



IDYLLWILD FIRE

**Idyllwild Fire Protection District
54160 Maranatha Drive
Idyllwild, CA 92549**

**Regular Board Meeting
AGENDA
Tuesday July 26, 2022
3:00 PM**

Meeting to be held physically at the Idyllwild Fire Protection District conference/training room at 54160 Maranatha Drive, Idyllwild, CA. and by Video/Electronic means via Zoom meetings.

Public access to this meeting can be made physically at the above address (Please note that there may be limited physical occupancy due to social distancing regulations) or by using Zoom meetings @ [Zoom.us](https://zoom.us). The meeting ID # 307-288-7739 The password for this meeting is: 328844.

Call to Order: Please silence cell phones and/or pagers.

Roll call: Commissioners; President Sawicki; Vice President Messina; Secretary Andrewson; Fogle; Reitz. Staff; Fire Chief Mark LaMont and Executive Assistant Rachel Teegarden.

Pledge of Allegiance: Please join us in Honoring our great Country.

Invocation: TBD

Citizens' Comments:

Citizens may comment on any district related matter at this time or may wait to comment on an item that is on the Agenda at the time it is being discussed. The Board will have the option to limit the time that each individual may speak as well as the total time per subject matter (Board Policy 5030.4.1) Comments and questions will be directed to the Board Chair.

Citizens making public comments: You are not required to state your name and address; however, it is appreciated for the minutes.

Reports:

- Commissioner(s)
 - H. Sawicki - President
 - D. Messina – Vice President
 - R. Andrewson - Secretary
 - C. Reitz
 - D. Fogle
 - IFPD Fire Chief M. LaMont
 - Idyllwild Career Firefighters Assoc.
 - Idyllwild Volunteer Co.
 - Other. (Special Reports)
 - ADHOC. (committees)

Action Items:

The Board may approve or act on any item(s) contained under "Action Items". Action Items with guest speakers may be taken out of order at the discretion of the Board.

ITEM:

Staff Recommendation(s):

1. **Review / Discuss / Approve: Resolution 526 Authorize Remote Teleconference**
Approve as submitted.
2. **Approve meeting minutes from 5/24/22 Regular Board Meeting:** *Approve as presented.*
3. **Approve meeting minutes from 6/15/22 Special Board Meeting:** *Approve as presented.*
4. **Accept May & June 2022: Incident Statistic / Ambulance Reports:** *Accept as presented.*
5. **Review / Discuss / Approve May & June 2022 Financials:** *Approve as submitted.*
6. **Review / Discuss / Approve May & June 2022: Bill Payments:** *Approve as submitted.*
7. **Review / Discuss / Approve: IFPD Final Budget FY 2022/2023** *Approve as presented.*
8. **Review / Discuss / Approve: Board Policies** *Approve as submitted.*
Policy 4030 Remuneration
Policy 4040 Duties of Board President
Policy 4042 Duties of Vice President
Policy 4050 Members of the Board of Directors
Policy 4090 Training, Education, Conferences
9. **Review / Discuss / Approve: Resolution 527 FY 22/23 Annual Unit Fee Assessment**
Approve as submitted
10. **Review / Discuss / Approve: Proposition 218 Ltr.** *Approve as submitted*
11. **Review / Discuss / Approve: Resolution 528 Local Agency Investment Fund**
Approve as submitted.
12. **Review / Discuss / Approve: Resolution 529 Election of Members**
Approve as submitted.
13. **Review / Discuss / Approve: Resolution 530 Request of Constitutional Advancement of Funds from Riverside County**
Approve as submitted.
14. **Oath of Office Probationary FF / EMT Jackson Steward**
15. **Discuss / Ratify Probationary FF / EMT Eric Soles** *Ratification*
Oath of Office
16. **Review / Discuss / Approve: Upcoming Board Member Educational Events**
17. **Review / Discuss Board Policies for Sept. Mtg.** *Approve as submitted.*
Board Policies – 1030 – Public Complaints / 2090 – HIPAA Compliance / 2200 – Separation from District Employment / 4048 – Legal Counsel and Auditor
18. **Review / Discuss: Agenda Items for September Board Meeting.**

Correspondence: See attached.

Adjournment:

Next regularly scheduled meeting: September 27, 2022, at 3:00 pm.

IFPD Regular Board Meeting Schedule for 2022:

January 25th / March 22nd / May 24th / July 26th / September 27th / November 15th

@ 3:00 pm.

Upon request, this agenda will be made available in appropriate formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to IFPD Administrations Office at (951) 659-2153 at least 72 hours in advance of the meeting.



IDYLLWILD FIRE

Chiefs Report

Author: M. LaMont

Updated July 15, 2022

July 26th, 2022

NEW ITEMS:

IFPD 2021 Audit:

We completed our annual Audit FY21 and presented it at the May 24th IFPD Board mtg. The IFPD Board accepted the Audit as presented. Discussion regarding the timeliness of the audit and whether or not the audit was "late" took place. Fedak / Brown reiterated IFPD administrations comments that the Audit was in fact NOT late and that the district has until June 30th of each year to complete the previous years audit before requesting an extension. IFPD administration works closely with our CPA, and Auditor to ensure that Audits are completed in a timely manner, that the information is correct and of high quality. At the close of 2021 FY IFPD net change in fund balance was (+) \$ 488,000.00



IFPD CERT CLASS:

We held our annual CERT (Community Emergency Response Team) course June 9-11. Community members learn numerous disaster preparedness, and disaster response skills.



Some CERT skills include:

FireSuppression/Medical assistance/Triage/Disaster

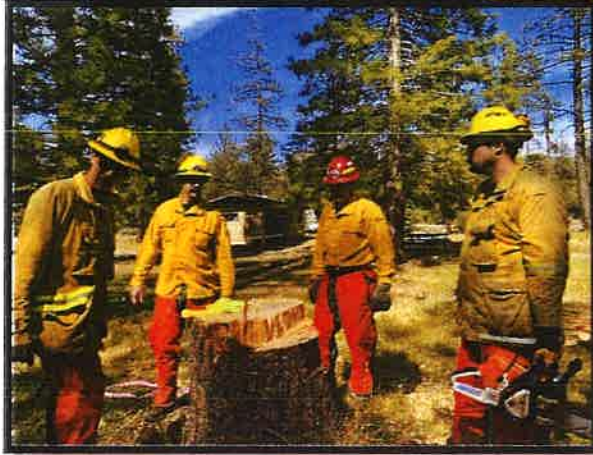
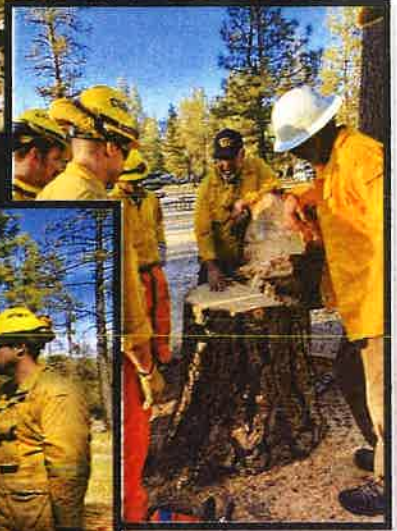
Psychology/Search and rescue and much more. Many previous CERT members attended on June 11th for our annual refresher training.

Thanks to our Personnel for the quality delivery of this training and a BIG THANK YOU to those who attended, we truly appreciate your willingness to serve in this capacity!

"WE ARE ALL PART OF THE BIKE!"

S 212 Training at IFPD:

IFPD Hosted our annual S212 Chainsaw certification class. The IFPD has several certified Fallers and Trainees that help other agencies with their chainsaw proficiencies and certifications. Attendees from the USFS, LA County Fire, Hemet City Fire, Calimesa Fire, Corona Fire, and the Fern Valley water district all complimented on the value and quality of the course. This is an NWCG approved curriculum course and attendees each receive a S212 certification and Full Evaluation. Great Job to all that Attended. *Special Thanks to Retired IFPD Commissioner Larry Donahoo and Joe Gomez from the Stil Corp for instruction on trouble shooting and maintenance.*



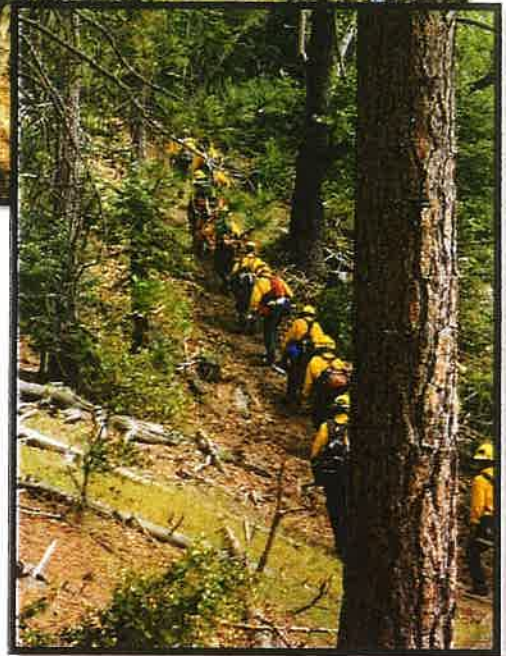
CPR CLASSES:

Annually IFPD provides several community and professional responder CPR classes.

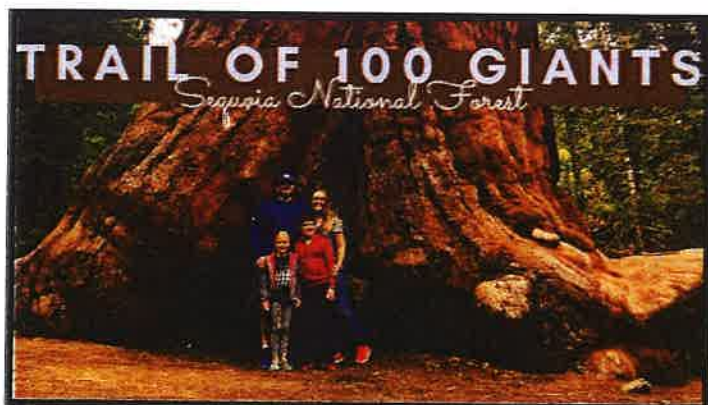
This Year the IFPD has provided Seven (7) CPR Classes with attendees from the USFS, Idyllwild Pines Camp, Tahquitz Pines Camp, Camp Maranatha, Pino Tree Service, Pacific Slope and others. Community CPR instruction is instrumental. When early CPR is administered our survivability success is greatly increased. Thanks to ALL for attending and serving in this critical mission.

Wildland Fire Training:

IFPD has completed our 2022 RT 130 training (All personnel passed this training and earned red card qualification). Each year IFPD prepares for wildland fire season with a series of training courses, practical drills, certifications, and performance based required skills which begin annually in March and end on or around June 1st each year. This year the IFPD RT130 (Wildland Fire Refresher Training) ended with our annual "overnighter" on June 3rd where each of our IFPD personnel complete a 24 hr. wildland fire training simulation. This event includes arduous hiking, fire line construction, hose lays and a "Spike Camp" overnight stay in the wilderness. Congratulations, and Thank You!!, to all who attended and proctored this event. What an incredible success! Be Safe Out There!

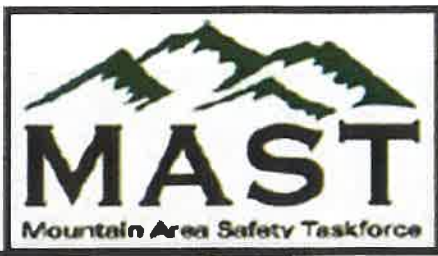


My wife Erin and Daughter Madison (on a road trip back home from Oregon) recently visited the "Trail of 100 Giants" in the Sequoia National Forest. Erin shared with me a newfound appreciation for our agencies and our family's commitment to the fire service and mutual aid. While there Erin said to Maddy, "I bet your Dad was right here when the fire was coming through" so they called me and I walked them through the event in detail and in fact myself, BR621, BR622 and P621 were all there when the fire came through using defensive firing, hose lays and line construction to mitigate the threat to the trail of 100 Giants (Sequoias). Those trees can



still be visited today by ours and future generations because of the commitment from so many to serve and preserve.





