



**Idyllwild Fire Protection District
Board of Commissioners
Special Board Meeting
AGENDA
January 28, 2014
6:00 PM**

Meeting to be held at the Idyllwild Fire Protection District conference/training room
54160 Maranatha Drive, Idyllwild, CA. The meeting begins at 6:00 pm the meeting will be recorded.

Call to Order: Please silence cell phones and/or pagers

Roll call: Commissioners President Buchanan; Vice President Donahoo; Secretary Andrewson;
Commissioner Charles-Stigall; Commissioner Layton; Fire Chief Patrick Reitz and Administrative
Assistant Sherry Edwards

Pledge of Allegiance

Invocation: Chaplain Don Hales

Approval of Agenda – As presented.

Consent Calendar:

- Review and approve minutes of Tuesday, December 10, 2013 Special Board Meeting and Regular Board Meeting
- Review and approve minutes of Tuesday, January 07, 2014 Special Board Meeting

Reports:

- President
- Vice President.
- Secretary
- Chief Reitz
- Idyllwild Career Firefighter's Association (Reyes)
- Idyllwild Volunteer Company 621 (Riggi)
- Standing Committees:
 - Labor/Negotiations/Relations (Buchanan & Andrewson)
 - Finance (Layton & Charles-Stigall)
- Ad-Hoc Committees:
 - Patient Outcome Assessment (Layton & Charles-Stigall)
 - Vehicle/Equipment (Donahoo & Andrewson)
 - Fire Chief Work Agreement Review (Donahoo & Andrewson)

Citizens' Comments

Citizens may comment on any matter as contained on the Agenda. Individual citizen's comments will be contained to five (5) minutes. Comments and questions will be directed to the Board Chair for dissemination.

Optional request to citizens making public comments: You are not legally required to state your name and address, however, it is appreciated for the minutes.

Action Items

Action Items: The Board may approve or take action on any items contained under "Action Items". In the event of time conflict, Action Items with guest speakers may be taken out of order.

- Accept December financials and approve payment of checks
- Review and approve new policy, amendment or additions to the following Policy's:

4020 – Attendance of Meetings. Commissioner Andrewson review of the State law attendance language regarding specific board meetings, special board meetings and committee meetings.
4046 – Board Secretary

4047 – Clerk of the Board
4048 - Board Treasurer
5020 – Board Meeting Agenda
5030 – Board Meeting Conduct
5040 – Board Actions and Decisions
5060 – Minutes of Board Meetings
5070 – Rules of Order for Board and Committee Meetings.

- Appoint Community Members to Standing Finance Committee
- Complete Board Assessment
- Resolution 014-01 Local Agency Investment Fund for signatures. Replaces Resolution #013-06
- Accept Grand Jury Report, discussion and approval of District's response.
- Authorization of Request for Proposals for Dispatch Services
- Authorization of funding for an investigator / investigation into personnel matter(s)

Correspondence – As attached

Future Agenda Items (From public participation, Director's comments, and/or staff reports)

- Review of job descriptions.
- Request for proposals for annual financial audit services.
- Letter to State of California requesting release of disaster funds for Mountain Fire. Potential lobby action efforts. (Chief)
- Refinancing and consolidation of District debt. (Chief)
- Resolution to support Idyllwild Community Center. January or February presentation. (Chief)
- Property assessment from \$65/year to? (Chief)

Adjournment

Next regularly scheduled meeting will be on Tuesday, February 11, 2014 at 1800 (6:00 pm)

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Chief Patrick Reitz at (951) 659-2153 at least 48 hours before the meeting, if possible.