



**Idyllwild Fire Protection District  
54160 Marantha Drive  
Idyllwild, CA 92549  
Regular Board Meeting  
Minutes  
January 27, 2015**

Meeting was called to order at 1:03 pm held in the classroom of the Idyllwild Fire Protection District 54160 Marantha Drive, Idyllwild CA by Commissioner Buchanan, President; the meeting (recording failed) was recorded.

**Please silence cell phones and/or pagers.**

**Roll Call:**

**Present:** Commissioners President, Buchanan; Vice-President, Donahoo; Secretary, Andrewson, Treasurer, Layton; Fire Chief Patrick Reitz and Administrative Assistant, Sherry Edwards

**Absent:** Excused. Commissioner Charles-Stigall

**Pledge of Allegiance led by:** Commissioner Donahoo.

**Invocation:** Chaplain Don Hales.

**Approval of Agenda:** Motion to approve, Commissioner Nancy Layton, 2<sup>nd</sup> Commissioner Larry Donahoo. Passed, 4 of 5 due to Commissioner Charles-Stigall absence.

**Citizens' Comments:**

JP Crumine inquired about the EMS contract status. Chief Reitz asked that he wait to hear Chief Reitz's report for the answer.

**Reports:**

- Chief Reitz:
  1. IFPD has received \$55,000.00 for the Eiler fire.
  2. IFPD is continuing to work with GEMT to obtain additional payments. \$60,000.00 to \$90,000.00 outstanding for FY 2013-2014.
  3. IFPD hosted a blood drive on January 17, 2015 with 32 units collected.
  4. IFPD continues to participate as a member of the Mountain Fire Code Committee; however, there are problems with scheduling meetings, the last two (2) meeting have been cancelled.
  5. FF/EMT-P Greg Minor received a recognition January 6, 2015 from REMSA related to the call that was brought forward at last month's Board meeting.
  6. Auditors will be on site this week. O-PEB has been completed. IFPD expects delivery by February 24<sup>th</sup> Board meeting. Change in Auditors caused delay.
  7. Met with officials form Hemet on a mutual request to discuss opportunities to partner and corroborate. Including Officer Development, personnel trades; EMS continuing education and dispatch.
  8. Working on scheduling dates in February to meet with AMR and REMSA to discuss the county contract for ambulance services.
  9. In the process of scheduling an Engineer's testing, to be followed by an entry-level FF's testing
- Treasurer
  1. Reviewed Financial Documents.
  2. Reviewed Budget.
  3. Suggests that a transaction be established for automatically paying the PNC lease fixed amount on a monthly basis.

Secretary – No report.

Vice President – No report.

- President:
  1. Attended Board of Supervisor meeting that approved AMR contract.

Idyllwild Career Firefighter's Association:

Adam Rodriguez reported that the Association elected a new Board and three (3) new Associates.

Idyllwild Volunteer Company 621:

Reported by Paul Riggi, President.

1. Announced that a Federal Bill HR 5811 has been proposed to allow Firefighter's up to \$6,000.00 tax relief.
2. HAZMAT training is going well.
3. Volunteer Jim Kutsch has been promoted to Engineer.
4. IVFC 621 is hosting a BBQ at the Idyllwild School on this Thursday at 11:00 AM.
5. Recruitment is in high gear.

### **Standing Committee:**

Finance Committee: Presented by Commissioner Layton, Committee Chair

### **Ad-Hoc Committee:**

### **Consent Calendar:**

Review and approve meeting minutes from December 23, 2014,

Change to read Part-time employee in Policy #2005.

Motion to accept with the changes as noted, Commissioner Larry Donahoo, 2<sup>nd</sup> Commissioner Layton. Passed.

### **Action Items:**

The Board may approve or take action on any items contained under "Action Items" in the event of time conflict. Action items with guest speakers may be taken out of order.

- Reviewed/Accepted December 2014 financials and approved payments. Motion to accept Commissioner Andrewson, 2<sup>nd</sup> Commissioner Layton. Passed.
- Reviewed December 2014 Fire and Ambulance response.
- Reviewed CBD Management Ambulance Transaction Summary report.
- Review/Approve Mid-year Revisions FY 2014/2015. Tabled to February 24, 2015 Board meeting.
- Committee Appointments:
  - Standing Committees:
    1. Motion to appoint Commissioner Jerry Buchanan and Commissioner Rhonda Andrewson to an Ad-hoc committee for labor negotiations with Commissioner Jeannine Charles-Stigall as an Alternate. Commissioner Buchanan appointed the committee.
    2. Motion to disband Labor/Negotiations Committee by Commissioner Donahoo, 2<sup>nd</sup> Commissioner Layton. Passed.
    3. Commissioner Buchanan reappointed Commissioner Layton, Commissioner Charles-Stigall and Community member Susan Weisbart to the Finance Committee.

Discussion:

Commissioner Donahoo suggested that the Vehicle/Equipment Committee be disbanded and that a committee for Planning Future Goals be established as an Ad-hoc Committee.

Regular meeting recessed @ 3:00 pm for a break.

Reconvened to regular meeting at 3:12 pm.

4. Motion to accept disbanding the Vehicle/Equipment Committee by Commissioner Donahoo, 2<sup>nd</sup> Commissioner Layton. Passed.

Chief Reitz will report to the Board on a quarterly basis the status of equipment and future needs and impact to the budget.

Motion to accept Calvin Gogerty from a Liaison to Committee member of the Finance Committee. Was tabled to February 24, 2015 Board meeting.

Commissioner Layton will attempt to find a new Alternate for the Finance Committee. The Candidate must be a local Community member. Communication to get the word out is pending.

- Review/Approve the letter to the Presiding Judge of Riverside Grand Jury.  
Discussion:  
A suggestion by Commissioner Andrewson was to remove the two words; "unfounded" and "vindictive". The Board agreed. Commissioner Andrewson indicated that she felt that a letter should be sent to the Judge; however, the tone was still to strong.  
Motion to approve the letter to the Presiding Judge signed by Commissioner Buchanan and Chief Reitz was made (after removing the two words) by Commissioner Donahoo, 2<sup>nd</sup> by Commissioner Layton. Passed.  
3 to 1, Commissioner Andrewson voted a "no" vote as she indicated, the tone of the letter was to strong.

Chief Reitz announced 2015 Form 700 is due. Each Commissioner can obtain a form on line or see Sherry Edwards, Administrative Assistant for a hard copy.

Iddyllwild Fire Protection District Association MOU contract is due June 2015.

**Correspondence:** Presented in Board Packets.

**Adjournment: 4:15 PM**

**Next regularly scheduled meeting will be Tuesday February 24, 2015 at 1:00 PM**

Respectfully submitted,

Sherry Edwards  
Administrative Assistant

**APPROVED:**

\_\_\_\_\_  
Jerry Buchanan, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patrick Reitz, Clerk of the Board

\_\_\_\_\_  
Date