Guns and Hoses:

Local emergency response cooperators mtg. took place on June 9th. After a long recess during the COVID 19 pandemic, local emergency response partners got together in person to discuss topics ranging from staffing levels to response times and overall cooperative efforts.

MAST Mtg. (June 9th) Mountain Emergency response Cooperators met in person at IFPD training room, these meetings are planned to continue on a quarterly basis.

(IFPD also was part of the Guns and Hoses and MAST meetings on July 14th)

Recent Fire:

June 9th Fire at the Saunders Meadow Transfer Station: Fire broke out at approx. 10:30 a.m. at the Transfer Station off Saunders Meadow Rd. The fire was contained to the vegetation pile by the cooperative efforts of your Fire Service Agencies: USFS, Riv. Co Cal Fire, and The Idyllwild Fire Protection District.



Marion Fire Engine (Special Mtg June 15th)

On June 15th the IFPD Board of Commissioners held a Special Meeting to discuss and review the possibility of purchasing a new type 3 fire engine. This piece of equipment was a demonstration engine built by Marion Apparatus Co. WI. The engine was built as a "show" vehicle and traveled from expo to expo without ever having been placed into actual service. IFPD CIP shows the need to purchase a new type 3 engine in the near future (2023-2025). In discussions with Marion they agreed to entertain selling this engine at a greatly reduced price. If we were to order a new type 3 fire engine today the cost would be approximately \$475,000-\$515,000 and the build time is estimated at 18-30 months minimum. At the Special Meeting we presented this opportunity at \$ 349,500.00 which is an overall savings of \$ 125,000 – 165,000.00. Ultimately the Board approved the purchase with \$ 100,000.00 down and the remainder financed over 7 years with KSB. We look forward to many years of service from this engine.



We were Honored at the opportunity to attend some of the following events:

- The Memorial Day ceremony at the Legion. *THANKS TO ALL WHO HAVE SERVED!!*



- The Idyllwild School Graduation:
Congratulations to the Graduation class of 22!

- The Idyllwild Concert on the 3rd of July.
IFPD T621 presenting our US Flag.



- The Idyllwild Community 4th of July Parade:

Idyllwild Fire participated with:

(Henry Sawicki's Corvette)

T-621

B6201

Medic 1

BR 625

In honor of the Hunt's Rachel and I on Bud and Barbara Hunts Tandem Shwinn Bike.

**Thank you Dave and Chris!*



Abatement Inspections 2022:



➤ As Per IFPD Ord. 19-01 we began our annual abatement inspections on ALL properties within IFPD jurisdiction **April 15th**. Crews completed the first inspections on May 2nd and failed inspection notices have been mailed out.

➤ At the completion of our first round of inspections of 2022 there were **307** properties which were found to be out of compliance. Notices were issued for those properties.

➤ *The second inspections have been completed with 138 properties that remain out of compliance. Final inspections were completed on June 30th 2022 , 116 final fail notices are being mailed out (2022 abatement results = 96% compliance and 4% noncompliance. We continue*

to work with those who have not come into compliance to ensure all have met the minimum abatement requirements.) Thank you to ALL who have completed their annual property abatement, we so appreciate your efforts in helping to make Idyllwild Fire Safe!

IFPD Ord. 19-01 can be found on our website and details the complete process for Inspections and for property owners to appeal their citations to the IFPD Board. We will continue working closely with property owners to assist them as they work to meet full compliance.

Highlighted upcoming CIP needs: 2022-2025

One (1) Type 3 Brush Engine: \$ 475,000.00 –\$ 525,000.00

**** June 15th Special Meeting: Purchase of new type III Brush Engine will reduce the IFPD 2021-2025 CIP by \$ 475,000.00 Purchase price was approved at \$ 349,500.00 which we believe is an overall savings of at least \$ 130,000.00 had we been required to purchase new in 24/25.**

One (1) Water Tender: \$ 215,000.00 - \$ 250,000.00 (Grant \$)

One (1) Ambulance: \$ 165,000.00 - \$ 200,000.00 (2wd)

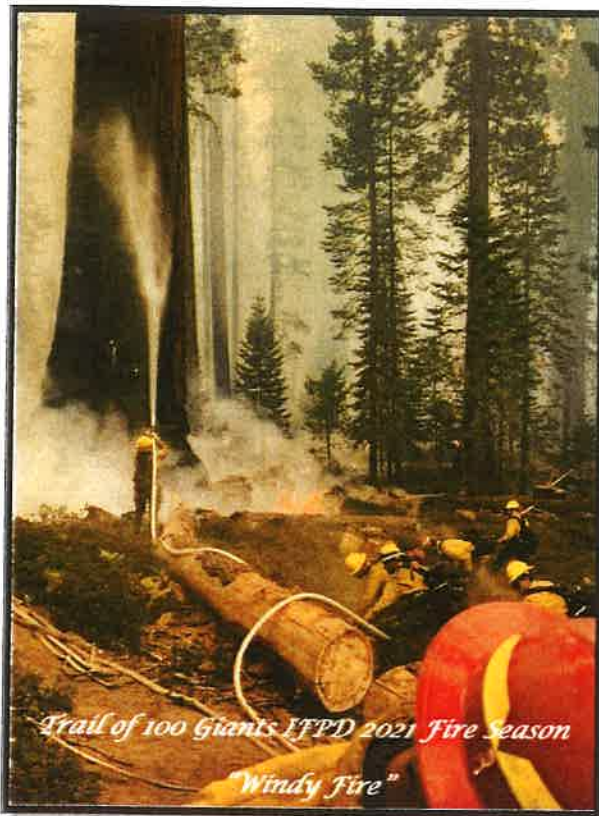
Primary Equipment: \$ 135,000.00 - \$ 165,000.00 (Jaws of Life/Ladders/Chain Saws/generators/hose/etc.)

Estimated CIP expenditures 2022 – 2025

\$ 1,060,000.00 (\$ 265,000.00 annually)

(*note, the purchase of vehicles, equipment, building improvements and administrative items listed within the CIP are reliant upon IFPDs financial ability during these timeframes and purchases may be moved forward or delayed dependent upon funding availability and funding sources)

Planning beyond the five-year term of this 2021-2025 Capital Improvement plan has been included and estimates for purchases through the year 2035 have been anticipated.



Mutual Aid Fires:

In 2019 IFPD Invoiced
 \$ 500,000.00 in mutual aid reimbursement.
 In 2020 IFPD Invoiced
 \$ 1,205,000.00 in mutual aid reimbursement.
 In 2021 IFPD Invoiced
 \$ 2,010,000.00 in mutual aid reimbursement.

IFPD is a proud contributor to the greater Mutual Aid efforts serving on numerous fires in 2021 including but not limited to: Willow Fire, Coyote Fire, Beckworth Fire, Bootleg Fire, Dixie Fire, Peak Fire, Flats Fire, Bonita Fire, Control Fire, McFarland Fire, Caldor Fire, ONC Staging, Windy Fire, Monument Fire, Alisal Fire, Wind Event ONC cover assignment.

In anticipation of the 2022 fire season IFPD personnel have already jumped into the wildland refresher training program. In addition to the RT (refresher training) 130 requirements IFPD members will be instructing and receiving training in: S- 212 Wildland Fire Chainsaw use(May 25-27). / S-219 Firing and Ignition (Complete) / S-190 Introduction to Wildland Fire Behavior (Complete) / S – 230 Crew Boss (June 1-4) / S-231 Engine Boss (June 1-4) / S -270 Basic Air Operations (Complete) / S-290 Intermediate Wildland Fire

Behavior/ S-390 Intermediate Wildland Fire Calculations IFPD recently assisted the Angeles NF with the Sheep Fire 6/12/22, and the Riverside County Fire Department with the Union Fire in Jurupa.



Equipment:

Suppression Equipment:

Unit	Miles	Condition	
T-621	28928	Good	2022 Ladder test Scheduled
E-621	35059	Good	Repairs complete .3/22
RE-622	59345	Good	Rebuild complete .3/22
BR-621	57080	Fair	PM Completed 4/25
BR-622	127979	Good	PM Complete 12/21
OES-6608	9327	Excellent	NA
WT-621	29999	Fair	NA

Ambulances:

Unit	Miles	Condition	Notes
Medic Unit One 1	34375	Excellent	NA
Medic Unit Two 2	17736	Excellent	NA
Medic Unit 625	175930	Fair	NA
Medic Unit 626	58979	Good	NA

Administrative/Other Units

Unit	Miles	Condition	Notes
C-6200	39950	Excellent	NA
B-6201	1555	Excellent	In Service
S-621	41,446	Good	NA
U-621	99680	Good	NA

Training:

All IFPD members have continued to complete and exceed all minimum fire training requirements. 30 hours of minimum training per month for Career Staff and, 20 hours for reserve members.

Annual EMS Education (continuing education was completed in January and February of 2022 for all IFPD Employees/Admin Staff and Intern Reserves)

3. Personnel:

We had three (3) Firefighter Positions which were open and have completed the testing process to hire new probationary Firefighters. The written Firefighters Exam was February 5th, 2022. We also conducted the IFPD PAT and Oral interview process which was completed Feb. 25th. 3 New Hires have received their conditional letters of employment.

Josh Leih; Start Date March 1, 2022 Jackson Steward; Start Date May 1, 2022

Eric Soles; Start Date July 1, 2022

Statistics:



Incident Volume: MAY 22 June 22

Total number of Incidents:	74	88
Medical:	46	66
Fires:	6	4
Hazardous Cond:	5	3
Public Service:	10	9
False Alarm:	3	2
Other:	4	4

2021/22 FY #'s

Medical:	629
Fires:	84
Hazardous Cond:	55
Public Service:	118
False Alarm:	35
Other:	41
	962

Ambulance Transactions:



MAY 22 June 22

Transports:	31	36
Charges:	\$ 116,325.50	\$ 78,812.00
Payments:	\$ 18,952.08	\$ 15,194.64
Current A/R:	\$ 594,436.59	\$ 564,898.56

2021/22 FY #'s

Charges:	\$ 1,514,421.50
Payments:	\$ 415,983.95

Grants outlook for 2022:

- AFG: \$ 50,000.00 Medical Equipment, gurneys, stair-chairs, other. (5% match requirement) (Has been submitted)
- AFG: \$ 360,000.00 Water tender, fire suppression equipment for implementation. (Has been submitted)
- Firehouse Subs: \$ 25,000.00 Rope rescue gear, misc. rescue equipment.
- VFA: \$ 20,000.00/\$ 40,000.00 Radios, communications equipment (50% match requirement)

Total Grant funding requests for 2022 (est. \$ 475,000.00)

Committees:

Sustainability Committee. (*Will reconvene at a later date*)

Rules and Regs ADHOC Committee (*Andrewson/Reitz*)

Other Misc:

- ✓ We have completed the 2021 FYE Audit with Fedak/Brown. Which was presented at the May 24th Board meeting. (Audit was accepted by the IFPD Board of Commissioners)
- ✓ Please continue to review the [2021-2025 Capital Improvement Plan \(CIP\)](#)
- ✓ We have entered an MOU with the ICFA [2021-2026 \(Five-year agreement\)](#)
- ✓ We completed the review of ALL IFPD policy's which have each been reviewed within a two-year time frame. We have begun the review process of all IFPD policies and will continue throughout the calendar year 2022. ([We updated the Purchasing Policy at the June 15th Special Meeting](#))
- ✓ We have completed a new dispatch agreement with Riv. Co. Fire. [Expires in 2025.](#)
- ✓ We continue working with Riverside County Fire and Riv. Co. TLMA to finalize IFPD ORD513.
- ✓ The Community Alerting Siren will continue to be tested on the [3rd Saturday Monthly at 1:00pm.](#) We are working on quotes for additional sirens to complement the existing Siren.
- ✓ We hosted a CERT class on June 9/10/11, 2022 with a CERT refresher on June 11th.

Emergency Siren Testing

**3rd Saturday of each month
@ 1:00pm.**

Please remind your family, friends, and neighbors that Fire Prevention and Abatement efforts are a year-round commitment.

Thank you for your efforts in helping to keep Idyllwild Fire Safe!

