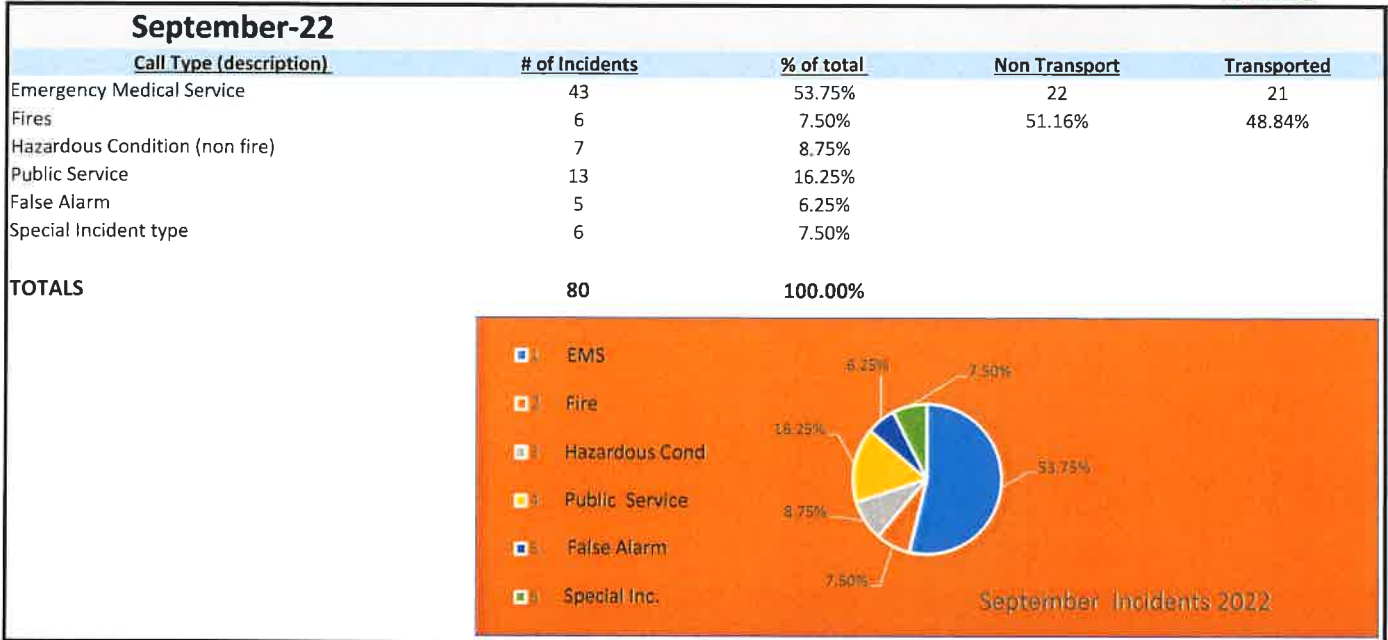
Approved:

 Henry Sawicki, President

 Date

 Clerk of the Board

 Date



Idyllwild Fire Protection District (Incident Average Statistics)

Daily Incident Avg. :	2.95
Daily Transport Average :	0.78
Percentage of Overlapping Calls:	28.22%
Mutual Aid Given	16
Mutual Aid Received	0

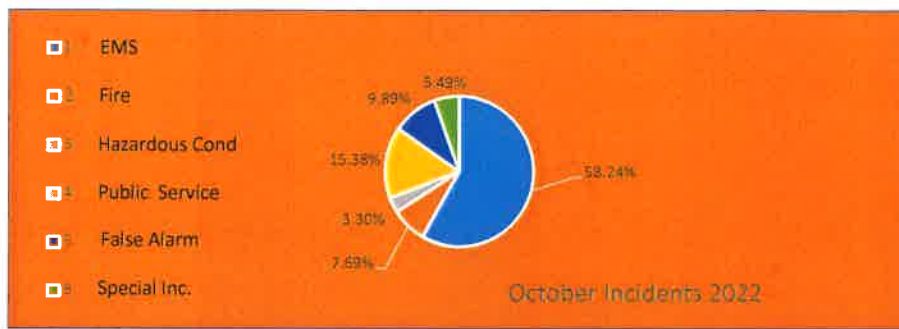
Transport Destinations				
EMC	HVMC	TVH	DRMC	Other
9	2	1	4	5
42.86%	9.52%	4.76%	19.05%	23.81%
29	10	6	13	11
42.03%	14.49%	8.70%	18.84%	15.94%

