



Idyllwild Fire Protection District
54160 Marantha Drive
Idyllwild, CA 92549

Board of Commissioners Meeting
February 24, 2015

Meeting was called to order at 1:05 pm in the conference room of the Idyllwild Fire Protection District conference/training room, 54160 Marantha Drive, Idyllwild, CA by Commissioner Buchanan, President.

Present: Commissioners Buchanan; Charles-Stigall; Andrewson; Layton; Fire Chief Patrick Reitz and Administrative Assistant, Sherry Edwards.

Excused: Commissioner Donahoo

Pledge of Allegiance led by Chief Patrick Reitz

Approval of Agenda

- Commissioner Layton requested under Action Items Review/Accept Financial Committee minutes be removed as the Finance Committee meeting was cancelled. Commissioner Layton then motioned to approve the amended agenda with second by Commissioner Andrewson. Motion passed 4-0

Citizens' Comments

- JP Crumrine questioned if the January Finance Committee meeting was to adjust the budget and thought the Board ratified Capt. J. Peckham. Commissioner Buchanan advised there was discussion only over the ratification. We will vote on the ratification in this meeting.

Reports:

- Chief Reitz attended several meetings and advised he will be out of District March 17, 2015
- Commissioner Charles-Stigall – no report
- Secretary Andrewson – no report
- Treasurer Layton – reviewed the financial reports (attached)
- Vice President Donahoo – excused
- President Buchanan – no report
- Idyllwild Volunteer Fire Co – J. Engel reported the volunteers had assisted a BBQ on February 27th at Idyllwild School and the volunteers this month had contributed 150 hours of assistance between training and department calls.
- Idyllwild Career Firefighters Association – No report per Capt. Lott
- Standing Committee – Finance – Commissioner Layton – no report

Consent Calendar

- Commissioner Andrewson noted some Scribner errors in the minutes. Commissioner Layton motioned to approve the meeting minutes from January 27, 2015 as amended Scribner errors with second by Commissioner Andrewson. Motion passed 3-1 Commissioner Charles-Stigall abstained as she was not present at the meeting

Action Items

- Commissioner Layton noted the Public Education Fund account was not included in this report as it needs reconciliation for presentation. Commissioner Layton motioned to approve the January 2015 financials and payments with second by Commissioner Charles-Stigall. Motion passed 4-0
- Review of January 2015 Fire and Ambulance Responses with discussion to possibly add alarm discrepancies.
- Review of CBD management January 2015 Ambulance Transaction Summary Reports
- Review and approval of the mid-year revisions to the 2014/2015 budget was sent back to the Finance Committee for further review and tabled to the March 24, 2015 board meeting.
- Commissioner Layton motioned to appoint Calvin Gogerty to Finance Committee Member replacing Chris Davis with second by Commissioner Andrewson. Motion passed 4-0

Action Items continued

- Discussion ensued over the process of replacement of an alternate for the Finance Committee. Commissioner Layton will update the process at the March 24, 2015 board meeting.
- Discussion ensued as JP Crumrine questioned page 18 the number of IFPD employees, cost to the District and the unfunded reserve account. Commissioner Buchanan will question this and bring back to the March 24, 2015 board meeting. Commissioner Andrewson motioned to accept the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems (TCS) with second by Commissioner Layton. Motion passed 4-0
- The 2013/2014 financial audit is not completed this item was tabled to the March 24, 2015 board meeting.
- Format for the evaluation of the Fire Chief was tabled to the March 24, 2015 board meeting.
- Commissioner Andrewson motioned to ratify J. Peckham to Captain with second by Commissioner Layton. Motion passed 4-0
- Resolution No. 015-01 Approves collection of fees for false alarms was tabled to the March 24, 2015 board meeting.
- Resolution No. 015-12 Change election date/year of Fire Commissioners was tabled to the march 24, 2015 board meeting.

A five (5) break in the meeting was called at 2:59 pm
Commissioner Buchanan called the meeting back to order at 3:05 pm

Emergency Action Item

- Chief Reitz presented the opportunity to purchase two (2) used ambulances through GSA auction which will be held in the morning. Discussion ensued over this matter. Commissioner Andrewson motioned to approve the purchase not to exceed \$100K with an additional \$10K for upgrades to the units with second by Commissioner Layton. Motion passed 4-0

Correspondence

None

Adjournment

Commissioner Layton motioned to adjourn with second by Commissioner Andrewson. Motion passed and meeting was adjourned at 3:25 pm

Next regularly scheduled meeting will be Tuesday March 24, 2015 1:00 pm

Respectfully submitted,

Rhonda Andrewson
Secretary Board of Commissioners

APPROVED:

Jerry Buchanan, President

Date

Patrick Reitz, Clerk of the Board

Date