IFPD Response Time Averages:

Medical Aid Incidents. 3.12 minutes

Fire Related Incidents. 4.15 Minutes

Overlapping Incident 32.57%

“You are our Mission”



RESOLUTION 526

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IDYLLWILD FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE IDYLLWILD FIRE PROTECTION DISTRICT FOR THE PERIOD OF JULY 26, 2022 TO AUGUST 25, 2022 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the IDYLLWILD FIRE PROTECTION DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the IDYLLWILD FIRE PROTECTION DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed due to an outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, the Riverside County Department of Health has recommended measures to promote social distancing; and

WHEREAS, the Board of Directors has determined that the state of emergency continues to directly impact the ability of some members of the public and the Board to meet safely in person; and

WHEREAS, the Board of Directors does hereby find that the current state of emergency with respect to COVID-19, local official recommendations to promote social distancing, and conditions causing imminent risk to the health and safety of attendees have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the IDYLLWILD FIRE PROTECTION DISTRICT shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE IDYLLWILD FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District and declares that meeting in person would not comply with local official recommendations to promote social distancing and would present imminent risk to the health and safety of some attendees.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Fire Chief of the IDYLLWILD FIRE PROTECTION DISTRICT is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall be effective for the thirty (30) day period identified in the title of this Resolution, or such time the Board of Directors adopts a subsequent resolution amending the thirty-day period in accordance with Government Code section 54953(e)(3) during which the legislative bodies of the IDYLLWILD FIRE PROTECTION DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the IDYLLWILD FIRE PROTECTION DISTRICT, this 26th day of July 2022.

Henry Sawicki, President

Daniel Messina, Vice President

Rhonda Andrewson, Secretary

Dennis Fogle, Commissioner

Christina Reitz, Commissioner

Clerk of the Board

seal



IDYLLWILD FIRE

54160 Maranatha Drive
Idyllwild, CA 92549
Regular Board Meeting
Minutes – May 24, 2022

Meeting held both physically at 54160 Maranatha Dr. Idyllwild CA. and by video/electronic means.

Call to Order: 15:00

Roll call: Commissioners: President Sawicki; Vice President Messina; Secretary Andrewson; Commissioner Fogle; Commissioner Reitz; Chief Mark LaMont and Executive Assistant Rachel Teegarden

Pledge of Allegiance: President Sawicki

Invocation: Chaplain Don Hales

President Sawicki led a moment of silence for those affected at the: Robb Elementary School Shooting.

Citizens' Comments: - None.

Reports

- President Sawicki – *Had the opportunity to volunteer at the Spaghetti dinner and was so honored to be apart of it. It was a great turnout and glad that it is back up and running.*
- Vice President Messina – *Thank you to Commissioner Andrewson and Sawicki and the staff for their amazing help with the Volunteer Spaghetti dinner.*
- Secretary Andrewson – *Thank you to everyone who help and participated in the spaghetti dinner and the merchants in town everyone was so amazing and it was a great turnout.*
- Commissioner Fogle – *Nothing to report at this time.*
- Commissioner Reitz – *The Volunteer Spaghetti dinner was a great tribute to Kutsch and Bruce Thank you to everyone who helped.*
- Chief Mark LaMont. – *Please see Chief LaMont's written report. Chris Fogle from USFS came in to talk about the Mutual Aid system and gave a brief overview of how IIMT works. He was asked to come back to give a presentation on Cost Apportionment for the Board. Thank you to the Volunteers, Commissioners and Staff for their incredible efforts with the spaghetti dinner. It was wonderful to get the annual dinner back up and running, we estimated that 300+ meals were served. Thank you to the FVWD staff and GM Victor Jimenez for helping us with the clean up of our back lot to get ready for the S212 class. FVWD GM Victor Jimenez thanked the department for helping them with a couple hazard trees they needed cut down.*
- Idyllwild Volunteer Fire Company (Riggi) – *Nothing to report at this time.*
- Idyllwild Career Firefighters' Association (J. LaMont) – *Nothing to report at this time.*
- Ad HOC Committee – *Nothing to report at this time.*

Action Items

1. Approve meeting minutes from 3/22/22 Regular Board Meeting:
Secretary Andrewson made a motion to approve the 3/22/22 Regular Board Meeting Minutes with corrections, Vice President Messina 2nd. Motion passed 5-0
2. Accept March & April 2022: Incident Statistic / Ambulance Reports:
Vice President Messina made a motion to accept the March & April 2022 Incident statistic/Ambulance Report: Commissioner Fogle 2nd. Motion passed 5-0
3. Review / Discuss / Approve March & April 2022 Financials:
Vice President Messina made a motion to approve the March & April 2022 Financials: Secretary Andrewson 2nd. Motion passed 5-0
4. Review / Discuss / Approve March & April 2022 Bill Payments:
Secretary Andrewson made a motion to approve the March & April 2022 Bill Payments: Commissioner Fogle 2nd. Motion passed 5-0
5. Review / Discuss / Accept IFPD Annual Audit Report FY 2020/21:
Johnathan Abadesco (Fedak & Brown LLP) gave a presentation of the 21FY audit. Secretary Andrewson made a motion to accept the 2020/21 FY Annual Audit Report. Commissioner Reitz asked if the audit would be on time next year, Chief LaMont explained that the audit was in fact “on time” and was not “late”, Johnathan Abadesco from Fedak / Brown reiterated that the Audit was not “late” and that Fedak / Brown would in fact work to ensure timely audits in the future. Commissioner Andrewson again motioned to accept, Commissioner Reitz 2nd. Motion passed 5-0
6. Review / Discuss / Approve – Board Policy(s)
 - Board Policy 2035 – Employee References
Secretary Andrewson made a motion to approve Board Policy 2035 as amended, Vice President Messina 2nd. Motion passed 5-0
 - Board Policy 2038 – Employee Information
Secretary Andrewson made a motion to approve Board Policy 2038 as amended, Commissioner Fogle 2nd. Motion passed 5-0
 - Board Policy 2100 – Nepotism
Secretary Andrewson made a motion to approve Board Policy 2100 as amended – Commissioner Fogle 2nd. Motion passed 5-0
 - Board Policy 3140 – Check Processing
Secretary Andrewson made a motion to approve Board Policy 3140 as amended, Commissioner Fogle 2nd. Motion passed 5-0
 - Board Policy 4045 – Board Secretary
Secretary Andrewson made a motion to approve Board Policy 4045 as amended, Commissioner Fogle 2nd. Motion passed 5-0
7. Review / Discuss / Approve – Investment Account – (CPA-R.T. Dennis / Chief LaMont)
Secretary Andrewson made a motion to put the investment money into a LAIF account, Commissioner Fogle 2nd. Motion passed 5-0
8. Review / Discuss – Short Term Rentals
President Sawicki asked about STR’s and how we can track them. Chief LaMont responded with IFPD Resolution 513 and once that is approved by the County, we will be able to inspect these rentals.

9. Review / Discuss – Metal Building
Chief LaMont included several quotes for metal buildings, the item was tabled until a later date.

10. Discuss / Ratify – Probationary FF / EMT – Jackson Steward
The oath of office (Swearing in) of Probationary FF/EMT Jackson Steward will happen at the next Board Meeting due to family unable to attend. Secretary Andrewson made a motion to Ratify Jackson Steward as a Probationary FF/EMT, Vice President Messina 2nd. Motion passed 5-0

11. Review / Discuss / Approve – Upcoming Board Member Educational Events
No Upcoming Board Educational Events

12. Review / Discuss – Board Policies for July Board Meeting
Board Policies for review 4030; 4040; 4042; 4050; 4090 Full Board consensus on review of these policies at the July 26th IFPD regular Board Meeting.

13. Review / Discuss – Agenda Items for July Board Meeting
Cost Apportionment from Chris Fogle at a special meeting.
 - **Additional comment from Commissioner Fogle: Commissioner Fogle wanted to give a special thanks to Chief LaMont and the Staff for their hard work, grant writing, professionalism, mutual aid efforts and fiscal responsibility on behalf of all those we serve.**

Correspondence – Included in Board Packet

Secretary Andrewson made a motion to adjourn; Commissioner Fogle 2nd Motion passed 5-0

Adjournment: 16:51

Respectfully submitted,

Executive Assistant
 Clerk of the Board
 Rachel Teegarden

Approved:

 Henry Sawicki, President

 Date

 Clerk of the Board

 Date



IDYLLWILD FIRE

54160 Maranatha Drive
Idyllwild, CA 92549
Special Board Meeting
Minutes – June 15, 2022

Meeting held both physically at 54160 Maranatha Dr. Idyllwild CA. and by video/electronic means.

Call to Order: 18:00

Roll call: Commissioners: President Sawicki; Vice President Messina; Secretary Andrewson; Commissioner Fogle; Commissioner Reitz; Chief Mark LaMont and Executive Assistant Rachel Teegarden

Pledge of Allegiance: President Sawicki

Invocation: Dennis Fogle

President Sawicki led a moment of silence for the 2 fallen El Monte Police officers and the LA CHP officer.

Citizens' Comments: - None.

Action Items

1. Review / Discuss / Approve Board Policy 3135 – Purchasing Policy:
Chief LaMont presented language addition.
President Sawicki made a motion to approve Board Policy 3135, Secretary Andrewson 2nd. Motion passed 5-0
2. Review / Discuss / Approve Type 3 Engine:
Chief LaMont presented purchasing opportunity of Type 3 Demo Unit from Marion.
Secretary Andrewson made a motion to purchase the Type 3 Marion Engine at 349,500; Commissioner Reitz 2nd. Motion passed 5-0
Secretary Andrewson made a motion to approve buying option #4 with \$100,000 down and annual payments for 7 years with Kansas State Bank.
3. Presentation / Discussion Mutual Aid/Cost Apportionment:
Chief Fogle from IIMT 11 gave a presentation on the Mutual Aid system and Cost Apportionment
President Sawicki made a motion to adjourn; Commissioner Reitz 2nd Motion passed 5-0

Adjournment: 18:40

Respectfully submitted,
Executive Assistant
Clerk of the Board
Rachel Teegarden

Approved:

Henry Sawicki, President Date

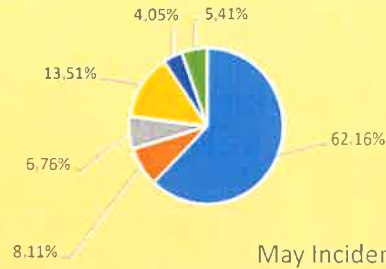
Clerk of the Board Date



May-22

Call Type (description)	# of Incidents	% of total	Non Transport	Transported
Emergency Medical Service	46	62.16%	15	31
Fires	6	8.11%	32.61%	67.39%
Hazardous Condition (non fire)	5	6.76%		
Public Service	10	13.51%		
False Alarm	3	4.05%		
Special Incident type	4	5.41%		
TOTALS	74	100.00%		

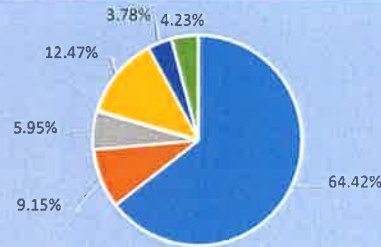
- 1 EMS
- 2 Fire
- 3 Hazardous Cond
- 4 Public Service
- 5 False Alarm
- 6 Special Inc.



Running Totals (July 1, 2021 - May 31, 2022)

Call Type (description)	# of Incidents	% of total	Non Transport	Transported
Emergency Medical Service	563	64.42%	199	364
Fires	80	9.15%	35.35%	64.65%
Hazardous Condition (non fire)	52	5.95%		
Public Service	109	12.47%		
False Alarm	33	3.78%		
Special Incident type	37	4.23%		
TOTALS	874	100.00%		

- 1 EMS
- 2 Fire
- 3 Hazardous Cond
- 4 Public Service
- 5 False Alarm
- 6 Special Inc.