Average Response times:				
Dispatch to Enroute:	EMS	0.47	Fire / Other	1.01
Dispatch to Arrival :	EMS	3.41	Fire / Other	4.16



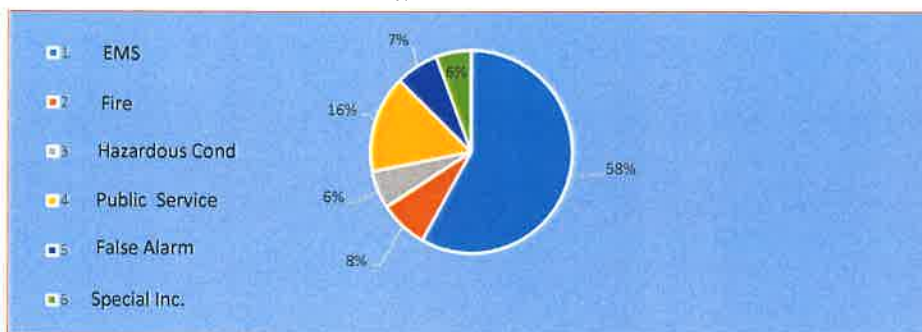
October-22

Call Type (description)	# of Incidents	% of total	Non Transport	Transported
Emergency Medical Service	53	58.24%	24	29
Fires	7	7.69%	45.28%	54.72%
Hazardous Condition (non fire)	3	3.30%		
Public Service	14	15.38%		
False Alarm	9	9.89%		
Special Incident type	5	5.49%		
TOTALS	91	100.00%		



Running Totals (July 1, 2021 - October 31, 2022)

Call Type (description)	# of Incidents	% of total	Non Transport	Transported
Emergency Medical Service	202	58%	104	98
Fires	27	8%	51%	49%
Hazardous Condition (non fire)	21	6%		
Public Service	54	16%		
False Alarm	24	7%		
Special Incident type	20	6%		
TOTALS	348	100.00%		



Idyllwild Fire Protection District (Incident Average Statistics)

Daily Incident Avg. :	2.92
Daily Transport Average :	0.82
Percentage of Overlapping Calls:	27.80%
Mutual Aid Given	9
Mutual Aid Received	0

Transport Destinations

EMC	HVMC	TVH	DRMC	Other
13	7	2	3	4
44.83%	24.14%	6.90%	10.34%	13.79%
42	17	8	16	15
42.86%	17.35%	8.16%	16.33%	15.31%

Average Response times:

Dispatch to Enroute:	EMS	0.54	Fire / Other	1.16
Dispatch to Arrival :	EMS	3.03	Fire / Other	4.05