Idyllwild Fire Protection District (Incident Average Statistics)

Daily Incident Avrg. :	2.6
Daily Transport Average :	1.1
Percentage of Overlapping Calls:	21.10%
Mutual Aid Given	
Mutual Aid Received	0

Transport Destinations

EMC	HVMC	San G	DRMC	Other
19	3	4	3	2
61.29%	9.68%	12.90%	9.68%	6.45%
187	50	25	45	57
51.37%	13.74%	6.87%	12.36%	15.66%

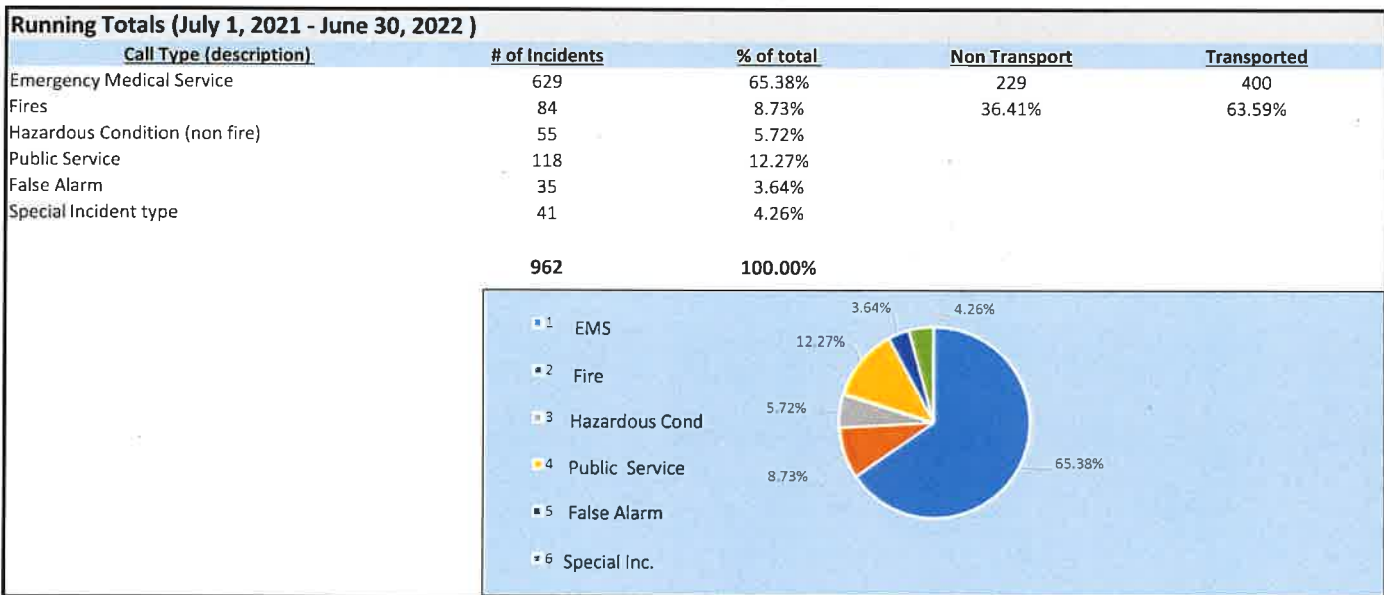
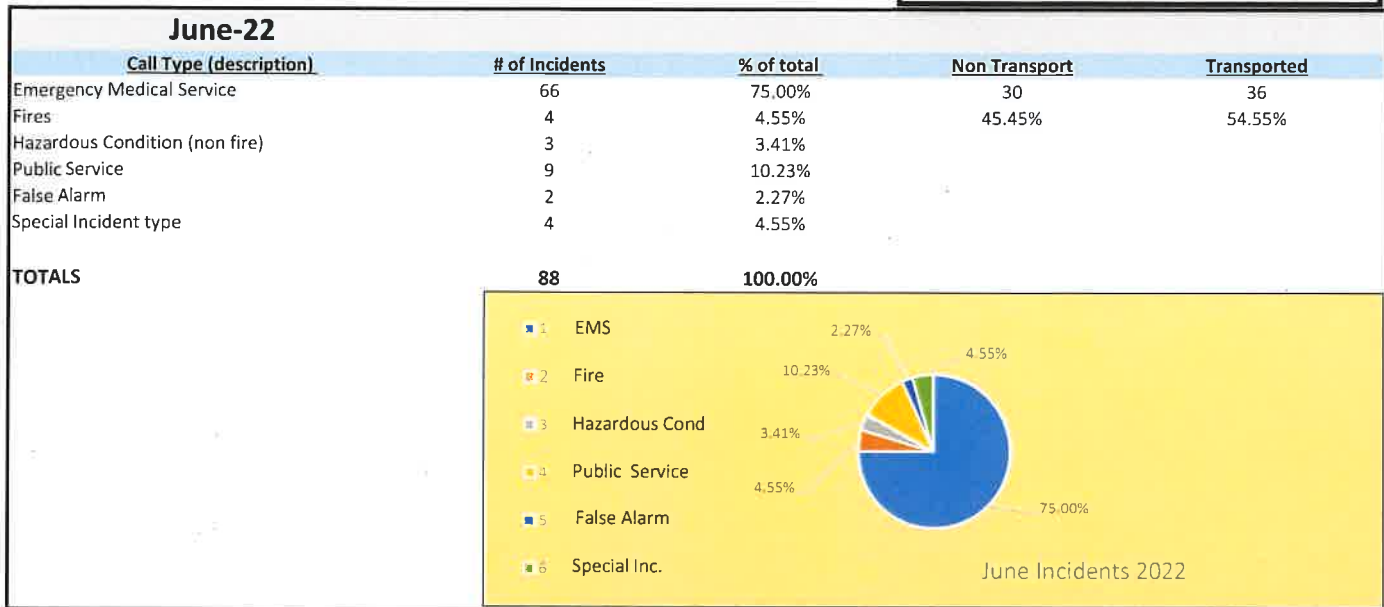
Average Response times:

Dispatch to Arrival :	EMS	3.24	Fire / Other	4.4
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2021/2022	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	Total	Percentage
Charges	\$134,646.50	\$197,962.50	\$113,625.00	\$150,594.50	\$150,573.00	\$133,418.00	\$132,662.00	\$90,354.00	\$121,386.00	\$94,152.50	\$116,325.50	\$0.00	1,435,609.60	100%
Payments	\$47,573.62	\$32,938.96	\$29,150.94	\$48,850.15	\$30,954.47	\$50,446.99	\$41,039.43	\$28,488.82	\$26,786.67	\$35,607.28	\$33,939.53	\$0.00	400,789.31	28%
Difference	(87,072.88)	(165,023.54)	(84,374.16)	(101,744.35)	(119,618.53)	(72,971.01)	(91,622.57)	(61,865.18)	(94,609.33)	(58,545.22)	(97,373.42)	\$0.00	(1,034,820.19)	-72%
Running Payments (actual rev.)	\$47,573.62	\$80,512.58	\$109,663.42	\$158,513.57	\$189,468.04	\$249,915.03	\$290,954.46	\$319,443.28	\$346,229.95	\$381,837.23	\$400,789.31	\$0.00	\$400,789.31	\$6,435.39
(Running Diff. from 2020/21)	\$1,079.67	\$12,054.12	(\$5,837.41)	\$3,236.84	\$295.07	\$20,940.39	\$25,909.09	\$28,784.60	\$25,735.49	\$17,388.18	\$2,400.73	\$0.00	\$570,000.00	\$109,210.69
Annual Budget Est.	(77,116.00)	(64,514.29)	(61,527.09)	(76,338.91)	(54,497.94)	(44,339.00)	(41,193.00)	(42,038.62)	(66,689.88)	(56,606.00)	(58,616.78)	0.00	(58,616.78)	(58,616.78)
2020/21 Adjustments	462,107.14	532,207.56	549,394.49	550,320.03	641,633.10	568,119.04	569,808.11	547,176.14	574,072.45	558,850.00	594,436.59	0.00	594,436.59	0.00
2020/21 Adjustments	(40,810.11)	(77,644.83)	(62,844.61)	(61,713.66)	(64,008.39)	(75,611.81)	(101,618.22)	(120,266.70)	(145,573.05)	(159,398.32)	(162,653.07)	(161,628.47)	(162,653.07)	(162,653.07)
2020/21 Adjustments	344,685.48	370,255.27	352,198.98	305,099.13	398,240.12	392,198.90	304,212.79	414,058.35	399,372.43	412,546.03	446,999.84	507,618.26	507,618.26	394,289.47
2019/20	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	Total	Percentage
Charges	\$147,077.30	\$182,986.00	\$159,424.00	\$104,366.00	\$126,399.00	\$136,222.00	\$137,193.20	\$70,705.00	\$83,951.00	\$66,440.00	\$75,808.00	\$86,189.00	1,374,167.60	100%
Payments	\$45,332.21	\$44,732.83	\$43,798.23	\$68,464.39	\$36,802.15	\$55,301.33	\$52,911.55	\$50,973.75	\$33,233.61	\$27,485.02	\$28,260.72	\$33,446.98	620,742.97	38%
Difference	(101,745.09)	(138,253.17)	(115,625.77)	(35,901.61)	(89,596.85)	(79,920.47)	(84,281.65)	(19,731.25)	(50,717.39)	(38,954.98)	(47,547.28)	(52,742.02)	(854,014.59)	-62%
Running Payments (actual rev.)	\$45,332.21	\$90,065.04	\$133,863.27	\$202,327.66	\$229,169.81	\$294,921.34	\$347,342.89	\$398,316.64	\$431,550.25	\$459,035.27	\$487,295.59	\$520,742.97	\$520,742.97	\$43,395.25
(Running Diff. from 2018/19)	\$21,796.74	\$3,086.80	\$1,707.48	\$28,637.38	\$26,848.46	\$25,655.70	\$37,110.05	\$40,600.46	\$35,612.10	\$34,108.53	\$44,131.80	\$3,995.19	\$473,000.00	\$20,742.97
Annual Budget Est.	(64,812.25)	(79,377.31)	(100,844.21)	(89,938.23)	(88,223.18)	(77,868.68)	(70,520.53)	(77,014.18)	(60,920.18)	(54,540.80)	(52,548.88)	(48,000.00)	(48,000.00)	(48,000.00)
2019/20 Adjustments	373,107.23	416,263.24	413,878.18	372,266.37	382,788.73	385,634.83	380,281.85	315,153.54	320,215.25	310,326.87	310,275.86	312,000.00	356,041.08	356,041.08
2018/2019	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2018	May 2019	June 2019	Total	Percentage
Charges	\$178,536.70	\$109,109.70	\$126,986.30	\$93,401.70	\$108,616.00	\$82,712.90	\$81,875.00	\$125,142.16	\$89,491.68	\$166,639.45	\$111,954.15	\$119,997.15	1,414,289.78	100%
Payments	\$23,535.47	\$63,442.77	\$45,177.55	\$41,540.49	\$38,585.07	\$56,494.29	\$41,457.20	\$47,483.34	\$38,220.97	\$28,988.59	\$48,238.45	\$43,633.59	616,747.78	37%
Difference	(155,001.23)	(46,696.93)	(80,808.75)	(51,861.21)	(70,030.93)	(26,218.61)	(40,417.80)	(77,658.82)	(51,270.61)	(137,650.86)	(63,715.70)	(76,413.66)	(800,541.80)	-63%
Running Payments (actual rev.)	\$23,535.47	\$86,978.24	\$132,156.79	\$173,696.28	\$212,156.35	\$268,775.64	\$310,232.84	\$357,716.18	\$395,937.15	\$424,925.74	\$473,164.19	\$516,747.78	\$516,747.78	\$43,082.32
(Running Diff. from 2017/18)	(\$16,271.71)	\$8,992.04	\$24,427.58	\$37,499.40	\$53,286.78	\$89,841.30	\$106,710.15	\$114,534.61	\$128,072.61	\$133,941.41	\$137,842.21	\$177,567.38	\$177,567.38	\$516,747.78
Annual Budget Est.	41,029.70	132,005.75	86,519.25	57,152.70	46,184.76	65,114.13	60,900.93	94,101.23	43,906.15	48,434.10	51,602.07	54,424.83	544,000.00	544,000.00
2018/19 Adjustments	360,873.78	296,174.75	286,671.20	292,883.11	281,357.06	206,771.85	273,230.87	256,498.82	271,122.95	283,378.29	270,989.62	282,787.87	282,787.87	282,787.87
2017/2018	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018	Total	Percentage
Charges	\$93,842.18	\$66,658.20	\$79,438.80	\$71,737.05	\$89,372.20	\$90,258.00	\$112,381.50	\$71,591.10	\$59,291.93	\$71,974.35	\$117,802.10	\$7,861.80	1,010,499.01	100%
Payments	\$39,807.18	\$38,179.02	\$29,742.01	\$28,468.67	\$22,697.69	\$20,038.77	\$24,688.35	\$39,688.88	\$24,682.97	\$23,119.79	\$44,337.65	\$3,658.42	\$399,180.40	40%
Difference	(\$54,035.00)	(\$28,479.18)	(\$48,696.79)	(\$43,268.38)	(\$66,674.51)	(\$70,219.23)	(\$87,693.15)	(\$31,902.22)	(\$34,608.96)	(\$48,854.56)	(\$73,464.45)	(\$13,203.38)	(\$611,318.61)	-60%
Running Payments (actual rev.)	\$39,807.18	\$77,986.20	\$107,728.21	\$136,196.88	\$158,894.57	\$178,934.34	\$203,622.69	\$243,181.57	\$267,864.54	\$290,984.32	\$335,321.98	\$339,180.40	\$339,180.40	\$33,285.03
(Running Diff. from 2016/17)	\$39,807.18	\$77,986.20	\$107,728.21	\$136,196.88	\$158,894.57	\$178,934.34	\$203,622.69	\$243,181.57	\$267,864.54	\$290,984.32	\$335,321.98	\$339,180.40	\$339,180.40	\$33,285.03
Annual Budget Est.	83,146.22	114,240.42	34,356.31	41,216.55	64,854.37	49,270.28	55,417.25	80,307.44	39,500.14	34,042.52	59,280.05	60,200.51	144,000.00	144,000.00
2017/18 Adjustments	147,572.50	315,672.23	120,095.25	131,241.37	141,758.16	182,708.11	206,221.13	180,002.90	193,600.14	224,771.00	239,426.92	228,423.75	228,423.75	228,423.75
2016/17	July 2016	August 2016	September 2016	October 2016	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017	Total	Percentage
Charges	\$178,536.70	\$109,109.70	\$126,986.30	\$93,401.70	\$108,616.00	\$82,712.90	\$81,875.00	\$125,142.16	\$89,491.68	\$166,639.45	\$111,954.15	\$119,997.15	1,414,289.78	100%
Payments	\$23,535.47	\$63,442.77	\$45,177.55	\$41,540.49	\$38,585.07	\$56,494.29	\$41,457.20	\$47,483.34	\$38,220.97	\$28,988.59	\$48,238.45	\$43,633.59	616,747.78	37%
Difference	(155,001.23)	(46,696.93)	(80,808.75)	(51,861.21)	(70,030.93)	(26,218.61)	(40,417.80)	(77,658.82)	(51,270.61)	(137,650.86)	(63,715.70)	(76,413.66)	(800,541.80)	-63%
Running Payments (actual rev.)	\$23,535.47	\$86,978.24	\$132,156.79	\$173,696.28	\$212,156.35	\$268,775.64	\$310,232.84	\$357,716.18	\$395,937.15	\$424,925.74	\$473,164.19	\$516,747.78	\$516,747.78	\$43,082.32
(Running Diff. from 2016/17)	(\$16,271.71)	\$8,992.04	\$24,427.58	\$37,499.40	\$53,286.78	\$89,841.30	\$106,710.15	\$114,534.61	\$128,072.61	\$133,941.41	\$137,842.21	\$177,567.38	\$177,567.38	\$516,747.78
Annual Budget Est.	41,029.70	132,005.75	86,519.25	57,152.70	46,184.76	65,114.13	60,900.93	94,101.23	43,906.15	48,434.10	51,602.07	54,424.83	544,000.00	544,000.00
2016/17 Adjustments	360,873.78	296,174.75	286,671.20	292,883.11	281,357.06	206,771.85	273,230.87	256,498.82	271,122.95	283,378.29	270,989.62	282,787.87	282,787.87	282,787.87

**Idyllwild Fire Protection District
Incident Recap 2021/2022**



Idyllwild Fire Protection District (Incident Average Statistics)

Daily Incident Avg. :	2.71
Daily Transport Average :	1.13
Percentage of Overlapping Calls:	32.57%
Mutual Aid Given	43
Mutual Aid Received	0

Transport Destinations				
EMC	HVMC	San G	DRMC	Other
21	2	2	3	8
58.33%	5.56%	5.56%	8.33%	22.22%
208	52	27	48	65
52.00%	13.00%	6.75%	12.00%	16.25%

Average Response times:			
Dispatch to Arrival :	EMS	3.12	Fire / Other 4.15

IFPD May 2022 Bill Payments



Line Item #	Payment to:	Description	
(111) Fire (121) EMS (131) MA			
(111)(121) - 4911	Southern California Edison	Electricity	1865.63
(111)(121) - 4921	Idyllwild Water	Water	580.3
(111)(121) - 4941	CR&R	Trash Service	250.26
(111)(121) - 4931	So Cal Propane	Propane	618.83
(111)(121) - 3911	County Transportation - Fuel	Fuel - March	1921.91
(111)(121) - 3911	Wex Bank - Chevron	Vehicle Fuel	489.03
(111)(121)(131)-3911/4772/4301	US Bank - Cal Card	Cal Card - Equipment - Supplies - Grants	10573.87
(111)(121) - 4631	S. Edwards	March Antenna Rental	300
(111)(121) - 3511	Staples	Office Supplies	25
(111)(121) - 4611	Canon	Copier Lease	250.75
(111)(121) - 4111	Spectrum	Internet - Phone	436.52
(111)(121) - 2301	Aflac	Med -125 lns	153.4
(111)(121) - 4304	Forest Lumber	Station repairs	147.78
(121) - 4121	Verizon	iPads Service (EPCR)	229.94
(111)(121) - 3111	Whitmer Public Safety Group	Uniforms	755.35
(111)(121) - 3491	Stryker Medical	Medical Supplies	62.06
(111)(121) - 4304	Idyllwild Heating and Cooling	Service and Maintenance	285
(111)(121) - 4722	CME Education	EMS Education	410

IFPD June 2022 Bill Payments



Line Item #	Payment to:	Description	
(111) Fire (121) EMS (131) MA			
(111)(121) - 4911	Southern California Edison	Electricity	1071.84
(111)(121) - 4921	Idyllwild Water	Water	262.93
(111)(121) - 4941	CR&R	Trash Service	250.26
(111)(121) - 4931	So Cal Propane	Propane	620.83
(111)(121) - 3911	County Transportation - Fuel	Fuel - April & May	7623.54
(111)(121)(131)-3911/4772/4301	US Bank - Cal Card	Cal Card - Equipment - Supplies - Grants	6319.94
(111)(121) - 3511	Staples	Office Supplies	137.32
(111)(121) - 4611	Canon	Copier Lease	225.75
(111)(121) - 4111	Spectrum	Internet - Phone	434.22
(111)(121) - 2301	Aflac	Med -125 Ins	153.4
(111)(121) - 4304	Village Hardware	Station Supplies - Includes new equipment	416.92
(121) - 4121	Verizon	iPads Service (EPCR)	229.94
(111)(121) - 3491	Nationwide Medical	Medical Supplies	427.9
(111)(121) - 3491	Mckesson	Medical Supplies	548.04
(111)(121) - 4512	Fedak & Brown	Audit Services	3447
(111)(121) - 4303	Goldwyn Estrella	Vehicle Maint and Repair	315
(111)(121) - 4722	CME Education	EMS Education	20

Idyllwild Fire Protection District 2022-2023 FY FINAL Budget :



Account	Description: REVENUES	2021 -22 FINAL Budget		2023 FY FINAL BUDGET		Difference	General Fire Protection			Emergency Medical Services ("EMS")	Mutual Aid	Total
		1.03		1.03			1.03	1.11	1.21			
01-000-8111	Current Secured (SA1, SS1, SA2, SS2, & SS3)	\$1,085,127.50		1,123,106.00		\$37,978.50	1,123,106.00					1,123,106.00
01-000-8121	Current Unsecured (UC1, UC2, & UC3)	\$47,722.14		49,150.00		\$1,427.86	49,150.00					49,150.00
01-000-8131	Prior Secured (SS4)	\$34,320.72		35,280.00		\$959.28	35,280.00					35,280.00
01-000-8141	Prior Unsecured (PYU)	\$17,072.67		17,520.00		\$447.33	17,520.00					17,520.00
01-000-8151	Supplemental Property Taxes-Current (S07 - S06)	\$6,732.97		6,850.00		\$117.03	6,850.00					6,850.00
01-000-8161	Supplemental Property Taxes-Prior (Y07 - Y06)	\$5,416.00		5,450.00		\$34.00	5,450.00					5,450.00
01-000-8211	Building Permits	\$3,500.00		4,250.00		\$750.00	4,250.00					4,250.00
01-000-8221	Event Permits	\$1,750.00		2,250.00		\$500.00	2,250.00					2,250.00
01-000-8312	Penalties on Delinquent Taxes Secured (SPA & SPB)	\$438.99		525.00		\$86.01	525.00					525.00
01-000-8521	Other State - In-Lieu Taxes (Unitary) (CS 1 - 3)	\$35,415.55		36,548.00		\$1,132.45	36,548.00					36,548.00
01-000-8531	Homeowners' Property Tax Relief (SH 1 - 3 & HO6)	\$24,185.56		24,911.00		\$725.44	24,911.00					24,911.00
01-000-8541	General Special Supplemental Subvention (GEMT)	\$0.00				\$0.00						
01-000-8549	State-Other	\$500.00		500.00		\$0.00	500.00					500.00
01-000-8567	Volunteer Fire Assistance (VFA), Federal	\$9,500.00		9,500.00		\$0.00	9,500.00					9,500.00
01-000-8611	Assessment/Parcel Fee - Curr(SA1,SS1,SA2,SS2,&SS3)	\$212,000.00		212,000.00		\$0.00	212,000.00					212,000.00
01-000-8621	Ambulance Service	\$1,365,000.00		1,522,000.00		\$157,000.00	1,522,000.00					1,522,000.00
01-000-8629	Ambulance Service Write-off	-\$855,000.00		(897,750.00)		\$42,750.00	(897,750.00)					(897,750.00)
01-000-8631	Escrow Fire Inspections	\$2,700.00		3,200.00		\$500.00	3,200.00					3,200.00
01-000-8651	Mutual Aid	\$590,000.00		1,025,000.00		\$435,000.00	1,025,000.00					1,025,000.00
01-000-8661	Record Requests	\$100.00		150.00		\$50.00	150.00					150.00
01-000-8721	Donations	\$10,020.00		12,500.00		\$2,480.00	6,250.00					12,500.00
01-000-8781	Other Revenue	\$1,500.00		1,500.00		\$0.00	1,500.00					1,500.00
Total Revenue's		\$2,598,002.11		3,194,440.00		596,437.89	1,326,940.00		842,500.00		1,025,000.00	3,194,440.00
Pg 1/4		22.96%										



Idyllwild Fire Protection District 2022/2023 FY

FINAL Budget : Expenditures

2021-'22 FINAL Budget

2023 FY FINAL BUDGET

General Fire Protection Emergency Medical Services ("EMS") Mutual Aid Total

Account	Description: Salaries	111	121	131	Total
01-101-1001	FSLA	2,896.70	15,114.09		21,591.56
01-101-1011	Public Safety Employees Salaries	41,853.00	539,789.00		771,127.14
01-101-1012	Overtime Pay (Regular)	68,386.65	129,549.36		185,070.51
01-101-1013	Overtime Pay (Mutual Aid)	231,750.00		482,500.00	482,500.00
01-101-1014	Holiday/Longevity Pay (suppression employees)		38,714.66		55,306.66
01-101-1102	Reserve (Mutual Aid)	29,990.00		70,550.00	70,550.00
01-101-1103	Reserve (Limited Term)		8,750.00		12,500.00
01-101-1111	Ambulance Attendants				
01-101-1201	Admin/Misc. Salaries	16,519.20	40,320.00		57,600.00
01-101-1501	Recertification Bonus	12,600.00	14,700.00		21,000.00
01-101-1511	Other(Vacation Payout)	6,335.00	19,950.00		28,500.00
Salaries		\$1,352,790.32	\$1,764,545.87	\$411,755.55	\$1,764,545.87