*Idyllwild Fire Protection District
Ambulance Report:
Summary*

2022/23 FY



Current	2022/2023				Total	Percentage
	July 2022	August 2022	September 2022	October 2022		
Charges	\$189,261.00	\$62,500.00	\$110,024.00	\$116,970.70	478,755.70	100%
Payments	\$15,720.84	\$38,712.44	\$32,931.59	\$32,444.58	119,809.45	25%
Difference	(173,540.16)	(23,787.56)	(77,092.41)	(84,526.12)	(358,946.25)	-75%
Running Payments (actual rev.)	\$15,720.84	\$54,433.28	\$87,364.87	\$119,809.45	\$119,809.45	\$29,952.36
(Running Dif. from 2021/22)	(\$31,852.78)	(\$26,079.30)	(\$22,298.55)	(\$38,704.12)		
Annual Budget Est:					\$624,250.00	\$504,440.55
2022/23 Adjustments	(\$54,850.00)	(64,280.00)	(51,260.00)	(47,450.00)	(\$504,440.55)	\$63,055.07
A/R 2022/2023	485,422.54	501,022.54	529,637.90	511,880.42	506,990.85	
2021/2022						
Charges	\$134,646.50	\$197,962.50	\$113,525.00	\$150,594.50	1,514,421.50	100%
Payments	\$47,573.62	\$32,938.96	\$29,150.84	\$48,850.15	158,513.57	27%
Difference	(87,072.88)	(165,023.54)	(84,374.16)	(101,744.35)	(1,098,437.55)	-73%
Running Payments (actual rev.)	\$47,573.62	\$80,512.58	\$109,663.42	\$158,513.57	\$415,983.95	\$34,665.33
(Running Dif. from 2020/21)	\$109,143.57	\$187,595.56	\$144,396.65	\$242,320.67		\$415,983.95
Annual Budget Est:					\$510,000.00	\$94,016.05
2021/22 Adjustments	(77,116.00)	(64,514.29)	(61,527.09)	(76,338.91)	(57,472.45)	
A/R 2021/2022	462,107.14	533,237.56	549,394.49	550,32.03	513,727.77	
2020/21						
Charges	\$108,064.00	\$129,047.39	\$81,775.60	\$123,583.00	1,405,010.99	100%
Payments	\$46,494.05	\$21,964.41	\$47,042.37	\$39,775.90	155,276.73	32%
Difference	(61,569.95)	(107,082.98)	(34,733.23)	(83,807.10)	(953,097.70)	-68%
Running Payments (actual rev.)	\$46,494.05	\$68,458.46	\$115,500.83	\$155,276.73	\$451,913.29	\$37,659.44
(Running Dif. from 2019/20)	\$1,161.84	(\$21,606.58)	(\$18,362.44)	(\$47,050.93)		\$451,913.29
Annual Budget Est:					\$510,000.00	\$58,086.71
2020/21 Adjustments	(49,610.11)	(77,648.63)	(62,544.61)	(61,713.66)	(61,720.59)	
A/R 2020/2021	344,695.48	379,275.27	352,188.98	395,098.13	394,249.47	

IFPD Sept 2022 Bill Payments



Line Item #	Payment to:	Description	
(111) Fire (121) EMS (131) MA			
(111)(121) - 4911	Southern California Edison	Electricity	\$ 1,164.87
(111)(121) - 4921	Idyllwild Water	Water	\$ 278.53
(111)(121) - 4941	CR&R	Trash Service	\$ 271.78
(111)(121) - 3911	County Transportation - Fuel	Fuel - July	\$ 3,258.08
(111)(121)(131)-3911/4772/4301	US Bank - Cal Card	Cal Card - Equipment - Supplies - Grants	\$ 5,764.19
(111)(121) - 4611	Canon	Copier Lease	\$ 250.75
(111)(121) - 4111	Spectrum	Internet - Phone	\$ 440.43
(111)(121) - 4631	S. Edwards	July and Aug Communication Site Rental	\$ 600.00
(111)(121) - 4304	Village Hardware	Station Supplies - Includes new equipment	\$ 590.09
(121) - 4303	Idyllwild Garage	Vehicle Maint and Repair	\$ 173.80
(111)(121) - 4303	Napa Auto Parts	Auto Parts	\$ 1.81
(111)(121) - 3421	Gilmore Liquid Air	Oxygen	\$ 322.73
(111)(121) -	Fulton Distributing	Station Supplies	\$ 416.39
(111)(121) - 3491	Mckesson	Medical Supplies	\$ 928.76
(111)(121) - 4303	Bit Pros Fire Service	T621 Repair and Maint	\$ 1,743.07
(111)(121) - 4303	Bit Pros Fire Service	E622 Repair and Maint	\$ 784.57
(111)(121) - 4201	SDRMA	Property - Liability - Workers Comp	\$ 71,011.92
(111)(121) - 3491	Stryker Medical	Medical Supplies	\$ 147.60

IFPD Oct 2022 Bill Payments



Line Item #	Payment to:	Description	
(111) Fire (121) EMS (131) MA			
(111)(121) - 4911	Southern California Edison	Electricity	\$ 1,112.99
(111)(121) - 4921	Idyllwild Water	Water	\$ 251.53
(111)(121) - 4941	CR&R	Trash Service	\$ 271.78
(111)(121) - 3911	Wex Bank - Chevron	Vehicle Fuel	\$ 728.47
(111)(121) - 3911	County Transportation - Fuel	Fuel - Aug	\$ 3,032.42
(111)(121)(131)-3911/4772/4301	US Bank - Cal Card	Cal Card - Equipment - Supplies - Grants	\$ 18,558.54
(111)(121) - 4611	Canon	Copier Lease	\$ 225.75
(111)(121) - 4611	Fruth Group	Staples - Supplies for Copier	\$ 639.82
(111)(121) - 4111	Spectrum	Internet - Phone	\$ 441.32
(111)(121) - 2301	Aflac	Med -125 Ins	\$ 153.40
(111)(121) - 4631	S. Edwards	Sept Communication Site Rental	\$ 300.00
(111)(121) - 4304	Forest Lumber	Station repairs	\$ 330.76
(111)(121) - 4304	Village Hardware	Station Supplies - Includes new equipment	\$ 192.78
(121) - 4121	Verizon	iPads Service (EPCR)	\$ 1,895.53
(111)(121) - 4303	Napa Auto Parts	Auto Parts	\$ 810.65
(111)(121) - 3491	Mckesson	Medical Supplies	\$ 690.90
(111)(121) - 4512	Fedak & Brown	Audit Services - Annual Audit	\$ 3,640.00
(111)(121) - 4522	Cole Huber	Legal Services Q3	\$ 2,225.00
(111)(121) - 4761	Riverside County - Dispatch	Dispatch - FY21/22 Q4	\$ 13,139.04
(111)(121) - 4421	Idyllwild House Publishing	Crier Ad	\$ 18.00
(111)(121) - 4631	De's Communications	Radio Antenna	\$ 300.00
(111)(121) - 4304	Sandlin and Son's Rental	Asphalt Repair	\$ 4,900.00



October 18, 2022

Board President
Idyllwild Fire Protection District
Post Office Box 656
Idyllwild, California 92549-0656

Re: President's Special Acknowledgement Award - Workers' Compensation Program

This letter and enclosed certificate are to formally acknowledge the dedicated efforts of the Idyllwild Fire Protection District's Governing Body, management, and staff towards proactive loss prevention and workplace safety for earning the President's Special Acknowledgement Award! The Award is to recognize members with no "paid" claims during the prior **five consecutive program years** in the Workers' Compensation Program.

A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. Your agency's efforts have resulted in no "paid" workers' compensation claims for the prior five consecutive program years from 2017-22. This is an outstanding accomplishment that serves as an example for all SDRMA members!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP) reducing their annual contribution amount, and members with no "paid" claims for the prior five consecutive program years earned three additional bonus CIPs. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate your Governing Body, management, and staff for your commitment to proactive loss prevention and safety in the workplace.

Sincerely,
Special District Risk Management Authority

Mike Scheafer, President
Board of Directors



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

President's Special Acknowledgement Award

The President of the Special District Risk Management Authority

Hereby gives special recognition to

Idyllwild Fire Protection District

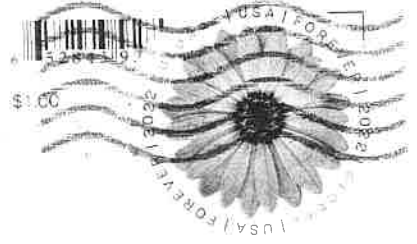
The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior five consecutive program years in the Workers' Compensation Program. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during that same period. Congratulations on your excellent claims record!


Mike Scheafer, SDRMA Board President

October 18, 2022
Date

Mount Hood, Oregon - River & Mountain - Line Drawing
Lantern Press Original Poster
Image #86392