Description: Benefits		30.44%			
Account	Description	111	121	131	Total
01-101-2001	Social Security (6.2%)	4.09	8,522.50		12,175.00
01-101-2002	Medicare (1.45%)	27.23	12,985.00		18,550.00
01-101-2101	CalPERS Retirement				
01-101-2111	CalPERS Retirement (UL)	31,276.20	204,337.84		291,911.20
01-101-2121	CalPERS Retirement (Classic District, 20.585%)	9,200.00	51,940.00		74,200.00
01-101-2131	CalPERS Retirement (PEPRA District, 13.141%)	3,600.00	44,520.00		63,600.00
01-101-2141	CalPERS Retirement (Classic Pick-up, 7%)	15,050.00	31,535.00		45,050.00
01-101-2151	CalPERS Retirement (PEPRA Pick-up (cannot pick-up))				
01-101-2201	Workers Compensation	4,250.00	26,950.00		38,500.00
01-101-2301	Health & Welfare Benefits	8,500.00	101,710.00		145,300.00
01-101-2311	Life Insurance		5,985.00		8,550.00
01-101-2401	State Unemployment Insurance	1,815.00	5,950.00		8,500.00
01-101-2402	State Disability Insurance	69.00	350.00		500.00
01-101-2501	Other Postemployment Benefits (OPRB)	2,165.00	33,267.50		47,525.00
Benefits		\$678,404.69	\$754,361.20	\$75,956.51	\$754,361.20

01-101-3111	Uniforms	\$8,000.00	8,500.00	500.00	2,550.00	5,950.00	8,500.00	
01-101-3411	Oxygen	\$0.00	-	-	-	-	-	
01-101-3421	Oxygen	\$1,700.00	2,600.00	900.00	780.00	1,820.00	2,600.00	
01-101-3491	Other Medical Supplies	\$19,000.00	21,550.00	2,550.00	6,465.00	15,085.00	21,550.00	
01-101-3511	Office Supplies	\$5,550.00	8,500.00	2,950.00	2,550.00	5,950.00	8,500.00	
01-101-3611	Minor Equipment (< \$1,000)	\$3,500.00	7,500.00	4,000.00	2,250.00	5,250.00	7,500.00	
01-101-3711	Postage & Freight	\$2,100.00	3,200.00	1,100.00	960.00	2,240.00	3,200.00	
01-101-3811	Station Supplies	\$10,250.00	12,250.00	2,000.00	3,675.00	8,575.00	12,250.00	
01-101-3911	Vehicle Fuel	\$29,000.00	33,550.00	4,550.00	10,065.00	23,485.00	33,550.00	
Supplies		\$79,100.00	\$97,650.00	\$18,550.00	\$29,295.00	\$68,355.00	\$0.00	\$97,650.00

Pr: 3/4 23.45%

Description: Services/Operating

2023 FY FINAL BUDGET

111 121 131

01-101-4111	Telephone	\$2,275.00	3,150.00	875.00	945.00	2,205.00	3,150.00
01-101-4121	Internet	\$2,050.00	4,000.00	1,950.00	1,200.00	2,800.00	4,000.00
01-101-4201	Insurance (Property and Liability)	\$60,000.00	74,550.00	14,550.00	18,637.50	37,275.00	74,550.00
01-101-4301	Equipment Repair & Maintenance	\$7,250.00	8,500.00	1,250.00	2,125.00	4,250.00	8,500.00
01-101-4303	Vehicle Repair & Maintenance	\$20,500.00	20,500.00	-	5,125.00	10,250.00	20,500.00
01-101-4304	Station Repairs & Maintenance	\$12,500.00	15,000.00	2,500.00	4,500.00	10,500.00	15,000.00
01-101-4411	Dues, Memberships, and Subscriptions	\$5,200.00	6,000.00	800.00	1,800.00	4,200.00	6,000.00
01-101-4421	Publications and Legal Notices	\$3,000.00	3,500.00	500.00	1,050.00	2,450.00	3,500.00
01-101-4511	Accounting Service	\$26,250.00	32,500.00	6,250.00	9,750.00	22,750.00	32,500.00
01-101-4512	Audit Service	\$8,700.00	9,250.00	550.00	2,775.00	6,475.00	9,250.00
01-101-4522	General Legal Service	\$12,500.00	12,500.00	-	3,750.00	8,750.00	12,500.00
01-101-4531	Payroll Processing	\$2,500.00	2,500.00	-	750.00	1,750.00	2,500.00
01-101-4541	Ambulance Collection Service	\$50,000.00	30,500.00	(19,500.00)	-	-	30,500.00
01-101-4551	Physician Services	\$2,000.00	2,500.00	500.00	-	-	2,500.00
01-101-4611	Copier Lease	\$3,200.00	4,050.00	850.00	1,215.00	2,835.00	4,050.00
01-101-4612	Rents & Leases-Structures, Improvements & Grounds	\$2,000.00	3,500.00	1,500.00	1,050.00	2,450.00	3,500.00
01-101-4631	Radio Antenna Rental	\$3,600.00	3,600.00	-	1,080.00	2,520.00	3,600.00
01-101-4691	Other Rentals	\$1,050.00	1,200.00	150.00	360.00	840.00	1,200.00
01-101-4701	Assessment services	\$2,550.00	2,550.00	-	765.00	1,785.00	2,550.00
01-101-4702	Riverside County Tax Admin Fee	\$4,940.00	5,500.00	560.00	1,650.00	3,850.00	5,500.00
01-101-4711	Board of Commissioners Expenditures	\$2,500.00	3,250.00	750.00	975.00	2,275.00	3,250.00
01-101-4712	Election Expense - Biannual	\$8,000.00	8,500.00	500.00	2,550.00	5,950.00	8,500.00
01-101-4721	EMS Coordinator	\$15,000.00	12,000.00	(3,000.00)	-	12,000.00	12,000.00
01-101-4722	EMS Education	\$2,550.00	3,500.00	950.00	-	3,500.00	3,500.00
01-101-4723	EMS Licenses	\$6,000.00	6,500.00	500.00	-	6,500.00	6,500.00

01-101-4724	EMS Medical Director	\$10,250.00	12,000.00	1,750.00	-	12,000.00		12,000.00
01-101-4731	Fingerprinting, Other Hiring Expenditure	\$500.00	1,250.00	750.00	375.00	875.00		1,250.00
01-101-4741	Fire Training	\$4,500.00	8,500.00	4,000.00	4,250.00	-	4,250.00	8,500.00
01-101-4761	Dispatch Services	\$82,500.00	82,550.00	50.00	24,765.00	57,785.00		82,550.00
01-101-4771	School & Seminar	\$5,500.00	5,500.00	-	1,650.00	3,850.00		5,500.00
01-101-4772	Miscellaneous District Expenditure	\$7,500.00	12,500.00	5,000.00	3,750.00	8,750.00		12,500.00
01-101-4782	Administrative Fee	\$1,550.00	2,500.00	950.00	750.00	1,750.00		2,500.00
01-101-4791	Bank Fee	\$1,500.00	1,500.00	-	450.00	1,050.00		1,500.00
01-101-4801	Transportation & Travel	\$5,000.00	8,500.00	3,500.00	2,550.00	5,950.00		8,500.00
01-101-4911	Electricity	\$7,400.00	9,850.00	2,450.00	2,955.00	6,895.00		9,850.00
01-101-4921	Water	\$3,250.00	4,500.00	1,250.00	1,350.00	3,150.00		4,500.00
01-101-4931	Propane	\$3,200.00	4,250.00	1,050.00	1,275.00	2,975.00		4,250.00
01-101-4941	Trash Service	\$2,800.00	3,000.00	200.00	900.00	2,100.00		3,000.00
01-101-4952	Cable TV	\$1,200.00	1,550.00	350.00	465.00	1,085.00		1,550.00
Services and other operating		\$402,765.00	\$437,050.00	\$34,285.00	\$107,537.50	\$266,375.00	\$63,137.50	\$437,050.00
				8.51%				

Account	Description: Capital Outlay (CIP)	2023 FY FINAL BUDGET		General Fire Protection	Emergency Medical Services ("EMS")	Mutual Aid	Total
		111	121	131			

01-101-5201	Structures and Improvements	5000	10,250.00	5,250.00	3,075.00	7,175.00		10,250.00
01-101-5301	Vehicles	0	41,645.94	41,645.94	41,645.94	-		41,645.94
01-101-5321	Other Equipment	28250	30,000.00	1,750.00	9,000.00	21,000.00		30,000.00
Capital Outlay (CIP)		\$33,250.00	\$81,895.94	\$48,645.94	\$53,720.94	\$28,175.00	\$0.00	\$81,895.94
				146.30%				

Account	Description: Debt Service	111		121	131	Total		
01-101-6101	Principal	38350	30,050.00	(8,300.00)	9,015.00	21,035.00	30,050.00	
01-101-6201	Other Debt Service	4740	4,150.00	(590.00)	1,245.00	2,905.00	4,150.00	
01-101-6301	Interest Expenditure	1100	1,200.00	100.00	360.00	840.00	1,200.00	
Debt Service		44190	\$35,400.00	-\$8,790.00	\$10,620.00	\$24,780.00	\$0.00	\$35,400.00
				-19.89%				

Total Expenditures	\$2,590,500.00	\$3,170,903.01	\$580,403.01	\$790,930.56	\$1,763,784.95	\$616,187.50	\$3,170,903.01
			22.41%				

Total Revenue's	\$2,598,002.11	\$3,194,440.00	\$596,437.89	\$1,326,940.00	\$842,500.00	\$1,025,000.00	\$3,194,440.00
			22.96%				

ESTIMATED BALANCE	\$7,502.11	\$23,536.99	536,009.44	(921,284.95)	408,812.50	\$23,536.99
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IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Remuneration
POLICY NUMBER: 4030

4030.1 Members of the Board of Commissioners shall receive no monthly "Commissioners' Fee". ~~The Board may annually address this policy at its regular meeting in July.~~ The Board may address this policy at any properly noticed public meeting. If the Board decides to approve a fee it must be consistent with applicable state law.

Original Approval Date: 12/10/2013
Board Revised Date: 12/17/2019

Board Reviewed/Revised Date: 07/26/2022

Board Approval Date

Clerk of the Board

IDYLLWILD FIRE PROTECTION DISTRICT

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POLICY NUMBER: 4030

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Original Approval Date: 12/10/2013
Board Revised Date: 12/17/2019

Board Reviewed/Revised Date: 07/26/2022

Board Approval Date

Clerk of the Board

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Duties of Board President

POLICY NUMBER: 4040

4040.1 The President of the Board of Commissioners shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

4040.2 In the absence of the President, the Vice President of the Board of Commissioners shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the Secretary of the Board shall act as chairperson of the meeting.