SEATTLE WA 980
AUG 20 2022



22 AUG 2022 PM 5 L

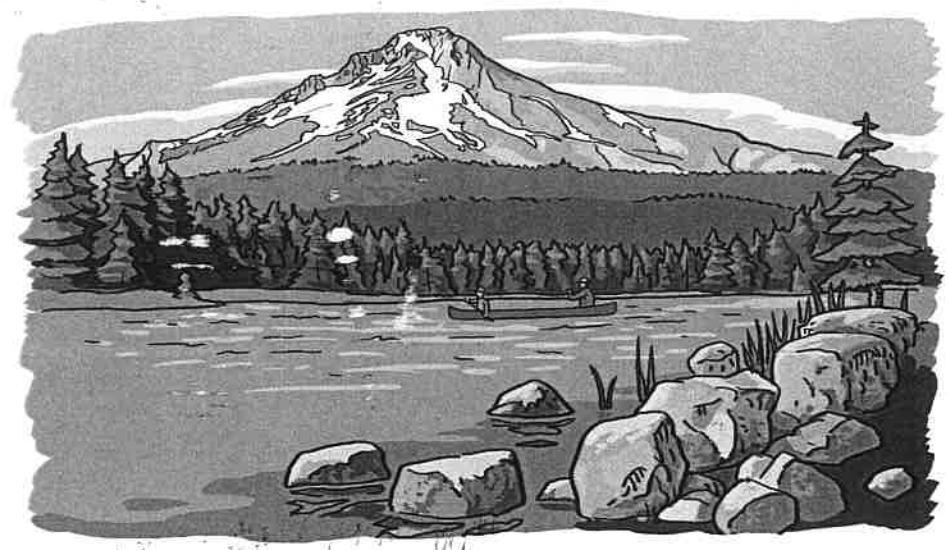
HI PAUL,
THANKS AGAIN FOR THE RIDE
BACK TO TRAIL IN IDYLLWILD
BACK IN LATE APRIL. I HAVE
NOW MADE IT ~~THROUGH~~ THROUGH ALL
OF CALIFORNIA, ALL OF OREGON
AND HAVE 250 MILES LEFT OF
THE ~~POB~~ ROUTE. IT FEELS LIKE
YESTERDAY I WAS IN YOUR
CAR OUT OF IDYLLWILD. I HOPE
YOU AND THE FIRE TEAM ARE
DOING WELL!

PAUL RIGGI
P.O. Box 1742
IDYLLWILD, CALIFORNIA
USA
92549

Printed by Lantern Press - Seattle, WA
Printed on Recycled Paper - Nontoxic Ink - Made in the USA

2549-174242 GOLDEN

IT'S ALL ABOUT THE IMAGE.



MT. HOOD, OREGON

Dear Friends!

Thank so much for the care
you took of our "normally."

sweet, compliant Kimberley.

I am so sorry she was so
difficult yesterday.

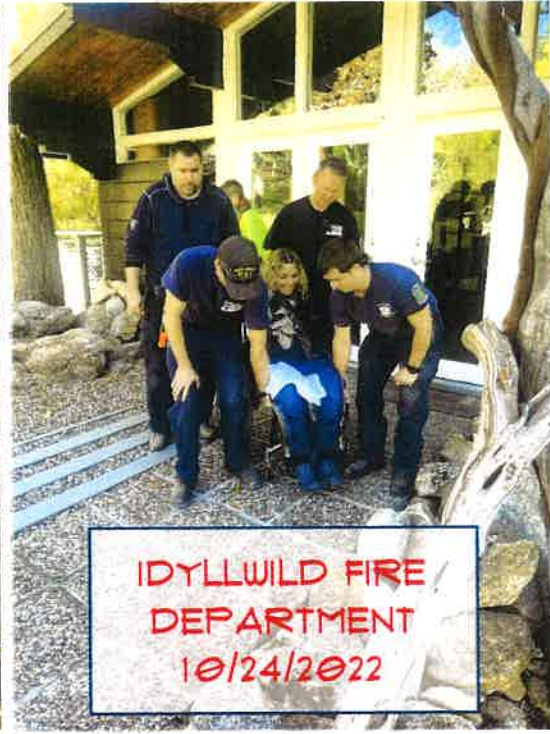
By the time we got in the E.D.
she was back to her sweet self.

Thank you ALSO for ALWAYS
taking care of us + IDY.
We are blessed.

Just want you to know

how much everything you do
is appreciated. !

God bless you all,
Lynn, Linda + Kimberley
Lynn



IDYLLWILD FIRE
DEPARTMENT
10/24/2022

Chief LaMont,

Thank you for making my friend Patti's visit to Idyllwild a wonderful success - and a great outing in our community.

I was so appreciative of Rachael's help, of the crews that you sent - everyone pitched in to make this a day of **great happiness** for Patti.

I am so grateful - thank you!!!

Chris Siems