4040.3 The President shall preside over and conduct all meetings of the Board of Commissioners, and shall carry out the resolution and orders of the Board and shall exercise such other powers and perform such other duties as the Board shall prescribe including the following:

4040.3.1 Call the meeting to order at the appointed time;

4040.3.2 Announce the business to come before the Board in its proper order;

4040.3.3 Enforce Board's policies in relation to the order of business and conduct of meetings;

4040.3.4 Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;

4040.3.5 Explain what the effect of a motion would be if it is not clear to every member;

4040.3.6 Restrict discussion to the question when a motion is before the Board;

4040.3.7 Rule on parliamentary procedure; and

4040.3.8 Put motions to a vote, and state clearly the results of the vote.

4040.4 The President shall discuss and vote on any issues before the Board. If the President wishes to move or second a motion he/she must pass the gavel to the Vice-President and step down as the presiding officer for that particular agenda item (See Board Policy #4070 – Basis of Authority). Responsibilities of the President include:

4040.4.1 Sign all instruments, act, and carry out stated requirements and the will of the Board;

4040.4.2 Appoint and disband all committees, subject to Board ratification;

4040.4.3 Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;

4040.4.4 Coordinate the preparation of meeting agendas with the Fire Chief;

4040.4.5 Confer with the Fire Chief or designee on crucial matters which may occur between Board of Commissioners meetings;

4040.4.6 Be responsible for the orderly conduct of all Board meetings;

4040.4.7 Be the Spokesperson for the Board; and

4040.4.8 Perform other duties as authorized by the Board.

Original Approval Date: 04/10/2012

Board Reviewed Date: 12/10/2013

Board Reviewed Date: 09/24/2019

Board Reviewed Date: 07/26/2022

Board Revised Date: _____

Clerk of the Board

IDYLLWILD FIRE PROTECTION DISTRICT

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4040.3.3 Enforce Board's policies in relation to the order of business and conduct of meetings;

4040.3.4 Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;

4040.3.5 Explain what the effect of a motion would be if it is not clear to every member;

4040.3.6 Restrict discussion to the question when a motion is before the Board;

4040.3.7 Rule on parliamentary procedure; and

4040.3.8 Put motions to a vote, and state clearly the results of the vote.

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4040.4.8 Perform other duties as authorized by the Board.

Original Approval Date: 04/10/2012

Board Reviewed Date: 12/10/2013

Board Reviewed Date: 09/24/2019

Board Reviewed Date: 07/26/2022

Board Revised Date: _____

Clerk of the Board _____

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Duties of Board Vice-President
POLICY NUMBER: 4042

4042.1 The Vice-President of the Board of Commissioners shall serve as President, with all duties and responsibilities thereof, in the absence of the President. If the President and Vice President of the Board are both absent, the Secretary of the Board shall act as chairperson of the meeting.

4042.2 In the event that the office of the President becomes vacant, the Vice-President shall act in place of the President until a new President is elected-nominated and designated by the Board.

Original Approval Date: 12/10/2013
Board Reviewed Date: 09/24/2019

Board Revised Date: 07/26/2022

Board Approval Date:

Clerk of the Board

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Duties of Board Vice-President
POLICY NUMBER: 4042

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4042.2 In the event that the office of the President becomes vacant, the Vice-President shall act in place of the President until a new President is nominated and designated by the Board.

Original Approval Date: 12/10/2013

Board Reviewed Date: 09/24/2019

Board Revised Date: 07/26/2022

Board Approval Date:

Clerk of the Board

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Members of the Board of Commissioners

POLICY NUMBER: 4050

4050.1 Commissioners shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Commissioners. Information may be requested from staff or exchanged between Commissioners before meetings.

4050.1.1 Information exchanged before meetings shall be distributed through the Fire Chief, and all Commissioners will receive all information being distributed.

4050.1.2 Copies of information exchanged before meetings shall be available at the meeting for members of the public in attendance, and shall also be provided to anyone not present upon their request.

4050.2 Commissioners shall at all times conduct themselves with courtesy to each other, to staff, and to members of the audience present at Board meetings.

4050.3 Commissioners shall defer to the chairperson for conduct of meetings of the Board, but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

4050.4 Commissioners may request for inclusion into minutes brief comments pertinent to an agenda item only at the meeting that item is discussed (including, if desired, a position on abstention or dissenting vote).

4050.5 Commissioners shall abstain from participating in consideration on any item involving a personal or financial conflict of interest. Unless such a conflict of interest exists, however, Commissioners should not abstain from the Board's decision-making responsibilities.

4050.6 Requests by individual Commissioners for substantive information and/or research from District staff will be channeled through the Fire Chief and distributed to all Commissioners.

4050.7 Those members of the Community running for the Board or applying for a vacancy on the Board will be provided the following information:

4050.7.1 Access to Board Policies and Resolutions.

4050.7.2 A copy of the Brown Act.

4050.7.3 Will be informed of the time and place of all meetings and will receive an agenda of each meeting.

4050.7.4 Will be contacted by the Fire Chief to be updated on activities of the Department and given a copy of the current budget.

4050.7.5 *Will receive all agendas and board packets prior to the election.*

4050.8 All Commissioners and the Fire Chief will be signatories on District Checking accounts.

4050.9 All Commissioners elect are subject to the Brown Act and shall abide by this policy.

Original Board Approval Date: 12/10/2013

Board Reviewed Date: 09/24/2019

Board Reviewed Date: 07/26/2022

Board Approval Date:

Clerk of the Board

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Members of the Board of Commissioners

POLICY NUMBER: 4050

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Original Board Approval Date: 12/10/2013

Board Reviewed Date: 09/24/2019

Board Reviewed Date: 07/26/2022

Board Approval Date:

Clerk of the Board

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Training, Education and Conferences

POLICY NUMBER: 4090

4090.1 Members of the Board of Commissioners are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve District operation. Hence, there is no limit as to the number of Commissioners attending a particular conference or seminar when it is apparent that their attendance is beneficial to the District.

4090.1.1 "Junkets" (a tour or journey for pleasure at public expense), however, will not be permitted.

4090.2 It is the policy of the District to encourage Commissioner Development and excellence of performance by reimbursing actual expenses incurred for tuition, travel, lodging, and meals as a result of training; educational courses; participation with professional organizations; and attendance at local, state and national conferences associated with the interests of the District.

4090.2.1 The Fire Chief will make all necessary arrangements for Commissioners for conference registration, expenses and per diem. Per Diem, when appropriate, shall include reimbursement of expenses for meals, lodging, and travel. All expenses for which reimbursement is requested by Commissioners, or which are billed to the District by Commissioners, shall be submitted to the Fire Chief, together with validated receipts in accordance with State law.

4090.2.2 Attendance by Commissioners of seminars, workshops, courses, professional organization meetings, and conferences shall be approved by the Board of Commissioners and the proper budget codes applied prior to incurring any reimbursable costs.

4090.2.3 Expenses to the District for Board of Commissioners' training, education, and conferences should be kept to a minimum by utilizing recommendations for transportation and housing accommodations put forth by the Fire Chief and funds contained in the budget. Refer to Policy #4025 Expenditure Reimbursements.

4090.2.3.1 Utilizing hotel(s) recommended by the event sponsor, and asking for the lowest rate, in order to obtain discounted rates.

4090.2.3.2 Commissioners traveling together whenever feasible and economically beneficial.

4090.2.3.3 Requesting reservations sufficiently in advance, when possible, to obtain discounted air fares and hotel rates.

4090.3 A Commissioner shall not attend a conference or training event for which there is an expense to the District if it occurs after the District has announced his/her pending resignation, or if it occurs after an election in which it has been determined that the Commissioner will not retain his/her seat on the Board. A Commissioner shall not attend a conference or training event when it is apparent that there is no significant benefit to the District.

4090.4 Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the District, Commissioners will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Said report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) should be delivered to the District office to be included in the District library for the future use of other Commissioners and staff.

Original Approval Date: 12/10/2013
Board Revised Date: 09/24/2019

Board Reviewed Date: 07/26/2022

Board Approval Date

Clerk of the Board

IDYLLWILD FIRE PROTECTION DISTRICT

POLICY TITLE: Training, Education and Conferences
POLICY NUMBER: 4090

4090.1 Members of the Board of Commissioners are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve District operation. Hence, there is no limit as to the number of Commissioners attending a particular conference or seminar when it is apparent that their attendance is beneficial to the District.

4090.1.1 "Junkets" (a tour or journey for pleasure at public expense), however, will not be permitted.

4090.2 It is the policy of the District to encourage Commissioner Development and excellence of performance by reimbursing actual expenses incurred for tuition, travel, lodging, and meals as a result of training; educational courses; participation with professional organizations; and attendance at local, state and national conferences associated with the interests of the District.

4090.2.1 The Fire Chief will make all necessary arrangements for Commissioners conference registration, expenses and per diem. Per Diem, when appropriate, shall include reimbursement of expenses for meals, lodging, and travel. All expenses for which reimbursement is requested by Commissioners, or which are billed to the District by Commissioners, shall be submitted to the Fire Chief, together with validated receipts in accordance with State law.

4090.2.2 Attendance by Commissioners of seminars, workshops, courses, professional organization meetings, and conferences shall be approved by the Board of Commissioners and the proper budget codes applied prior to incurring any reimbursable costs.

4090.2.3 Expenses to the District for Board of Commissioners' training, education, and conferences should be kept to a minimum by utilizing recommendations for transportation and housing accommodations put forth by the Fire Chief and funds contained in the budget. Refer to Policy #4025 Expenditure Reimbursements.

4090.2.3.1 Utilizing hotel(s) recommended by the event sponsor, and asking for the lowest rate, in order to obtain discounted rates.

4090.2.3.2 Commissioners traveling together whenever feasible and economically beneficial.

4090.2.3.3 Requesting reservations sufficiently in advance, when possible, to obtain discounted air fares and hotel rates.

4090.3 A Commissioner shall not attend a conference or training event for which there is an expense to the District if it occurs after the District has announced his/her pending resignation, or if it occurs after an election in which it has been determined that the Commissioner will not retain his/her seat on the Board. A Commissioner shall not attend a conference or training event when it is apparent that there is no significant benefit to the District.

4090.4 Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the District, Commissioners will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Said report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) should be delivered to the District office to be included in the District library for the future use of other Commissioners and staff.

Original Approval Date: 12/10/2013

Board Revised Date: 09/24/2019

Board Reviewed Date: 07/26/2022

Board Approval Date

Clerk of the Board



RESOLUTION

527

FY 2022 / 23 Annual Unit Fee Assessment

WHEREAS, the qualified voters of the Idyllwild Fire Protection District, at a special election on July 21, 1981, by a two thirds (2/3) vote, established a standby charge not to exceed sixty-five dollars (\$65.00) per unit of benefit per year as authorized by Assembly Bill No. 630; and

WHEREAS, a unit of measure has been established by a square footage for a structure and a half (1/2) unit of measure has been established for vacant property;

NOW THEREFORE BE IT RESOLVED that we, the Board of Fire Commissioners, do hereby set the standard per unit measure fee at sixty-five dollars (\$65.00) for the Fiscal Year 2022/2023. (and other unit measure fee's as adopted in the approved Annual fee Assessment.)

0-3000 sq. ft.	1.0 units per parcel (100%)	\$ 65.00
3001-7000 sq. ft.	1.5 units per parcel (150%)	\$ 97.50
7001-12,000 sq. ft.	2.0 units per parcel (200%)	\$ 130.00
12001-20000 sq. ft.	2.5 units per parcel (250%)	\$ 162.50
20001-28000 sq. ft.	3.0 units per parcel (300%)	\$ 195.00
28001-38000 sq. ft.	3.5 units per parcel (350%)	\$ 227.50
38001 and above sq. ft.	4.0 units per parcel (400%)	\$ 260.00

PASSED AND ADOPTED, by the Board of Commissioners of the Idyllwild Fire Protection District of the State of California on July 26, 2022

ATTEST:

Henry Sawicki, President

Dan Messina, Vice President

Rhonda Andrewson, Secretary

Dennis Fogle , Commissioner

Christina Reitz, Commissioner

Mark LaMont, Fire Chief

Rachel Teeguarden, Clerk of the Board

seal



IDYLLWILD FIRE

TO: Paul Angulo, CPA, MA
Riverside County Auditor Controller
4080 Lemon St. 11th Floor
Riverside CA 92502-1326

**Idyllwild Fire Protection
District**

**PO Box 656 Idyllwild, CA 92549
(951) 659-2153**

From: Mark LaMont

RE: Compliance with Proposition 218

June 2, 2022

The Idyllwild Fire Protection District represents that the charges associated with the property tax fund number 68-4331 identified on the Riverside County Tax Roll are in compliance with the articles of Proposition 218 as cited herein below:

The County Auditor Controller/County of Riverside agrees to enter all assessments, fees, charges and or taxes for the Idyllwild Fire Protection District upon receipt of such roll on or about August 15th 2022 based upon such certification.

The Idyllwild Fire Protection District shall be solely liable and responsible, and will defend, indemnify and hold the County of Riverside and the Auditor Controllers Office harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessment, fees, charges or taxes placed on the roll for the Idyllwild Fire Protection District by the County.

Article XIII C. Sec. (c) "Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of the imposition, which election shall be held within two years of the effective date of this article and in compliance with subdivision (b)."

Article XIII D. Sec. 5 "this article shall become effective the day after the election unless otherwise provided. Beginning July 1, 1997, all existing, new or increased assessments shall comply with this article."

Article XIII C. Sec. 6 (d) "Beginning July 1, 1997, all fees or charges shall comply with this section."

Mark LaMont
Fire Chief
Idyllwild Fire Protection District



**IDYLLWILD FIRE PROTECTION DISTRICT
54160 MARANATHA DRIVE
P.O. BOX 656
IDYLLWILD, CA 92549**

**RESOLUTION
528**

LOCAL AGENCY INVESTMENT FUND

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section of 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the Idyllwild Fire Protection District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors, does hereby authorize the deposit and withdrawal of Idyllwild Fire Protection District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The Idyllwild Fire Protection District officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated:

Henry Sawicki – President
Rhonda Andrewson – Secretary
Rachel Teeguarden – Executive Assistant

Dan Messina – Vice President
Mark LaMont – Fire Chief

Section 2. This resolution shall remain in full force and effect until rescinded by the Idyllwild Fire Protection District Board of Commissioners by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED, by the Board of Commissioners of the Idyllwild Fire Protection District of the State of California on July 26, 2022

RESOLUTION 528 will replace RESOLUTION 490

Henry Sawicki, President

Dan Messina, Vice President

Rhonda Andrewson, Secretary

Dennis Fogle, Commissioner

Christina Reitz, Commissioner

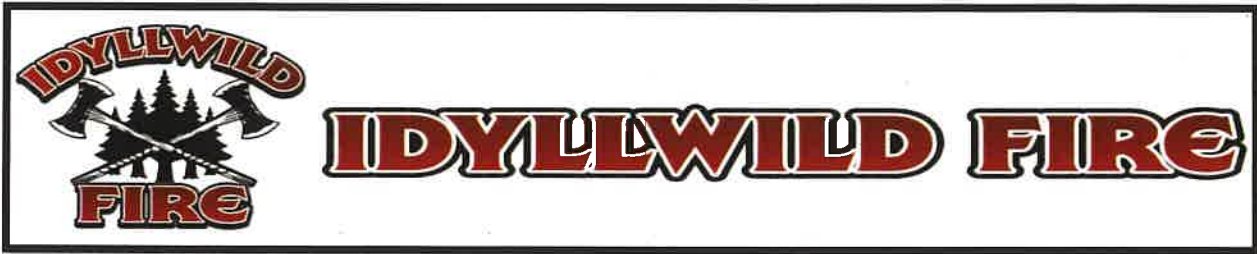
Mark LaMont, Fire Chief

ATTEST:

Rachel Teegarden, Clerk of the Board

I hereby certify that the foregoing Resolution was duly adopted and in Witness hereof, I have hereunto set my hand and affixed the official seal of the Idyllwild Fire Protection District.

seal



RESOLUTION 529

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IDYLLWILD FIRE PROTECTION DISTRICT CALLING A REGULARLY SCHEDULED ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, FOR THE ELECTION OF MEMBERS OF THE GOVERNING BOARD OF DIRECTORS, REQUESTING THE BOARD OF SUPERVISORS CONSOLIDATE WITH OTHER ELECTIONS CONDUCTED ON THE SAME DATE AND REQUESTING THE ELECTION OF SERVICES OF THE RIVERSIDE COUNTY REGISTRAR OF VOTERS:

WHEREAS, it is the determination of the Board of Directors that the regularly scheduled election to be held on the 8th day of November, 2022, at which election the issue to be presented to the voters shall be to elect the following members of the Board of Directors:

Number of Regular Term Positions (4-year): Three (3)

Number of Short-Term Positions (2-year): Zero (0)

NOW, THEREFORE, PURSUANT TO ELECTIONS CODE SECTION 10002, THE BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

SECTION 1. That pursuant to the requirement of the laws of the State of California relating to Fire Protection Districts, there is called and ordered to be held in the Idyllwild Fire Protection District in Riverside County, California, on Tuesday, November 8, 2022 a regularly scheduled election for the purpose of electing three (3) members of the Board of Directors for the term of office of four (4) years and no (0) members of the Board of Directors for the term of office of two (2) years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the Fire Chief is authorized, instructed and directed to coordinate with the Riverside County Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law.

SECTION 5. That notice of the time and place of holding the election is given and the Fire Chief is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECITON 6. That the Clerk of the Board shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the Board of Directors of the IDYLLWILD FIRE PROTECTION DISTRICT, this 26th day of July 2022.

Henry Sawicki, President

Daniel Messina, Vice President

Rhonda Andrewson, Secretary

Dennis Fogle, Commissioner

Christina Reitz, Commissioner

Clerk of the Board

seal

I hereby certify that the foregoing Resolution was duly adopted and in Witness hereof, I have hereunto set my hand and affixed the official seal of the Idyllwild Fire Protection District.



RESOLUTION 530
REQUEST OF CONSTITUTIONAL ADVANCEMENT OF FUNDS FROM
RIVERSIDE COUNTY

WHEREAS, the Idyllwild Fire Protection District has limited funds and revenues available for the payment of expenditures during July 01 — December 31 , 2022; and

WHEREAS, the District is permitted to request from the County an advancement on the funds collected during the fiscal year on behalf of the District;

NOW, THEREFORE, BE IT RESOLVED that we, the Board of Fire Commissioners do and hereby, request, an advancement of District funds in the amount of \$ 400,000.00 from Riverside County.

PASSED AND ADOPTED at the regular meeting of the Idyllwild Fire Protection District Board of Commissioners held Tuesday, July 26th, 2021.

Henry Sawicki, President

Daniel Messina, Vice President

Rhonda Andrewson, Secretary

Dennis Fogle, Commissioner

Christina Reitz, Commissioner

Clerk of the Board

seal

I hereby certify that the foregoing Resolution was duly adopted and in Witness hereof, I have hereunto set my hand and affixed the official seal of the Idyllwild Fire Protection District.



"Specializing in Emergency Vehicles"

June 27, 2022

**Idyllwild Fire Dept.
Attn: Mark Lamont
PO Box 656
Idyllwild, CA. 92549**

Arrow's top priority is to take care of our customers with the best customer service and support or in this case educating you on the trends in the industry.

We are in a new stage of history with the national inventory shortages and global supply chain issues. The latest news from our chassis manufacturers is that it may not be resolved for years to come.

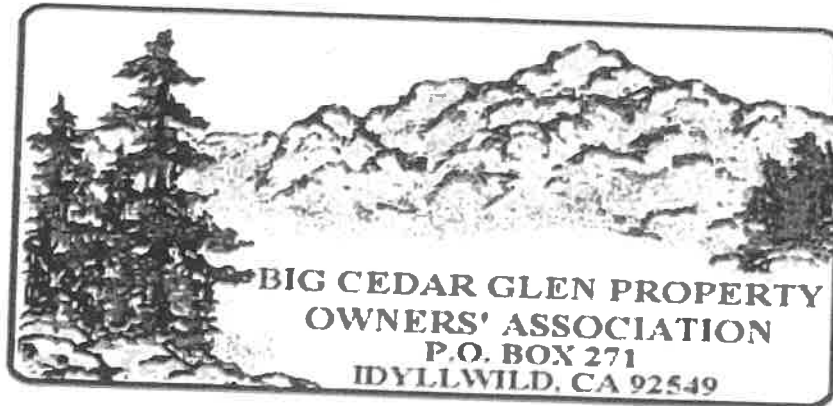
We are asking you to start planning your new ambulance purchases 2, 3 and 4 years from now and order your chassis now since the manufacturers are only building chassis for customers that have pre-ordered. We are willing to pre-order your desired chassis at no money down. This will put your name in the order bank at no risk and you will be ahead of the curve when you do hit your replacement/budget cycle.

We urge you to make this a *must take action* with your board, administrators, commissioners etc. so you will have reliable, top of line emergency vehicles to serve the people of your community when you need it. It is our priority that you do not suffer through years of breakdowns and worn-out equipment due to not planning ahead in this unprecedented new era.

We are here to help, so please contact us with questions, or for more information email (info@arrowmfginc.com) or call our sales team at (800)743-3157.

Respectfully,
The Arrow Sales Team

801 South East Street ~ P.O. Box 349
Rock Rapids, IA 51246
1-800-743-3157
FAX 712-472-3156
www.arrowmfginc.com ~ info@arrowmfginc.com



July 2, 2022

Idyllwild Fire Department
Idyllwild, CA 925249

Dear Fire Chief:

The Big Cedar Glen Property Owners' Association would like to thank you and all the fire department personnel for the wonderful work you do for our Idyllwild community. Thank you also for allowing us to use the fire department's meeting room every year for our annual meeting of the association.

Enclosed is a check as our way of saying "Thank You". The Board of Directors' appreciates your dedication and time spent in helping our Idyllwild community especially the Big Cedar Glen Area.

Thank you so much.

Sincerely,

The Board of Directors of the Big Cedar Glen Property Owners' Association

We recently had the pleasure of serving you and
Would appreciate your input.

Please rate your;

Arrival Time: Excellent Standard Needs Improvement
Crew Courtesy: Excellent Standard Needs Improvement
Crew Knowledge: Excellent Standard Needs Improvement
Overall experience: Excellent Standard Needs Improvement

Comments: I was in the most pain I've ever experienced
the guys were amazing. fed my 3 dogs, gave them water &
shoveled my steps so they could carry me to

Thank you for your input and the opportunity of serving you. We hope ^{ambulance} that your incident was resolved and that this note finds you and yours well and in good health. If we can help you with anything, or if you have any questions or comments please contact us: (951) 659-2153.

We look forward to meeting your Emergency Service Needs!
The Idyllwild Fire Protection District



We recently had the pleasure of serving you and
Would appreciate your input.

Please rate your;

Arrival Time: Excellent Standard Needs Improvement
Crew Courtesy: Excellent Standard Needs Improvement
Crew Knowledge: Excellent Standard Needs Improvement
Overall experience: Excellent Standard Needs Improvement

Comments: Just wanted to say thank-you
I appreciate all who helped
me yesterday. Awsome Job to AK

Thank you for your input and the opportunity of serving you. We hope that your incident was resolved and that this note finds you and yours well and in good health. If we can help you with anything, or if you have any questions or comments please contact us: (951) 659-2153.

We look forward to meeting your Emergency Service Needs!
The Idyllwild Fire Protection District



Linda
Downey

18 June 2022

THANK YOU!

EM team on-duty Sunday AM, May 29!

My husband Paul Seering & I met you in front of the fire station. You took good care of Paul and drove him down to Glenview where he was admitted, BP stabilized, and released after a few hours.

The good news - you helped us avoid a catastrophe and you helped Paul understand.

The other good news: Paul is working to control his BP - doing his part.

Paul mentioned that we interrupted your breakfast at Tommy's. We hope this certificate will help to alleviate that!

Thank you again!

Paul & Nancy

JUNE 24 2022

Mark,

SORRY FOR DELAY IN THIS NOTE. I'VE BEEN REMOTE WORKING WITH OUR LEADERSHIP TEAM ON NEXT VERSION (2023-2026) STRATEGIC PLAN.

ANYWAY A BIG THANK YOU TO YOU, YOUR BOARD & YOUR TEAM FOR SELECTING ~~to~~ BY OUR TYPE III DEMO TRUCK.

IT WAS A PLEASURE TO MEET YOU SOLLES AT YOUR DEPARTMENT A COUPLE OF WEEKS. I KNOW I SPEAK FOR ALL MARION'S TEAM THAT WE ARE HONORED TO HAVE THAT TRUCK WORKING TO PROTECT YOUR AREA.

I'M SURE IT WILL SERVE YOU WELL FOR YEARS TO COME. I KNOW THE TEAM AT BT-Press WILL DO A GREAT JOB GETTING TRUCK IN SERVICE FOR YOU.

YOU HAVE AN OPEN INVITATION TO VISIT US IN MARION WI WHEN/IF YOU ARE IN THE AREA.

